

**Wick and Abson Parish Council**  
**Minutes of the meeting held on 13<sup>th</sup> April 2023 at The Village Hall 7.15pm**

Attendees:, Chair Stuart Fowell, Peter Crew (PGC) Gaive Golding (GG), Bronwen Dyson (BD) , Richard Stallard (RS) Keith Hollister (KH), James Williams (JPW), Simon Alway (SA), Clerk Jo Bray-Warner, and 7 members of the public

1. Chair to note apologies and receive/confirm declarations of interest in conjunction  
Malcolm Watson (MW) non attendance  
No declarations of interest
- 1a. Chair to explain emergency procedures  
Chair provided clarity regarding procedures
2. Opportunity for the public as appropriate to address the Council.
  - 2.1 Member of the public requested an update regarding the appeal to the planning application Land to the South of High Street.  
Chair advised this was agenda item 13 and would be discussed at that point.
  - 2.2 Member of the public advised that at footpath LWA/54/10 there are considerable brambles and bracken and requires review and clearing.  
Clerk to contact PROW- SGC advised 14/04/23

3. Clerks Report

1. Cllr PGC advised he had reported flooding outside 11 Mendip View however previously he had spoken with Streetcare who advised this could be a problem with the foul drain and clerk to report to Wessex Water

Clerk has contacted Wessex water and requested an inspection reference 060970090001

Update 14/03/2023 -clerk contacted Wessex Water, inspection taken place Jan23, outcome private drains treat as a backing up or flooding if reported again.

CLOSED

2. Member of the public has requested a grit bin be sited on the junction of St Annes Drive & Holbrook

Request sent to SGC 20/01/2023

Reference Number 1964582 I have checked the gritting route and Holbrook Lane is not one of the roads that are gritted. I have put through the request for a grit bin and asked for feedback for you.

Update 23/01 Thank you for your request concerning the possibility of a new Grit Bin on Holbrook Lane Wick, nr St Anne's Drive. I have forwarded this to our Asset Team manager for further assistance.

Chased 15/02/23

3. 23 Bury Lane- Cllr GG reported flytipping of old fence panels and hedgerow

Reported to SGC 10/02/23 reference 1976888

Chased 10/03/23

SGC update 14/03/23 inspected 15/02- await Hayley Brocks team

15/03/23 Confirmation from HB that the Waste Management team will if necessary contact the owners of the property and request clearance of materials.

CLOSED

4. 14.5 Cllr PGC commented that outside 16—18 High Street there are 3 manhole covers (Telecoms) one is collapsing and requested clerk to report

Reported to Openreach 10/02/23 reference SS1KWM33

14/03- Openreach have confirmed this is not their manhole cover and requested this be reported back through SGC.

SGC advised 14/03 ref SGC-141666-T1Q2

SGC response- Thank you for your email. I have checked the inspector notes and the manhole cover IS in fact BT Openreach.

I am not sure who you spoke to, but the photos taken by the inspector also suggest this. Our back-office team has sent them communication to request that they repair this asap. I hope this helps. Kind regards Scott

Customer Care Officer

CLOSED

5. Holbrook Common-Holbrook Lane. Request from member of the public for cattle highway signage to be installed.

Email sent to Rob Wilsher (SGC) requesting clarity re process of installing;

SGC update

In response to your recent email, I can confirm that my colleague Mark Seabrook in our Design Team will be taking this signage request on and will no doubt be in touch shortly about this matter

Chased 27/02

Update 06/03/2023

We have a large number of sign requests to review at present, so with the current shortfall in resources it will be a few weeks before we can review this request. We will get back to you once we have had opportunity to review and investigate it.

SGC update- Highways have provided suggested siting new signage.

6. Pavement opposite Oldbury Lane. Report from member of the public the pavement is breaking up badly. Cllr KH provided a photo and this has been reported to Streetcare 10/02/2023 reference SGC-138231-C0N7

Update SGC -We will fix your problem 01/03/2023

Chased 10/03/23

Update 14/03/23 CR cracking, potholing and dips in footpath passed to Pothole gang to reprofile footpath trip hazard, Sitting with Pothole Gang South

7. Cllr RS requested clerk to report the 'left hand bend traffic advisory sign has been knocked down- this is sited on the High Street past the Drs before the bend

