

Wick and Abson Parish Council
Minutes of the meeting held on 11th January 2024 at The Village Hall 7.15pm

Attendees:, Chair James Williams (JPW), Vice Chair Peter Crew (PGC) Gaive Golding (GG), Simon Alway (SA), Cllr Stuart Fowell (SF) Keith Hollister (KH) Anne Kinsman (AK) , Bronwen Dyson (BD) Ward Cllr Marilyn Palmer, Ward Cllr Ben Stokes Clerk Jo Bray-Warner, Avon & Somerset PCSO B Rotaru and 9 members of the public

1. Chair to note apologies and receive/confirm declarations of interest in conjunction with Localism Act 2011.

No apologies

No declarations of interest

2. Chair to explain emergency procedures

Chair provided clarity around emergency procedures for the Village Hall in the event of evacuation

3. Updates from South Gloucestershire Council Ward Councillors

Cllr Stokes provided the following:

- A Chippenham Business Owner has been fined £1700 and prosecuted for flytipping
- Bath Rd- Following the closure this week Cllr Stokes advised he had been in contact with Head of Streetcare to request clarity around the drain clearance that had been on SGC workstack since before Xmas. Cllr Stokes advised he is awaiting a satisfactory response.
- Bath Rd- Cllr Stokes advised that following the consultation re proposed reduction in speed this will now be published - he advised that a majority of responses received were positive to the reduction to 30mph
- Cllr Stokes provided council and public details of meetings regarding the Local Plan- Chair advised these had also been posted on our website and on social media

Cllr Palmer provided the following:

- Freezing Hill- funding has been secured to undertake resurfacing works
- A number of residents have contacted Cllr Palmer regarding the traffic speed along the A420
- Cllr Palmer is continuing to monitor the circulated schedule to ensure planning applications which council have requested to be called in for a site visit as these have not appeared as yet.
- Cllr Palmer had also contacted SGC Enforcement regarding the re-erection of the fence opposite the Carpenters Arms- as yet she has received any response in order to provide PC and public an update

PCSO Rotaru provided the following:

- In Wick/Emersons Green/Boyd Valley area a number of reports of people to access cars, this was raised at Decembers meeting and again PCSO requested residents to be vigilant and ensure cars/vans/vehicles are locked
- Wick/Marshfield/Pucklechurch- A number of transit vans have been broken into with tools stolen again PCSO requested residents to be vigilant and ensure cars/vans/vehicles are locked.
- PCSO advised she had reports of 2 shed broken into in Wick

Chair advised that since Decembers meeting PC have been approached by a resident who is currently setting up a Neighborhood Watch group- there are currently over 70 residents who have agreed to join. Police have welcomed this addition to the village. PC has also funded the printing of the signage for the scheme

Chair advised that another resident is looking into the possibility of setting up a Speedwatch group.

- Member of the public commented again re the speed of traffic and PCSO agreed to take this back to her superiors and various dept to look to get additional speed reviews in place

4. Opportunity for the public as appropriate to address the Council.

4.1 Member of the public thanked Parish Council for printing and setting a plan to distribute flyers regarding the Local Plan and the effect on the village and neighbouring parishes.

4.2 Member of the public commented regarding the speed of traffic along Sunnybank

Chair acknowledged his comments.

4.3 Member of the public requested Parish Council to fund one hour per month hall rental charges so that the organisers of the Free Cycle in the Village Hall could hold an informal community get together post each event.

Chair requested Clerk to add to February's agenda

4.4 Member of the public requested the hedgerow behind the bus stop on the bottom of Naishcombe Hill be cut back as the brambles are now interfering with the bus stop

Clerk to report—

5. Clerks Report

Streetcare Issues:

