

# Covid-19 Risk Assessment of The Chapel, Silver Street, Wiveliscombe

Wiveliscombe Evangelical Congregational Church

Assessment carried out by: The Deacons (Rev Martyn Parry, Felicity Parry, David Bond, Sarah Donelan, Terry Pearce)

Date assessment was carried out: Sunday 28<sup>th</sup> June 2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
<b>Contamination of Surfaces</b>	Congregation might be susceptible to catching Covid-19	Deep clean and tidy up of the whole Chapel with antibacterial wipes. Including all pews, door handles, rails	Cleaning of all surfaces with antibacterial wipes between Sunday Services	Volunteer cleaning team	05/07/2020	03/07/2020
<b>Spreading of germs linked to Covid-19</b>	Congregation might be susceptible to catching Covid-19	Hand sanitisers at entry point to Chapel. Provision of masks	None	Leadership team	05/07/2020	01/07/2020
<b>Laptop/PA System</b>	Potential Users might be susceptible to catching Covid-19	Full antibacterial cleaning before and after use	Full antibacterial cleaning before and after use	Leadership team	05/07/2020	05/07/2020
<b>Entrance &amp; Exit</b>	Congregation might be susceptible to catching Covid-19	All double doors will be opened to create more space.	None	Stewards	05/07/2020	05/07/2020

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<b>Social Distancing Measures</b>	Congregation might be susceptible to catching Covid-19	Alternate pews will be cordoned off. Stewards will be on hand to ensure people sit at the correct distance apart in family/bubble groups	Letter informing of measures put in place to be sent to all members of the fellowship. Announcements made at beginning and end of all services.	Martyn Parry	05/07/2020	01/07/2020
<b>Possible Covid-19 outbreak</b>	Congregation might be susceptible to catching Covid-19	Record of all attendees to be taken so they can be contacted if necessary	Letter informing of measures put in place to be sent to all members of the fellowship. Announcements made at beginning and end of all services.	Martyn Parry	05/07/2020	01/07/2020
<b>Collection</b>	Congregation might be susceptible to catching Covid-19	The collection bag will not be passed around during the service. A collection box will be at the back of the church	The collection box will only be opened by Martyn and Felicity Parry to reduce risk of contamination	Martyn & Felicity Parry	05/07/2020	05/07/2020
<b>Singing</b>	Congregation might be susceptible to catching Covid-19	No singing out loud for the time being. No hymn books/bibles will be available. Use of MP4s only.	Letter informing of measures put in place to be sent to all members of the fellowship. Announcements made at beginning and end of all services.	Martyn Parry	05/07/2020	05/07/2020
<b>Refreshments/ Socialising</b>	Congregation might be susceptible to catching Covid-19	There will be no refreshments at the end of the services and people will be asked to chat if they	Letter informing of measures put in place to be sent to all members of the fellowship. Announcements made at	Martyn Parry	05/07/2020	01/07/2020

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		want to outside the Chapel at the correct social distance	beginning and end of all services.			
<b>Toilet Facilities</b>	Congregation might be susceptible to catching Covid-19	The disabled loo will be available and thoroughly cleaned and disinfected. Hand sanitiser and antibacterial wipes will be made available with signage regarding handwashing and wiping of all surfaces by each user.	Cleaning and disinfecting each week	Volunteer cleaning team	05/07/2020	03/07/2020

The government has suggested that over 70's may need to consider the risks of attending services. Shielded and vulnerable people will not be able to join us for the time being. We may find therefore, that some of our fellowship will not return to services for a while.

Signed Minister .....

Dated .....