

**RULES OF THE**  
**YATTON & DISTRICT HORTICULTURAL SOCIETY**  
WITH PROPOSED CHANGES UNDERLINED (OR STRUCK THROUGH  
WHERE DELETIONS NEED TO BE MADE)

**1. Title**

The name of the Society shall be The Yatton and District Horticultural Society.

**2. Aims**

The aims of the Society shall be:

- 2.1 The stimulation of interest in all branches of horticulture including the promotion encouragement or support of projects comprising or including horticultural activities within the area served by the Society.
- 2.2 The organisation of talks and demonstrations.
- 2.3iii The promotion of an Annual Horticultural Show or Shows.

**3. Affiliation**

The Society may be affiliated to other Clubs or Societies of similar aims and may accept affiliation from such bodies.

**4. Membership**

Membership shall be open to all.

**5. Committee and Officers**

- 5.1 The day-to-day business of the Society shall be managed by a Committee, subject to the final authority of a General Meeting of the Society. The Committee shall be empowered to act without reference to a General Meeting provided that such action is within these rules and that there is no motion pending on that action for discussion at a General Meeting.
- 5.2 The Society may, if it so wishes, elect a suitable person to be its President.
- 5.3 The Committee shall consist of the following officers:  
Chairman, ~~two~~ Vice-chairman, Secretary, Treasurer, and Membership Secretary. In addition there may be up to twenty "elected members" of the Committee from amongst whom may be selected Assistants for the Secretary and Treasurer. The elected members together with the President and Officers shall be elected at the Annual General Meeting.
- 5.4 The Committee shall have the power to co-opt further members. Such members shall be appointed (and may be removed) by resolution of the Committee.
- 5.5 The Officers and elected members of the Committee shall hold office from the date of appointment until the next Annual General Meeting and shall be eligible for re-election.
- 5.6 Should any member of the Committee resign or cease to act during the life of the Committee, the Committee may appoint a member of the Society to fill the vacancy.
- 5.7 The Committee shall have the power to fix the rules under which it transacts business, save the following:
  - 5.7i Six members of the Committee (including at least the Chairman or one of the Vice-Chairman and two other Officers) shall form a quorum.
  - 5.7ii Committee meetings shall be held at the discretion of the Chairman except that a meeting must be held if requested by six or more members of the Committee.
  - 5.7iii Any resolution passed by a majority of the members present and voting at a meeting of the Committee shall be the decision of the Committee. In the event of an equality of voting the presiding member shall have an additional or casting vote.
- 5.8 The functions of the Officers are as follows:
  - 5.8i The Chairman shall preside over meetings of the Society and its Committee, and shall be responsible to the Members for the conduct of the Society.
  - 5.8ii The Vice-Chairman shall act on behalf of the Chairman in his absence.
  - 5.8iii The Secretary shall cause adequate records to be kept of the proceedings of the Committee and General Meetings of the Society.

- 5.8iv The Treasurer shall take charge of all funds of the Society and all receipts, and shall pay all demands under the authority of the Committee. He shall, whenever required to do so by resolution of the Committee or General Meeting, render full and complete accounts. At each Annual General Meeting he shall render full and complete audited accounts, the audit having been carried out by an Auditor appointed by the immediately previous Annual General Meeting. The Treasurer shall also be responsible for the maintenance of records of any plant and equipment belonging to the Society.
- 5.8v The Membership Secretary shall be responsible for maintaining an up-to-date list of the membership of the Society.

## **6. Subscriptions**

- 6.1 The Society's year of accounts shall end on December 31st.
- 6.2 The rate of subscription shall be fixed at each Annual General Meeting, to take effect from the following January 1st.
- 6.3 Subscriptions shall fall due on January 1st but there shall be a period of grace allowed to existing members of two calendar months.

## **7. General Meetings**

- 7.1 The Annual General Meeting of the Society shall each year take place within two calendar months of the start of the year of accounts. In addition Extraordinary General Meetings of the Society shall be held at the discretion of the Committee or whenever twenty-five members individually demand so in writing.
- 7.2 The Agenda for any General Meeting shall be available from the Secretary at least fourteen days before the meeting, and shall also be tabled at the meeting.
- 7.3 Each member present at a General Meeting shall have one vote. In the event of an equality of voting the presiding member shall have an additional or casting vote.
- 7.4 In those cases where a membership subscription covers a "household" that membership shall entitle two adult members of that "household," present at any General Meeting, each to have one vote. For the purposes of this rule the word "adult" shall mean "a person over the age of 18."

## **8. Interpretation**

- 8.1 In these rules words importing the masculine gender shall include the feminine and words importing the singular shall include the plural, and vice-versa.
- 8.2 In any case of doubt as to the meaning of a rule or its applicability to a particular matter the Committee shall have the power to decide the issue.

## **9. Amendment of the Rules**

These Rules can be amended or added to only by a resolution of a General Meeting, approved by two-thirds of those voting. Such a resolution must have appeared on the Agenda notified to the membership as in 7.2 above.

## **10. Surrender of Books and Papers**

Any member or ex-member who has custody of any books, documents, records, property or monies belonging to the Society shall on request from the Committee or a General Meeting surrender them to the Society.

## **11. Winding-up**

**11.1** Twenty-eight days' notice of any proposal to wind up the Society shall be given in writing to all the members of the Society and the proposal shall be considered at a General Meeting (which may be called specially under 7.1 above). To be effective a formal resolution to wind up the Society must be approved by at least two-thirds of those members present.

**11.2** Upon dissolution of the Society the property of the Society shall be disposed of at an open auction and the proceeds, together with the pecuniary assets of the Society, shall be used to pay off any debts owed by the Society. Any remaining balance shall be donated to a Charity, Charities or Organisations of the standing committees choosing.