

**Wick and Abson Parish Council**  
**Minutes of the meeting held on 13<sup>th</sup> July 2023 at The Village Hall 7.15pm**

Attendees:, Chair James Williams (JPW), Peter Crew (PGC) Gaive Golding (GG), Richard Stallard (RS), Simon Alway (SA) Keith Hollister (KH), Anne Kinsman (AK) Cllr Stuart Fowell (SF)  
Clerk Jo Bray-Warner, and 3 members of the public and Ward Cllrs Ben Stokes (BS)

1. Chair to note apologies and receive/confirm declarations of interest in conjunction  
Cllr Bronwen Dyson  
Cllr RS declared an interest in Agenda item 11- Chair advised Cllr RS would not be able to input into any conversation in relation to item, Cllr RS acknowledged
  
- 1a. Chair to explain emergency procedures  
Chair provided clarity regarding procedures
  
2. Opportunity for the public as appropriate to address the Council.
  - 2.1 Member of the public commented that the hedges at 53 High Street are encroaching the footpath and requested PC to report.  
Clerk to contact Streetcare
  - 2.2 Member of the public requested PC to report the footpath which runs between Boyd Close and Naishcombe Hill as this has become very overgrown and is obscuring the streetlight in the footpath  
Clerk to contact Streetcare
  - 2.3 Member of the public Advised that the hedges at 29 Naishcombe Hill are encroaching the footpath and require cutting back.  
Clerk to contact Streetcare
  - 2.4 Member of the public requested confirmation of ownership of common land on Siston Common.  
Chair advised this would be under the jurisdiction of Siston PC and that Wick & Abson would have no record of ownership
  - 2.5 Member of the public commented that the footpath LWA/43/10 & LWA 46/50 PROW to attend and overview as it is very overgrown and requires the path to be reviewed  
Clerk to advise PROW
  - 2.6 Cllr B Stokes advised he had attended a briefing today regarding the current waste situation and the contract dispute between SGC & SUEZ. He advised SGC are reviewing all additional collection points across local parishes. A new recycling point has today opened at Cleeve Rugby club. Cllr BS advised that any additional costs incurred by SGC will be re-couped through SUEZ due to contract arrangements. W & A PC advised that if an additional recycling point was to be considered for Wick then a request for a weekly visit by the recycling lorry be made and not a static bin as in The Batch Warmley. This is mainly due to Village Hall commitments including weddings etc.. Cllr JPW commented the layout at Mangotsfield Sort it Centres is inefficient.
  - 2.7 Cllr B Stokes provide an update regarding Integrated Health Services available through SGC including the possibility of introducing a Village Agent. If PC identify any individuals require support then PC or individual to contact Cllr BS
  
3. Clerks Report  
**Streetcare Issues:**
  1. Pavement opposite Oldbury Lane. Report from member of the public the pavement is breaking up badly. Cllr KH provided a photo and this has been reported to Streetcare 10/02/2023 reference SGC-138231-C0N7  
Update SGC -We will fix your problem 01/03/2023  
Chased 10/03/23  
Update 14/03/23 CR cracking, potholing and dips in footpath passed to Pothole gang to reprofile footpath trip hazard, Sitting with Pothole Gang South  
Chased 01/05/2023  
Confirmation received from SGC 28/06 this has been fixed  
Closed

### **Outstanding item from Previous meetings:**

All Consultations and Planning applications responded to

- Awaiting Tree survey report- Clerk has chased and will provide update to Council as soon as possible-agenda July
- Nature Reserve signage- Golden Valley Lane. Following request Parish Council to explore options on removing blue signage at the entrance to Golden Valley Lane.  
Email sent to John Morris & Steve Reade- chased  
Clerk has continued to chase  
Confirmation from John Morris this will be removed and SGC will monitor situation  
CLOSED  
Confirmation from Cllr RS signage removed 06/07/23
- Cllr RS requested clerk to contact Siston PC to investigate any activities undertaken to support no parking on grass verges- Clerk emailed Siston 14/05, await response.  
Clerk spoke with Matthew Lipton who has provided some detail- agenda item June, following June's meeting further activities as minuted will be undertaken- agenda item July or September dependant on further investigations
- Clerk has emailed Streetcare regarding the work undertaken in The Crescent and that debris was left behind- chased 03/07 as no response
- Clerk has emailed representatives from Wick School regarding the works on the swimming pool and requested an update- to be circulated to councillors when a response received- Cllr RS will visit Tuesday 13<sup>th</sup> June and provide PC update at July's meeting  
**ENFORCEMENT**

1. Cllr CW advised that a new building is being erected at Ingleside Farm on Chesley Hill and is unable to locate any planning in connection with this building. Councillors commented they believe there is planning however neither Chair nor Clerk can locate on SGC planning portal.