1. Cllr PGC advised that outside the substation on Ketches Hill, Abson the trench has collapsed and requires repair reported to Streetcare 14/07/23 await reference SGC-179114-G9Y0
SGC update 04/09- under review
Update SGC 20/11- 'We are looking into it'
2. Cllr PGC advised that there are blocked drains on Abson Hill as the road is continuing to flood reported to Streetcare 14/07/23 await reference SGC-179119-S6Z1
SGC update 04/09- Under review
Update SGC 20/11- 'We are looking into it'
3. Member of the public requested clerk report the rear access and bank behind no's 2.4.6 The Crescent as this is extremely overgrown and requires attention. Reference 2093324-
SGC update 20/11 completed CLOSED
Following December's meeting a resident advised no work had been undertaken- clerk has contacted SGC to re-open- awaiting update
SGC update **This is not cut at the same time due to health and safety reasons as bank is steep. Ticket raised for grounds**' This is now with the grounds team , but there are no further updates.'
4. Wall in Brockwell Park, adjoining Willow Close. Clerk has requested SGC connect with resident to advise of the 'leaning wall' and for the potential for it to collapse into the park. This route is used as a short cut for residents taking children to Wick Primary.
Awaiting ref 2118538
5. Manhole cover opposite Village Hall requires reporting as it appears to have sunk and requires re-bedding.
Clerk contacted Wessex Water 15/12/2023 reference. 061918892001
6. Cllr SF requested clerk report the streetlight outside 34 Naishcombe Hill as it is being obscured by trees
Reported 15/12/23 ref SGC-196628-S2Z1
7. Member of the public advised that there has been flooding in the park car park and that the bridge is also in need of repair. Steve Reade advised this has already been reported under reference SGC-196305-C6W0

Outstanding item from Previous meetings:

All Planning applications responded to 15/12/2023

Consultations responded to 09/11/2023

- Common Land- trees.
Following the tree survey report and quotes received, following Sept meeting clerk has contacted National Grid to look at the trees encroaching the power cables to see if these can be addressed without cost to PC.
Reported 19/09 reference 4873858, awaiting updates
National Grid have advised not their cables- BT have inspected and currently will not cut back and have requested PC engage with contractor to undertake a 'careful' cut. Clerk has contacted Jake Cole and Jake has said he can do however clerk is still pursuing with BT. BT engineer has reconnected with Clerk and will undertake a report back to BT to see if they are willing to undertake the required work.
Chased 12/11- chased 29/11 BT have come back they are awaiting a report
Chased 15/12
- Village Hall:
 - Chair to arrange Buildings survey-completed 19/12/2023
 - Terms of Reference between PC & VH- Amendments to be made and then confirmed by both parties.
ToR still in progress
- Community Payback Scheme
Clerk has contacted Mark Pullin at SGC to investigate whether PC could utilise the services of the team to make improvement in Brockwell park
Awaiting update
Rachel Lock-Williams has provided detail and contact. Contact provided David Auckett- clerk has emailed twice awaiting update

- Friends of Wick Village- Following agenda item at Decembers meeting, clerk has contacted group to request details around costings for installation of WiFi at the VH and also confirmed Party in the Park for 2024
 - Wick Sports Ground- Clerk has advised group of new PC rep- Cllr JPW
 - Brockwell Park- Following Decembers meeting and discussion held regarding immediate activities to support the findings of the ROSPA report- clerk has connect with current maintenace contractor and requested the following:
 - Inspect trolley mechanism on zipwire and ask for photos of condition
 - Stabilise the tangle logs
 - Remove Chin up equipment from fitness trail
 - Remove tyres from fitness trail
 - Remove overhead rings from fitness trail
 - For the swing basket and chain request an alternative solution which will not require an annual inspection
- Awaiting Maintenance contractor- clerk has emailed twice and will continue to chase

ENFORCEMENT

1. Field Opposite the Carpenters Arms

18/07/2022 Cllr GG & PGC raised that hoarding have been erected on the field opp Carpenters Arms and no planning permission has yet been received.

Cllr GG has reported to Enforcement under reference COM/22/0453/OD

27/10/23 Cllr Palmer advised the appeal had been upheld and the hoarding is required to be removed by 27/11

3. Highfield Car Sales- Request from council to re-engage with SGC Enforcement regarding the encroachment of cars into the area to the side of the garage.email sent 09/11 chased 17/11, chased 12/01/2024

Footpaths

1. Missing footpath sign from A420 to Watery Lane

Reported to PROW 03/11/2022- CAMS 17959

Update 22/06/23

Works are starting shortly at the bottom end to prevent deep mud which has been a long standing issue made worse by increase in equine use. I will look at your sign issue 17959 after. Water spotted at the top end is being investigated by others as they are doing drainage works- I don't foresee this being a regular occurrence but please advise if seen again.

