

**Wick and Abson Parish Council**  
**Minutes of the meeting held on 8<sup>th</sup> June 2023 at The Village Hall 7.15pm**

Attendees: Chair James Williams (JPW), Peter Crew (PGC) Gaive Golding (GG), Bronwen Dyson (BD) , Richard Stallard (RS), Simon Alway (SA) Keith Hollister (KH), Anne Kinsman (AK) Clerk Jo Bray-Warner, and 3 members of the public and Ward Cllrs Ben Stokes (BS) & Marilyn Palmer (MP)

1. Chair to note apologies and receive/confirm declarations of interest in conjunction  
Cllr Stuart Fowell (SF)  
No declarations of interest
  
- 1a. Chair to explain emergency procedures  
Chair provided clarity regarding procedures
  
2. Opportunity for the public as appropriate to address the Council.
  - 2.1 Member of public advised that Streetcare had undertaken the repairs on The Crescent however had left behind considerable debris as they had not cleared up after the repairs.  
The member of the public advised he had then proceeded to clear up  
Chair thanked the member of the public and requested the feedback sent to Streetcare.  
Clerk emailed Streetcare 08/06/2023
  
  - 2.2 Cllr MP advised PC that both Cllr BS and herself had attended a meeting primarily around Streetcare activities during the day. Cllr MP advised that a 'grading' system has been introduced for potholes, whereby any pothole larger than a dinner plate will receive priority.
  - 2.3 Cllr BS advised that SGC have made a decision whereby they will not be looking to repair any breakouts on the sides of road and are concentrating on the main highways.  
Cllr BS advised he had been contacted by an elderly resident who has been struggling with communication with SGC and that he has encountered challenges with SGC website. Cllr BS advised clerk resident maybe in touch for support  
Cllr BS & MP are considering through MAF funding to support an application from Wick school for improvements in Technology and play area.
  
3. Clerks Report  
**Streetcare Issues:**
  1. Pavement opposite Oldbury Lane. Report from member of the public the pavement is breaking up badly. Cllr KH provided a photo and this has been reported to Streetcare 10/02/2023 reference SGC-138231-CON7  
Update SGC -We will fix your problem 01/03/2023  
Chased 10/03/23  
Update 14/03/23 CR cracking, potholing and dips in footpath passed to Pothole gang to reprofile footpath trip hazard, Sitting with Pothole Gang South  
Chased 01/05/2023
  2. Request to report a road surface inspection of the Crescent  
Requested 12/05/2023- reference 2024562  
Confirmation from SGC 22/05 an initial assessment will take place within 10 days
  - 3 Cllr PGC requested clerk to re-open the issue re left container on Bury Lane  
Clerk contacted SGC who advised the land is not adopted by SGC and therefore not their responsibility.
  4. Cllr PGC requested clerk to contact Streetcare regarding the quality of the green cutting in Mendip View

**Outstanding item from Previous meetings:**

All Consultations and Planning applications responded to N/A

- Tree survey for ash die back and health and safety of trees on common land areas: Brockwell Park, Outside Village Hall, perimeter of The Willows. Following council request Clerk arranged for 3 quotes- clerk has engaged with preferred supplier to undertake the work and advised the other unsuccessful suppliers. Supplier has advised work to be undertaken end of May.
- Nature Reserve signage- Golden Valley Lane. Following request Parish Council to explore options on removing blue signage at the entrance to Golden Valley Lane. Email sent to John Morris & Steve Reade- chased
- Vacant gatekeeper- Advert created and posted in Notice Boards and website.
- Hedge trimming-Brockwell Park. As per minutes clerk has written to contractor requesting confirmation of next scheduled cut and also quotation prior to undertaking work.
- Insurance Premium renewal- Cq sent 14/05/2023- confirmation received from BHIB of renewal
- Youth provision. As per meeting minutes Clerk has connected with Commissioning Manager advising an expression of interest however requesting further clarity- Agenda item June Meeting between Clerk and LPW set up 1<sup>st</sup> June 2023
- Cllr RS requested clerk to contact Siston PC to investigate any activities undertaken to support no parking on grass verges- Clerk emailed Siston 14/05, await response. Clerk spoke with Matthew Lipton who has provided some detail- agenda item June

**ENFORCEMENT**

1. Cllr CW advised that a new building is being erected at Ingleside Farm on Chesley Hill and is unable to locate any planning in connection with this building. Councillors commented they believe there is planning however neither Chair nor Clerk can locate on SGC planning portal.

Cllr CW requested clerk to report to enforcement. Clerk provided chair with planning application details within the portal for overview and requested clarification as to whether to report

Chair confirmed to report- await reference from SGC-COM/22/0002/OD

Update SGC 01/03

*The owners have now submitted an application for the building to be an agricultural building see application P23/01153/F, I guess you will be asked to comment on this.*

3. Field Opposite the Carpenters Arms

18/07/2022 Cllr GG & PGC raised that hoarding have been erected on the field opp Carpenters Arms and no planning permission has yet been received.

Cllr GG has reported to Enforcement under reference COM/22/0453/OD

*I refer to your recent enquiry concerning the above property. A Planning Enforcement Investigator has undertaken a site visit, in order to investigate your concerns regarding the above site. We are currently working with the planning*

*agents, who work on behalf of the developers to resolve this issue. Please use the reference, COM/22/0448/OD if you have any queries.*

#### 4. The Rosary-Chesley Hill

As you hopefully recall the enforcement notice issued was appealed and subject to a public inquiry in November. We have recently received a decision from the Planning Inspectorate that dismissed the appeal and upheld the notice with amendments. The Inspector concluded that a dwelling was built and refused planning permission for it to be retained. Due to this the building must be demolished in line with the requirements of the notice, with a compliance period of 6 months from the date on the decision (28<sup>th</sup> April).

As the notice is now in effect, we will update you further after the compliance period. If you become aware of the building being demolished before this time, please do notify us.

Regards,

Aaron

#### **Footpaths**

1. Cllr BD has provided detail from a resident regarding a blocked footpath near Wilton Farm

Cams ref 17162

Update 25/04/2022

PROW have requested a formal diversion application be submitted to include a direct permissive route between the access drive and both paths, taking away any tape and as such avoid directing people through the mud. PROW have suggested that if the area stays dry it should be the proposed route of the formal diversion

2. Member of the public requested an inspection of footpath no LWA 43/10 behind the factory.

Reported to PROW

CAMS 17800

3. Member of the public reported the footpaths LWA41/20 & LWA 41/30 behind St Francis Drive are overgrown and require cutting back.

Reported to PROW 08/07/2022

Reference CAMS 17807

4. Cllr RH reported he had received notification of some concerns regarding footpaths no/s LDN/2/40 & LDN/2/40, details are:

- One local resident has sustained an injury (broken bone) as a consequence of climbing over the latest stile and failing to the ground on descent.
- Another fit & active male being a daily valley walker has noted the stiles to be a risk especially in wet conditions. He continued with a polite suggestion of "poor installation" which is an additional safety issue in his opinion.
- Two more senior ladies have noted today that they are able to walk along Woodcroft Lane at a leisurely pace whilst venturing into the Bury to enjoy the natural seclusion of Dog Brook.
- Sadly, they also noted that they are unable to climb over the latest stiles thus restricting them and possibly other elderly members and less abled people from utilising this public footpath network in this location.

These footpaths have been reported to PROW 30/09/2022 for an inspection and are awaiting reference no.s

Cams reference no. 17931

Response from Karen Hayes 06/10-

I wrote to the new owner of fields to the west of Bury Farm and the letter was actioned in as much as the gates were unlocked on my next visit. It sounds like the same landowner has issues on the other side of their property but from your information you have given me the walkers were on extinguished paths. Those paths are shown correctly on the OS app but an old map may have been used. I am going to visit the site on Monday to check that the legal line is acceptable and hope to assist the landowner in keeping people on the current legal lines. Unfortunately we can't log incidents along an extinguished highway so there will be no new CAMS issue.

5. Missing footpath sign from A420 to Watery Lane

Reported to PROW 03/11/2022- CAMS 17959

6. Footpath LWA/54/10 request sent to SGC to clear brambles/bracken which is blocking easy access to footpath- await CAMS ref CAMS18092. SGC have forwarded a request to the landowner if resident advises at May's meeting no action- ask for photo --perhaps contact Mike who reported it

7. Footpath PBN/53/10 Between Beach lane and Oldbury Lane- Cllr BD has reported and provided photos to show the footpath is very overgrown and the stiles require attention.

Reported to PROW 09/05/23 CAMS18138 & CAMS18139

PROW have advised the overgrowth has been advised to the land owner who will clear in due course

4. To note and confirm Minutes from previous meeting.

Proposed JPW

Seconded RS

All in favour 8

Carried

5. Clerk to provide financial update for the Council and request cheques to be signed in accordance with bank mandate.  
Cqs:

- BHIB Additional Insurance Premium £25.00
- S Evans Internal audit fee £200.00
- Greenfields Garden Maintenance 1/4ly report £94.80
- HMRC PAYE £557.37
- Wick Village Hall- hall hire £99.00
- SGC Mow BMX track £197.34

6. Council to review and confirm 2022-2023 financial audit following internal audit and prior to sending for external audit.

Clerk had pre-circulate to Council breakdown of expenditure per budget line prior to meeting. Clerk had also provided verbal update to Chair re sign off.

Discussion held- no questions re audit- Chair signed relevant documentation.

Clerk to display required documentation in notice boards and send to external auditor

7. Council to review seating within Brockwell Park

Following on from request from member of the public for additional seating in the park. Clerk has contacted a supplier 'Glasdon' to review costings for benches. For a recycled plastic bench the average cost is £650.00 plus additional install of concrete plinth would be required- last quote rec'd from SGC £350.00

Discussion held

Cllr RS advised he had been approached by a resident who is looking to finance a memorial bench within the park near the patio area. Cllr RS had provided estimated costs to the resident.

Cllr JPW requested Cllrs RS & PGC to scope out areas within the park where benches could be sited and reconnect with resident to advise Parish Council would certainly consider the request.

July agenda item

8. Council to review template for signage for Brockwell Park and confirm contract and installation.  
Cllr KH had connected with a contractor and provided templates and quotation for installation of new signage for opening hours of Brockwell Park.  
Cllr PGC requested a review of the timings.  
Discussion held  
Agreement for opening times to be  
March-October 07.30 ~ 21.00  
November- February 07.30 ~ 19.00  
Cllr KH will make the required amends with the contractor.

Proposal by GG to accept quotation of £250.00 plus VAT to create signage and install 2 signs at the entrance to the park.

Seconded AK

All in favour 8

Carried

Cllr KH to connect with supplier re amends and provide confirmation of contract.

9. Cllr Williams to lead discussion on potential installation of 'barriers' on Parish Council owned Common Land  
Following request from Cllr RS to investigate further Siston Parish Council in conjunction with SGC installing wooden bollards along common land. Clerk had liaised with Matthew Lipton (Commons Stewardship Officer SGC) who provided detail regarding activities which can be undertaken on common land. Cllr JPW has made further investigations and Parish Council owned land there is the potential to install 200m of 'barrier' to protect the common land from erosion.

Next Steps

Cllr JPW will review ownership and obtain relevant documents proving PC ownership of common land starting with Chesley Hill and identify potential areas whereby 'barriers' can be installed. This will be added to July's agenda

10. Council to review any areas owned by Parish Council where further trees can be planted  
Following on from request from Community Tree Group, clerk had requested Cllrs to identify parcels of land which are Parish Council owned to potentially install additional trees.

Discussion held:

The following areas were identified as potential:

- Green on Mendip View- Plant shrub like trees. Cllr JPW will confirm ownership prior to activity
- Common Land opposite Rock Rd near power box
- Naishcombe Hill- bottom of near bus stops

Clerk to engage with Community Tree group to advise of potential areas and also to highlight the damage to some trees in the park which will require reporting to SGC

11. Council to review and respond to planning application P23/01499/HH resubmission of P22/06291/F Midway, 54 Riding Barn Hill  
Clerk had request Councillors to review application prior to meeting.  
Discussion held  
No Comment

12. Clerk and Councillors to provide update as to any correspondence received since last meeting  
12.1 Clerk had advised Council that an additional planning application had been received 06/06/2023 P23/01781/F 38 Church Rd and that it was unlikely that SGC would grant an extension therefore requested discussion at June meeting.  
Discussion held.

Cllr RS advised he had received communication from a concerned resident regarding this application and provided PC with update.

Wick and Abson Parish Council would like to object to this application on the following grounds/advisories:

- Parish Council request that Planning add a condition to this application that the annexe is to be used as an extension to the main dwelling only and that it is for the owners of the dwelling only.
- Parish Council have concerns regarding fire service access following previous incident.
- The position of the annexe within the curtilage and the close proximity to the boundary

12.2 Planning notifications:

- P23/01170/HH 15 Holbrook Lane- Approve with conditions
- P23/01311/HH 61 Milford Avenue- Approve with conditions

13. Councillors to provide any updates and confirm any matters for inclusion at next meeting

13.1 Cllr BD commented that the planning application for the 'sports centre' at the quarry had not received any updates for over 12 months and that she had contacted SGC for clarity. SGC advised that they are awaiting on the applicants for any further requests.

13.2 Cllr RS advised he had attended Wick Sports Ground committee meeting and provided PC with outputs

13.3 Cllr GG raised that the activities undertaking around patching of potholes was a 'waste of time' he also advised that SGC had attended Parkers Avenue and filled some potholes and left a considerable amount untouched, he requested Ward Cllrs BS and MP feed this info back to SGC.

13.4 Cllr PGC asked if new Chair JPW would be continuing with updates for the Parish Magazine. Cllr JPW confirmed he would continue and will request template from Cllr SF

13.5 Cllr KH advised that the defib in Abson is still in for repair but a 'loan' defib is in situ. He also advised that the pads are due to expire in both the VH and Abson ones. New pads are on order however there is a backlog with supplier/manufacture

13.6 Cllr JPW advised PC that he had visited the park and overviewed the BMX track. He had requested the parkkeeper fill as best as possible a few holes and remove some potential dangerous objects. All activities have been completed

13.7 Cllr JPW commented that the holes/craters in front of the goalposts are still on the 'to do' list and he/clerk were reviewing obtaining some 'park grade soil' to be delivered and then be tampered down

13.8 Cllr JPW asked Councillors if a -mid-month update maybe beneficial from himself and clerk- all councillors agreed this could be trialled

13.9 Cllr RS requested clerk to connect with FOWS regarding an update on the swimming pool- email sent 08/06/2023

Meeting closed at 21.00