Cllr CW requested clerk to report to enforcement. Clerk provided chair with planning application details within the portal for overview and requested clarification as to whether to report

Chair confirmed to report-await reference from SGC-COM/22/0002/OD

Update SGC 01/03

*The owners have now submitted an application for the building to be an agricultural building see application P23/01153/F, I guess you will be asked to comment on this.*

*Application not decided as at 03/07/23*

2. Field Opposite the Carpenters Arms

18/07/2022 Cllr GG & PGC raised that hoarding have been erected on the field opp Carpenters Arms and no planning permission has yet been received.

Cllr GG has reported to Enforcement under reference COM/22/0453/OD

*I refer to your recent enquiry concerning the above property. A Planning Enforcement Investigator has undertaken a site visit, in order to investigate your concerns regarding the above site. We are currently working with the planning agents, who work on behalf of the developers to resolve this issue. Please use the reference, COM/22/0448/OD if you have any queries.*

### **Footpaths**

1. Cllr BD has provided detail from a resident regarding a blocked footpath near Wilton Farm

Cams ref 17162

Update 22/06/23

*Ranger checked that the walkable route is marked from both ends of the field and on passing semi regularly this is still in order from the road side. No further complaints. The highways don't change but they area facilitating an alternative. This is not ideal and I will keep this open so that the issue there is visible to us.*

*Closed*

2. Member of the public requested an inspection of footpath no LWA 43/10 behind the factory.

Reported to PROW

CAMS 17800

*New gates installed here and path was clear. Clear again approximately a month ago when I visited for another reason. Resolved  
Closed*

3. Member of the public reported the footpaths LWA41/20 & LWA 41/30 behind St Francis Drive are overgrown and require cutting back.

Reported to PROW 08/07/2022

Reference CAMS 17807

*Sent to Ranger- single cut done weekending 21/5/2022 KH 8/7/22*

*Closed*

4. Cllr RH reported he had received notification of some concerns regarding footpaths no/s LDN/2/40 & LDN/2/40, details are:

- One local resident has sustained an injury (broken bone) as a consequence of climbing over the latest stile and failing to the ground on decent.
- Another fit & active male being a daily valley walker has noted the stiles to be a risk especially in wet conditions. He continued with a polite suggestion of "poor installation" which is an additional safety issue in his opinion.
- Two more senior ladies have noted today that they are able to walk along Woodcroft Lane at a leisurely pace whilst venturing into the Bury to enjoy the natural seclusion of Dog Brook.
- Sadly, they also noted that they are unable to climb over the latest stiles thus restricting them and possibly other elderly members and less abled people from utilising this public footpath network in this location.

These footpaths have been reported to PROW 30/09/2022 for an inspection and are awaiting reference no.s

Cams reference no. 17931

Update 22/06/23

*Many diverted footpaths around the land found to be clearly fenced off. Landowner owner told to keep footpath gates unlocked as stiles are not permitted on the diverted routes at all and seemingly there were poor log stiles in these locations where a kissing gate had been removed and gates were locked. Other paths had functioning kissing gates at public footpaths. There was a very clear A4 sign on the west side of the drive advising of footpath changes which may have been missed by walkers but lots of new planting which blocked certain diverted routes. Letter sent to owner and conversations held regarding gate locking which is now understood. Nevertheless additional red 'path diverted' signs given to the owner for key points. Resolved.*

*Closed*

5. Missing footpath sign from A420 to Watery Lane

Reported to PROW 03/11/2022- CAMS 17959

Update 22/06/23

*Works are starting shortly at the bottom end to prevent deep mud which has been a long standing issue made worse by increase in equine use. I will look at your sign issue 17959 after. Water spotted at the top end is being investigated by others as they are doing drainage works- I don't foresee this being a regular occurrence but please advise if seen again.*

6. Footpath LWA/54/10 request sent to SGC to clear brambles/bracken which is blocking easy access to footpath- await CAMS ref CAMS18092. SGC have forwarded a request to the landowner if resident advises at May's meeting no action- ask for photo -- perhaps contact Mike who reported it

7. Footpath PBN/53/10 Between Beach lane and Oldbury Lane- Cllr BD has reported and provided photos to show the footpath is very overgrown and the stiles require attention.