2. Following Cllr Dyson and Steven Burgess (Cotswold Warden) walkabout a request has been added to SGC PROW portal for new stile at grid ref LWA/45/10 East End

PROW ref 18384

3. Following Cllr Dyson and Steven Burgess (Cotswold Warden) walkabout a request has been added to SGC PROW portal for LWA/45/10 West End- Manor Rd. The stile in front of the stone bridge, part of the wood you step onto has broken off and needs replacing

PROW ref 18385

4. Request from resident to report LWA/43/10 between Clip and 67 Church rd. There is a tree which is sited on the footpath (the based is within the footpath boundary) which requires addressing- it is encroaching gardens and the footpath

Reference 18414

Cllr BD requested clerk to report footpath no LWA/11/20- Approximately midway along this footpath there is

a gate, a wooden bridge and steep wooden steps. Something is required on the surface of the bridge to prevent people slipping and hurting themselves. Some of the steep wooden steps were replaced some time ago, but the remaining ones have now collapsed, and need replacing.

Reference 18433- update from SGC 24/11 Thank you for submitting a problem using the South Gloucestershire Rights of Way Management System. Your record has been accepted and is being processed

6. To note and confirm Minutes from previous meetings.

Confirmed to be a true reflection

Proposed JPW

Seconded KH

All in favour 8

7. Clerk to provide financial update for the Council and request cheques to be signed in accordance with bank mandate.

Payee	Rationale	Amount
Michael Evans Builders	Install new notice board 7 clean bus shelters	£200.00
SGC	Localism charge	£676.02
HMRC	PAYE	£636.08
K Sheppard	Wages	£268.45
Wick & Abson Village Hall	Hall Hire	£225.00
PPC Avon & Somerset	Cost for Neighbourhood watch signage	£200.00

8. Parish Council to review and confirm South Gloucestershire Council Localism contract 2024-2025

Clerk had received notification from SGC regarding the contract for 2024-2025. The contract has increased by £137.25 since previous contract.

Discussion held

Proposal to accept new SGC contract SA

Seconded GG

All in favour 8

Carried

Clerk to advise SGC

Sent 11/01/2024

9. Parish Council to review request for 2024-2025 precept request with South Gloucestershire Council

Following notification received from SC+GC re Council Tax base, clerk had undertaken a further review and provided Council with an update following comparison to other local Parish Councils and their precept requests. Clerk requested this to be discussed further before submitting Wick & Abson Parish Councils request- clerks recommendation is that precept remains the same as previous years request at £85,000.

Discussion held

Council has requested precept remain at agreed amount as at November's meeting £89,250.00

Clerk to advise and request via SGC

10. Parish Council to review and respond to Planning application no P23/03428/HH 1a London Road, Wick

Clerk had requested Council to review documents relating to planning application prior to meeting to aid discussion

Discussion held

This was a resubmission and Parish Council on first review provided no comment. There has been no changes and therefore PC have requested not to re-comment

11. Parish Council to review and respond to Planning application no P23/03487/F Land At The Holding Lodge Road Wick

Clerk had requested Council to review documents relating to planning application prior to meeting to aid discussion

Discussion held

Wick & Abson Parish Council wish to object and request clarity on how the arisings of the operation will be dealt with.

12. Clerk and Councillors to provide update as to any correspondence received since last meeting

Clerk advised she had received the following:

Notice of Planning Decision:

P23/02885/HH The Stables Chesley Hill- Installation of 2 dormer windows- Approve with conditions

P23/02973/HH 78 Milford Avenue, Wick- Erection of single storey side extension- Approve with conditions.

New Premises License

Liliiput Farm Kitchen, Toghill Barn, London Rd, Wick. A request was received post publication date of agenda- clerk had circulated to council for review and comments at PC meeting.

Discussion held

Confirmation request is outside Wick & Abson Parish Boundary and therefore no comment is required from Parish Council

Clerk has also received notification of the opening of applications for Rural Grant funding.

Chair advised the concept of the application and suggested PC review any Capital grant requests which could be considered.

Discussion held

PC have suggested we apply for funding for the Village Hall to undertake drainage works and the possibility of installation of solar panels to support environmentally. All will be dependent of grant application

Chair & clerk will look to complete application

13. Councillors to provide any updates and confirm any matters for inclusion at next meeting

13.1 Cllr SF had emailed all council members pre-xmas for volunteers to create a working group to look at plans for regeneration of Brockwell Park. He advised he had received one Cllr response and requested Councillors to reconsider

13.2 Cllr GG requested confirmation council had reviewed the plans in conjunction with the commons connect project- all confirmed they had read these plans. As council have already reviewed and agreed way forward Cllr GG advised he will reconnect with the SGC representative David Tibbatts and confirm the go ahead

13.3 Cllr KH advised that work on the drain cover opposite the Carpenters has been undertaken however requires further action. Clerk to review and report to relevant company