ICT Short Courses

£ Available Fully Funded

➤ Flexible Self Paced

🖥 Remote Learning

🔍 Tutor Lead

Our ICT courses allow learners to develop a range of skills in core network techniques, principles and applications of electronic devices, communication and vaious other areas within the IT and Telecoms sector. Demonstrating a range of effective interpersonal skills, learners will also gain an understanding of the safe installation of communications technology equipment, structured analysis of business systems and entail the ability to design business system solutions.

WHAT IS ICT?

ICT refers to Information, Communication and Technology. This includes:
- Information Technologies
- Communications Technologies
- Business Technologies

EXAMPLES OF TECHNOLOGY?
- Laptops
- Tables
- Mobiles
- Software programmes

HOW ICT HAS CHANGED OUR LIVES
- Internet
- Mobiles
- Personal Computers
- Robotics AI and BI

Courses Include:
- Spreadsheets – including Excel BI, AI and What IF
- Word Processing,
- Project Management,
- Workflow software,
- Developing and Delivery of Effective Presentations,
- Initiating and Planning Projects,
- What is Data Science,
- Database Management Essentials,
- Manage a Project with Digital Tools,
- Safe Distribution of Data
- Use of ICT to Improve Productivity in the Workplace

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