Reported to PROW 09/05/23 CAMS18138 & CAMS18139

PROW have advised the overgrowth has been advised to the land owner who will clear in due course

4. To note and confirm Minutes from previous meeting.

Proposed JPW

Seconded SA

All in favour 7

Carried

Cllr SF not in attendance at June's meeting

5. Clerk to provide financial update for the Council and request cheques to be signed in accordance with bank mandate.

Cqs:

- |                     |                           |          |
|---------------------|---------------------------|----------|
| • C Williams        | Plants for Planters       | £52.00   |
| • SGC               | Bin Collection            | £211.00  |
| • C Williams        | Plants for Planters       | £47.99   |
| • SGC               | Mow Park                  | £422.60  |
| • Hollister Design  | Signage design            | £60.00   |
| • M Evans           | Bus Shelter clean         | £170.00  |
| • Greenfields       | Replacement Zip wire seat | £263.64  |
| • HMRC              | PAYE                      | £636.08  |
| • Wooten Tree       | Common Land tree surveys  | £1110.00 |
| • Signboard Service | New signage for park      | £240.00  |
| • J Bray-Warner     | Hosting costs for website | £85.04   |

- Wick Village Hall Rental costs for meetings and Youth Provision £99.00

6. Cllrs Stallard & Crew to provide update to potential siting of benches within Brockwell Park
  - a. Parish Council to review quotation for BMX track resurfacing
  - b. Parish Council to review potential grant funding in conjunction with Active Travel

Cllrs RS & PGC undertook a walkabout in Brockwell Park to review areas for potential benches, these have been distributed within papers for Council for July. Also whilst reviewing an option to consider moving the log bench from the top patio area and install by BMX track and installing new goalposts creating a 5 a side pitch. All proposals circulated with papers. Cllr RS requested PC confirm the request to install a memorial bench.

Discussion held

Proposal by JPW to confirm installation of memorial bench and moving of log bench

Seconded SA

All in favour 8

Clerk to contact resident to advise permission has been granted

Clerk emailed 14/07 and advised we are collecting information re suppliers etc from Siston PC

Clerk to reach out to Sara at Siston PC for contacts re benches- emailed 14/07

Proposal by Cllr JPW to create a new smaller 5 a side style football pitch with round wooden posts as goalposts with a budget of up to £1000.00. Once 'priced up' by Cllrs RS & PGC if the cost is in excess of £1000.00 this must be brought back to PC for further discussion.

Seconded SA

All in favour 8

Cllr RS & PGC to take forward

6a. Following previous meetings regarding potential resurface or repurposing the BMX track the clerk has been in contact with original track builder to ascertain costings for a resurface of current track.. The quotation received was for £3050.00 plus VAT.

Discussion Held

PC would like to keep 'on hold' the quotation and review Feb 24- clerk to add to February 24 agenda

6b. Clerk circulated an opportunity to request a grant around active travel within the Parish, clerk had suggested potential bike racks however requested Council to review for any further suggestions

Discussion Held

W & A PC to apply for grant to potentially install a bike rack in Brockwell Park

Cllr JPW to apply for grant using the required documentation

7. Parish Council to review Tree Survey report and confirm any actions.  
Further to previous meetings and confirmation of chosen supplier by Council, Clerk has now received and circulated all 3 reports for Brockwell Park, The Willows and The Triangle near Village Hall in readiness for Council to overview and confirm next steps

Discussion held

Following review of the reports and work recommended to be undertaken within The Willows, even though PC cannot confirm ownership PC believe the right thing to do is to address the issues therefore obtain 3 quotations to undertake the required work

Clerk to contact 3 companies for quotes

Clerk has reached out to Wooten Tree Consultancy for quote as they undertook the survey

Agenda item September

8. Parish Council to review and respond to Planning application no P23/01798/CLP- Willow Bank, 2 Willow Close  
Clerk provided in papers details of application and requested Council review prior to meeting  
Discussion held  
No Objection  
Clerk to advise SGC planning

