



Registration Form (Holiday Club)

Please complete this form and return it.

The person completing this form must be someone with parental responsibility.

Child's Details:

Child's full name:.....Known As:.....

Age:.....Gender:.....Date of Birth:.....

Home address.....

Postcode

Ethnicity..... Other Language spoken.....

Parent(s)/Carers Details:

Parent 1. Full Name:.....

Home tel:..... Work tel:.....

Mobile:..... Email:.....

Occupation:.....Best contact time.....

Parent 2. Full Name:.....

Tel:..... Work tel:.....

Email:.....

Details of Emergency Contact:

Full name

(Please provide ID when collecting the child)

Address.....

Postcode:..... Tel:..... Email:.....

Medication**Please see our medication policy.**

We will only administer Calpol for temperatures or medication which is ongoing i.e. Asthma pumps. Does your child require any medication? Please specify.....

Allergies

Please let us know of any allergy your child may have or any dietary requirement.

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Additional Needs

Please state if you feel your child requires any additional need of support.

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Is there any special need statement agreement between social services and yourself.

(If yes, please confirm that you agree for us to have a copy of the statement on the child's title to enable us continue, monitoring the needs in the statement if needed.....)

Does your child receive the free school meal.....

What school do they attend presently

Date you want your child to start the Holiday club: (tick days)

Monday	Tuesday	Wednesday	Thursday	Friday

lease sign below that you are willing to give your consent for:

- ✓ Child's participation in centre's outings
- ✓ Holding personal information (paper and computer based)
- ✓ Sharing information with other professionals, e.g., Health Visitor or Speech therapist
- ✓ Photography to be used in-house only, e.g., photo observations for child's folder
- ✓ Photography to be used in nursery publicity material, including on the internet (children's names will NOT be used on any website or in any publicity)
- ✓ First aid and emergency medical treatment, including the administration of Calpol should your child's temperature rise suddenly above 37.5°C
- ✓ Use of child's own provided sun cream or a named brand supplied by the nursery

✓ Use of plasters

I give my permission for my child to partake in the following activities (please tick)

All activities are closely supervised.

Off-site trips	<input type="checkbox"/>	Stream walking	<input type="checkbox"/>	Tree climbing	<input type="checkbox"/>	Woodwork	<input type="checkbox"/>
Fishing	<input type="checkbox"/>	Face paint	<input type="checkbox"/>	Yoga	<input type="checkbox"/>	Nail varnish	<input type="checkbox"/>
Crafts	<input type="checkbox"/>	Cooking	<input type="checkbox"/>	Fire pit	<input type="checkbox"/>	Swimming	<input type="checkbox"/>

I am aware of the Zippys day nursery holiday club policies including the complaints procedure and understand that I can read these at any time.

I hereby consent for my child to take up a place at the Zippys Nursery holiday club, according to the terms and conditions set out in. I have understood the expectations and obligations relating to both myself and Zippys day nursery and agree to abide by them.

Sign Print..... Date.....

Office use only:

Details checked by me

ID type:

Passport.....

Birth certificate.....

Red book.....

Terms and Conditions

Admission to Zippys Holiday Club

We require a completed and signed registration form, to secure your child's place at the holiday club.

Opening times

08:00am to 4.00pm Monday to Thursday (20th to the 30th December)

Insurance

Zippys has extensive insurance cover for nursery-based activities and outings. Details of the insurance may be requested from the nursery manager. The Certificate is displayed in the nursery parent's board in the foyer.

Personal property and belongings

Zippys cannot be held responsible for any loss or damage to any parent's, carer's or child's property or belongings. Every reasonable effort will be made by the nursery staff to ensure that property or belongings of any parent, carer or child is not damaged. Please ensure your child's clothing is clearly labelled and we suggest that all toys, books and equipment are left at home.

Liability

Zippys accepts no liability for any losses suffered by parents arising directly or indirectly, as a result of the club being temporarily closed or the non-admittance of your child to the club for any reason.

We accept no responsibility for children whilst in their parent's care on club premises.

Accidents and illness

Zippys reserves the right to administer first aid and any emergency treatment as required. Parents will be informed of all accidents and will be asked to sign an Accident record form.

If emergency treatment at hospital is required, the nursery will make all reasonable attempts to contact the parents but if this is not possible, we are authorized to act on behalf of the parents and authorize any necessary emergency treatment. We will administer prescribed medicines only if parents have completed a Medicine Consent form.

We may require parents to withdraw their child from club if they require special medical care or attention, which is not available or refused by the parent, or it is considered that the child is not well enough to attend. We may also ask parents to withdraw their child from the club if we have reasonable cause to believe that the child is suffering from or has suffered from any communicable disease or infection and there remains a danger that other children may contract such a disease or infection. Please refer to our Health Illness and Emergency Policy regarding exclusion and incubation periods by which we are bound.

Parents must inform Zippys day Nursery if the child is suffering from any illness, sickness or allergies before attending the nursery.

Zippys is mindful of the needs of working parents and will endeavor to provide as much continuity of service as possible within the recommendations of the Health Protection Agency by which the nursery is bound.

Agreement

These Terms and Conditions represent the entire agreement and understanding between the parents (including other Carers) and Zippys Day Nursery. Any other understandings, agreements, warranties, conditions, terms and representations, whether verbal or written, expressed or implied are excluded to the fullest extent permitted by law. We reserve the right to update / amend these Terms and Conditions at any time. One-month notice will be given of any changes made.

The Holiday Club is operated by Zippys Day Nursery Ltd.

I have read and understand these Terms and Conditions and agree to be bound by them.

Signed (parent)

Print name:Date: