

Wick and Abson Parish Council
Minutes of the meeting held on 11th July 2024 at The Village Hall 7.15pm

Attendees:, Chair James Williams (JPW), Keith Hollister (KH), Anne Kinsman (AK), Peter Crew (PGC) Gaive Golding (GG), , Ward Councillor Ben Stokes & Marilyn Palmer clerk Jo Bray-Warner, and 4 members of the public

1. Chair to note apologies and receive/confirm declarations of interest in conjunction with Localism Act 2011.

Apologies

Bronwen Dyson (BD)

Simon Alway (SA)

Stuart Fowell (SF)

Declarations of interest

None

2. Chair to explain emergency procedures

Chair provided clarity around emergency procedures for the Village Hall in the event of evacuation

3. Updates from South Gloucestershire Council Ward Councillors

3.1 Cllr MP advised that she has been liaising with South Glos Council (SGC) and Wessex Water regarding the continued challenge of the foul water puddle by the garages in Milford Avenue. She advised that there is no much traction being made but will be persevering.

3.2 Cllr MP also updated Council and public with the ongoing pressures facing Three Shires Medical practice. Cllr BS commented that the Integrated Care Board are still reviewing as there is the potential for additional funding to support however this is still being investigated

3.3 Cllr BS advised that he had attended the Regulatory committee today and that a consultation will be created surrounding taxi licenses. It has been noted by SGC that some operators are not being rigorous in their recruitment processes and some customers/residents in SGC are experiencing discriminatory behaviour by the drivers.

4. Opportunity for the public as appropriate to address the Council.

4.1 Member of the public commented regarding the speeding traffic along the A420

Chair provided clarity on actions Parish Council have tried to take and also responses received from SGC and Avon & Somerset constabulary

4.2 Member of the public advised that the grass on Holbrook Lane requires cutting-

Clerk to connect with SGC

Clerk has requested details of frequency and clarity around regime to SGC supervisor for Street care

4.3 Member of the public requested an update to the Enforcement notice regarding The Rosary and the planned demolition order.

Chair provided an update as to the latest information PC hold

4.4 Member of the public requested clarity regarding the members of the Village Hall committee

Chair advised that currently Cllrs KH, AK, and SA make up the committee

Member of the public commented that costs for hiring the hall are no longer discounted for local organizations and groups and that some groups find it a real challenge to cover costs of event if they are hiring the hall at a weekend rate of £25.00ph.

Chair acknowledged the comments and requested this to be an agenda item at next PC full council meeting

4.5 Member of the public commented regarding the inconsiderate parking from the junction of Court View to Naishcombe Hill and requested if double yellow lines could be considered

Chair advised member of the public of the lengthy process for double yellow lines and requested clerk to liaise with park Legally team for additional camera car visits

4.6 Member of the public advised that as part of the Local Plan, SGC have opened 'the book' again for additional planning sites and commented that Cemex had been included. He advised there is a public meeting being held at council offices at 2pm on Monday 15th July and encouraged attendance if possible.

5. Clerks Report

Streetcare Issues:

1. Cllr PGC advised that outside the substation on Ketches Hill, Abson the trench has collapsed and requires repair reported to Streetcare 14/07/23 await reference SGC-179114-G9Y0
SGC update 04/09- under review
Update SGC 20/11- 'We are looking into it'- clerk has chased 05/02 and requested Cllr B Stokes to support. Cllr Stokes provided update at March meeting to advise SGC have agreed to inspect the area again to assess.
Requested 27/05 for Cllr B Stokes to chase for update- Cllr B Stokes advised 13/06 no update
2. Member of the public advised that there has been flooding in the park car park and that the bridge is also in need of repair. Steve Reade advised this has already been reported under reference SGC-196305-C6W0
3. Member of the public reported a damaged/missing hazard bollard from the area near to 21-23 Milford Avenue. Clerk has reported to SGC including photos of the bollards when they were in situ.
Await reference- SGC responded 28/03 advising they 'couldn't find' the bollards. Clerk reconnected advising on the original
Photo where they are situated and requested an inspection- chased 11/04
SGC advised 22/04 SLA 10 days for inspection—chased 24/05
SGC have advised this will be fixed however no timescales provided
4. Clerk has reported potholes stretching from no3 Parkers Avenue to No 10 Parkers Avenue- reference SGC -209357-R5V9 SGC have advised they will fix the problem- await confirmation
5. Clerk has reported additional potholes from 14-22 Parkers Avenue- SGC ref SGC-212953-D2D2
6. Clerk has re-reported the 'seam' of Naishcombe Hill as this appears to be getting worse and have requested an inspection ref no SGC-215794-J0L4
7. Following June meeting clerk has reported to Grounds supervisor re condition of grass cutting/ quality of cutting and also regarding areas missed for weed killer spraying
8. Cllr BD requested clerk to connect with streetcare as the pavements along Riding Barn Hill are being encroached by weeds/brambles and overhanging greenery which is obstructing the pavement
Reported reference SGC-220149-F5Z9

Outstanding item from Previous meetings:

All Planning applications responded to 09/05/2024

- Village Hall:3
 - Terms of Reference between PC & VH- Amendments to be made and then confirmed by both parties. ToR now provided to PC and clerk will circulate to council for overview in July's papers
 - Solar Panels- Quote received to install the required purlins post structural report, details within minutes. Ongoing work.
 - Quotation requested for resurfacing car park
- Basic First Aid- Request to arrange basic first aid course. PC have confirmed to use Passion First aid at a cost of £180.00 plus VAT and PC have advised of potential dates for Sept/Oct- Contractor has confirmed 5th Sept from 7pm- PC to advertise
- External audit shared with auditors
- Brockwell park
 - Continued work in connection with regeneration project
 - Clerk has sourced costs of new bench however requirement to source builder for installation
 - Commons Connect- Project team have confirmed our request to move the bottom left post diagonally 3ft inwards to create an area for accessibility .
- Clerk has advised resident regarding the outcome of request to support application to reopen footpath

ENFORCEMENT

1. Field Opposite the Carpenters Arms

18/07/2022 Cllr GG & PGC raised that hoarding have been erected on the field opp Carpenters Arms and no planning permission has yet been received.

Cllr GG has reported to Enforcement under reference COM/22/0453/OD

27/10/23 Cllr Palmer advised the appeal had been upheld and the hoarding is required to be removed by 27/11

10/02/24 Clerk requested any update from Cllr Marilyn Palmer & Ben Stokes. Cllr Ben Stokes advised that SGC are still looking to take via court route as taking 'immediate action' could encounter costs in the region of £11k

14/03/2024 At March meeting Cllr Palmer advised Enforcement are still reviewing options

April Parish Meeting- Council requested Clerk to write to CEO Dave Perry SGC to obtain information as to progress of action- Ack rec'd 26/04

Footpaths

1. Following Cllr Dyson and Steven Burgess (Cotswold Warden) walkabout a request has been added to SGC PROW portal for new stile at grid ref LWA/45/10 East End

PROW ref 18384

2. Following Cllr Dyson and Steven Burgess (Cotswold Warden) walkabout a request has been added to SGC PROW portal for LWA/45/10 West End- Manor Rd. The stile in front of the stone bridge, part of the wood you step onto has broken off and needs replacing

PROW ref 18385

3. Cllr BD requested clerk to report footpath no LWA/11/20- Approximately midway along this footpath there is a gate, a wooden bridge and steep wooden steps. Something is required on the surface of the bridge to prevent people slipping and hurting themselves. Some of the steep wooden steps were replaced some time ago, but the remaining ones have now collapsed, and need replacing.

Reference 18433- update from SGC 24/11 Thank you for submitting a problem using the South Gloucestershire Rights of Way Management System. Your record has been accepted and is being processed

4. Request re footpath LWA/43/10- The footpath is extremely waterlogged and either hardcore or sustainable materials to be installed to make this passable.

Reference 18484

5. Resident contacted the clerk regarding footpath LWA/40/10 & LWA/39/20. It appears historically there was a permissive path which ran between both of these footpaths near Naishcombe House. This permissive path has now been closed off by the new landowners but is still appearing on an OS map.

PROW have advised this is not a recognised right of way and clerk has advised the resident, the resident has requested Parish Council support a request for the re-opening of the path- this is an agenda item for June's meeting

At June's meeting Parish Council did not support the request- CLOSED

6. Resident has reported the footpath from Naishcombe Hill to Court View LWA/42/10 has become very uneven surface wise and is breaking up and making this very difficult to navigate especially at dusk. Also wheelchair users are advising this is also becoming impassable due to the rutting/unevenness of the path.

Reported 23/05/24 ref 18646

7. Request from resident to report footpath behind CLIP factory as it appears there has been a fuel spill.

Reported 14/06 18685- PROW has forwarded to Environment Agency for review and action

8. Resident has reported a collapsed stile behind Briar Cottage, Court View LWA 46/40

Ref 18702

6. To note and confirm Minutes from previous meetings.

Proposed as a true reflection JPW

Seconded KH

All in favour 5

Carried

7. Clerk to provide financial update for the Council and request cheques to be signed in accordance with bank mandate.

Payee	Purpose	Amount
SGC	Bin bags collection -park	£132.00
Primrose Gardening	!/4ly maintenance park	£100.00
SGC	Localism charges	£1022.44
HMRC	PAYE	£727.80
Wick Village Hall	Hall hire for PC meetings, & Youth meetings	£315.00
Brunel Surveys Ltd	Costs for survey to Village Hall in conjunction with the structural survey	£1140.00
Michael Evans builders	Clean of bus shelters	£170.00

8. Parish Council to review and confirm process for Wick pre-school rental agreement

Chair JPW provided clarity regarding the agenda item. He advised the pre-school tenancy agreement with the Village Hall is due for renegotiation as current agreement runs until 31st December 2024. Chair advised that following the implementation of the CIO Parish Council would take the lead on agreeing the new agreement. To ensure protection for both Pre-school and Parish Council an RIC commercial valuation has been undertaken by a qualified contractor. Chair also advised that a section 25 is required to be issued to the Pre-school to commence the process. The section25 has been issued to the trustees of Wick Pre-School and as yet PC has received no correspondence . Chair also advised that PC have sourced solicitors to draw up any tenancy agreement later this year to ensure this is legally binding on both sides and again both sides are protected legally. The solicitors have provided a quote of £2500 plus VAT and disbursements to carry out this work.