9. Parish Council to review and responds to Planning application no P23/01950/F Blackthorn Farm, Barrow Hill  
Clerk provided in papers details of application and requested Council review prior to meeting  
Discussion held  
No Objection  
Clerk to advise SGC planning

10. Cllr K Hollister to lead on discussion on introduction of Pizza Van within Brockwell Park

Cllr KH advised he had been approached by the West Coast Pizza supplier to see if there was any appetite for Wick and Abson Parish Council to grant a regular pitch within Brockwell Park. The company already have various pitches across the local area including Oldland Village Club. The supplier advised he would pay a fee for siting the pizza van regularly and requested W & A PC permission

Discussion held

After review W & A PC are consensus in their opinion that to utilise Brockwell Park from 2.30 on a Wednesday would be unsuitable due to school usage of car park. PC would suggest Village Hall would be a suitable location and then VH would receive an income if the pitch is viable.

Cllr KH advised he will contact the supplier and update re PC decision and also discuss with VH committee to confirm all are in favour of offering pitch at VH.

11. Cllr S Alway to lead discussion on Village Hall Maintenance- Gutter repairs

Cllr Always provided clarity regarding the agenda item. The Village Hall is in need of repairs to guttering etc due to damp, they have received quotations however due to the nature of the current CIO taking effect , VH committee would like to advise PC of their intentions to undertake the work. No financial support is required from PC to undertake these repairs, this is a curtesy notice from VH.

Chair advised he would like to pass on thanks to the VH committee for continuing the good work in maintaining the VH for the community

12. Parish Council to review request for permission to use Brockwell Park for a car boot sale

Clerk has received a request from Friends of Wick Group to provide permission for the group to hold a car boot sale within Brockwell Park. The group have confirmed they will utilise their own liability insurance as per Coronation event.

Discussion held

Proposal by KH to grant permission and support the request to hold a car boot sale on 16<sup>th</sup> Sept in Brockwell Park

Seconded JPW

All in favour 8

Carried

Clerk to contact representative of Friends of Wick Group to advise

13. Clerk and Councillors to provide update as to any correspondence received since last meeting

13.1 Clerk had received notification through Town and Parish Forum that the police had committed to attending one Parish meeting per year. Clerk reached out to PCSO who advised their shift pattern would not allow attendance for any meeting in 2023 and offered to meet outside of a PC meeting.

Discussion held

Cllr JPW requested clerk to contact PCSO and request crime statistics and action plan for W & A and requested PC write to the Police and Crime Commission reminding them of their obligation to attend a PC meeting expressing PC disappointment this cannot be accommodated

Letter created 14/07 and sent to Chair for overview and amends

14. Councillors to provide any updates and confirm any matters for inclusion at next meeting

14.1 Cllr SF advised that a new hole had opened up in Brockwell Park and requested action to be taken.

Discussion held Cllr JPW confirmed he would support Cllr SF in 'blocking' off the hole in readiness for any repair.

Member of the public requested Cllr SF to provide photos and he would contact Wessex/Bristol Water as it appears to be part of a land drain and requires investigation. Member of the public works for water company.

14.2 Cllr SA provided an update as to the progress of the CIO in connection with the Village Hall. There has been a request from the VH solicitor to confirm the process for PC to sign deeds.

Discussion held

Proposal by Cllr JPW that the Chair and Vice Chair sign the required documents in order to complete the CIO

Seconded GG

All in favour 8

Carried

Clerk to advise VH solicitor

Advised 14/07/2023

14.3 Cllr PGC advised there is a pothole on the High Street outside Clip factory on the lane towards Kingswood that is constantly filled with water and requires reviewing.

Clerk to report to SGC

14.4 Cllr PGC advised that outside the substation on Ketches Hill, Abson the trench has collapsed and requires repair

Clerk to report to SGC

14.5 Cllr PGC advised the drains on Homeapple Hill towards Siston are still blocked and causing flooding especially in the recent heavy rainfall

Clerk to report to SGC

14.6 Cllr PGC advised that there are blocked drains on Abson Hill as the road is continuing to flood

Clerk to report to SGC

14.7 Cllr RS requested Wick Community Pub be added to September's agenda for any update

Clerk to add to agenda

Meeting finished at 9.20pm