Proposal by Chair JPW to accept the quote in readiness for transaction

Seconded GG

All in favour 5

Chair to liaise with solicitors in due course.

9. Parish Council to review/discuss and confirm quotation for installation of purlins within Village Hall roof to support the potential of solar panels.

Further to June's meeting, Chair reconnected with contractor for new quotation to install the required purlins to support the weight of solar panels and also to strengthen existing roof.

Quotation received totalled £12,078. As per previous meetings Chair re-annotated the cost of installing additional insulation and aesthetics for the VH which the contractor quoted at £43k.

Discussion held

Proposal by JPW to accept the quote at £12,078 to commence the strengthening of the roof

Seconded PGC

All in favour 5

Chair/Clerk to take forward with contractor.

Once dates agreed, Cllr KH to liaise with bookings at the VH to advise

10. Cllr GG to provide an update regarding the regeneration of Brockwell Park and installation of additional bench.

Following June's meeting ,clerk has sourced a potential bench and this has been agreed by Cllr SF who is leading on the project. The bench cost is £570.00 and installation by local contractor c£100.00.

Contractor has requested clerk to check whether the bench chosen will fit the concrete plinth and whether it can be delivered directly to the park. The contractor has advised he is happy to take delivery and install, however this will need to be August.

Cllr GG advised he had no further updates to provide

Discussion held

Proposal by JPW to purchase bench and agree installation

Seconded GG

All in favour 5

Carried

Clerk to liaise with Cllr SF re sizing of bench, contractor and supplier

11. Clerk and Councillors to provide update as to any correspondence received since last meeting

11.1 Clerk has received latest Avon & Somerset report which has been circulate to council and available for public to overview at meeting, this will also be available on the PC website

11.2 Planning decision letters:

P24/00585/CLE The Urt- approve certificate of lawfulness

P24/00767/F Edgcombe Garage- Approve with conditions

P24/01259/HH Bellavista- 4 Church Rd- Approve with conditions

P24/00600/F Land East of Manor Rd North of Barrow Hill- Refusal

11.3 Clerk has received notification and shared with Council regarding the Shiny Up campaign- this campaign highlights higher risk routes for motorcyclists and this will be in effect for a number of areas including A420 between Wick & Marshfield

11.4. Clerk has received request from Wessex Water to utilise 5 parking bays in Brockwell park car Park from 22-26th July to support work on relining the sewer.

Clerk has referred to Chair and as this is outside of school term, we cannot foresee any challenges and have provided permission

11.5 Clerk has received a request from the volunteers who look after the planters in the village for a small annual budget to cover new plants, feed etc. A suggested amount of £250.00 has been requested.

Clerk proposed to raise a cq £250.00 which the planter group can use as a float. Planter group has agreed to provide PC either a bi-annual update or annual update with receipts.

Discussion held

£250.00 float for Village Planter volunteers proposed JPW

Seconded GG

All in favour 5

Cq raised and issued to volunteer planter group representative in attendance at meeting

11.6 Following June's meeting clerk and Cllr SF arranged for quotation for creating new footpaths in the park for accessibility and resurface Village Hall. The total quote from Greentrees c£77k, a further quote will be required and further discussion at Parish meetings

11.7 Chair JPW advised he has been supporting a 17 yr old youth within the village who is working towards his Duke of Edinburgh award. Chair JPW advised the youth has been litter picking and cleared away tens of kilos of rubbish around the village inc the stream in the park. Chair has now signed of his required documentation to support and wanted to publicly thank him for all his hard work.

12. Councillors to provide any updates and confirm any matters for inclusion at next meeting

12.1 Cllr KH advised that the monthly community cuppa has now stopped but may start again in the winter months

12.2 Cllr KH advised the repeater station on Riding Barn Hill is currently being soundproofed

12.3 Cllr GG commented tat the 'Welcome to Wick' sign just below the 30mph sign has been damaged and requires repair Clerk to report SGC- 227784-W4B3

12.4 Cllr GG advised he had received feedback that the notice boards are now locked and residents are finding it difficult to access.

Chair and clerk advised that if residents wish to add notices to connect with them and they will assist

12.5 Chair JPW advised that PC will be required to hold a meeting to discuss capital expenditure projects and how PC wish to proceed- PC may be required to hold an extraordinary meeting however this is to be confirmed

Meeting closed at 8.35pm