Clerk reported 10/03/23

Ref 1992060- 14/03- advised by SGC this would be fixed within 5 working days

#### **Outstanding item from Previous meetings:**

All Consultations and Planning applications responded to 10/01/23

- Cllr SA requested clerk to connect with SGC to check if Holbrook Firs have the required trading licenses.  
Clerk has placed an enquiry with SGC
- BMX Track- Clerk has contacted supplier DCM surfaces and requested a site visit and quotation- awaiting dates/time- chased 10/03/23  
Photos of track and details sent to supplier await contacts
- Ash-Die back- Following Feb's meeting clerk has reached out to Neil Gazzard (SGC) requesting clarity on undertaking a survey on trees that are sited on common land  
SGC confirmed they would not undertake any action and provided suppliers details  
At March PC meeting Council requested clerk to engage with suppliers for quotations.  
Clerk has contacted 3 suppliers and await further detail

- Following local elections the following dates for meetings have been confirmed  
AGM 11<sup>th</sup> May 19.15 ~ 19.45  
1<sup>st</sup> Meeting of new council 11<sup>th</sup> May 19.45  
Annual meeting of the parishioners 18<sup>th</sup> May 19.15
- 2 local volunteers have reviewed the planters in the parish and have advised PC new plants are required. At March meeting agreement was reached to provide £25 per planter to replace plants- clerk has contacted volunteers and await next steps  
Volunteers have confirmed they will undertake the planting mid-end of May
- Following new maintenance contract from SGC, a cutting plan was sent to SGC however there were very little difference in original quote to cutting plan and councillors who created cutting plan agreed, therefore contract agreed  
SGC have also advised W & A are not included in no mow May.
- Request received for Boys Brigade to use Brockwell park for annual event.  
PC approved request- clerk has advised of approval and also public liability situation
- Potential re-siting of bin from Naishcombe House.  
Clerk has engaged with SGC and awaiting an update as to whether costs per bin for emptying will increase significantly by increasing number of bins in village

## ENFORCEMENT

1. Cllr CW advised that a new building is being erected at Ingleside Farm on Chesley Hill and is unable to locate any planning in connection with this building. Councillors commented they believe there is planning however neither Chair nor Clerk can locate on SGC planning portal.

Cllr CW requested clerk to report to enforcement. Clerk provided chair with planning application details within the portal for overview and requested clarification as to whether to report

Chair confirmed to report-await reference from SGC-COM/22/0002/OD

*Response 31/01/2023 The case is still open.*

*The change of use part of the complaint is closed. The outstanding issue is the partly built extension (garage) that was refused planning permission. The land owners have until the end of March 2023 to remove the partly built garage. We have been to site before Xmas to monitor they were not continuing the build, which they were not.*

*If not removed I will have no option but to serve a Planning Enforcement Notice.*

2. Windyridge, Abson Road, Wick, Bristol, BS30 5TS.

Cllr PGC advised that it appears that a horse menage with lighting has been erected at the rear of the property. Clerk has checked the various planning applications for the last 10 years on the portal including the following references: P20/06547/F, PK16/5315/F, PK15/1639/F, PK09/5742/CLP, And there appears to be no application for this addition to the property. The resident reported it also commented that the lights are causing light pollution and are a distraction whilst driving along Abson Rd due to the brightness.

Reported to Enforcement 11/02/2022 ref COM/22/0077/OD

*Update 14/11/2022*

*They have submitted an application, but our registration team have requested further documents. When I have an update, I will let you know accordingly.*

*Response 31/01/23 They updated me last week as their agents have had issues getting the requested correct report, but are working on it.*

3. Field Opposite the Carpenters Arms

18/07/2022 Cllr GG & PGC raised that hoarding have been erected on the field opp Carpenters Arms and no planning permission has yet been received.

Cllr GG has reported to Enforcement under reference COM/22/0453/OD

*I refer to your recent enquiry concerning the above property. A Planning Enforcement Investigator has undertaken a site visit, in order to investigate your concerns regarding the above site. We are currently working with the planning agents, who work on behalf of the developers to resolve this issue. Please use the reference, COM/22/0448/OD if you have any queries.*

## Footpaths

1. Cllr BD has provided detail from a resident regarding a blocked footpath near Wilton Farm

Cams ref 17162

Update 25/04/2022

PROW have requested a formal diversion application be submitted to include a direct permissive route between the access drive and both paths, taking away any tape and as such avoid directing people through the mud. PROW have suggested that if the area stays dry it should be the proposed route of the formal diversion

2. Member of the public requested an inspection of footpath no LWA 43/10 behind the factory.

Reported to PROW

CAMS 17800

3. Member of the public reported the footpaths LWA41/20 & LWA 41/30 behind St Francis Drive are overgrown and require cutting back.

Reported to PROW 08/07/2022

Reference CAMS 17807

4. Cllr RH reported he had received notification of some concerns regarding footpaths no/s LDN/2/40 & LDN/2/40, details are:

- One local resident has sustained an injury (broken bone) as a consequence of climbing over the latest stile and failing to the ground on descent.
- Another fit & active male being a daily valley walker has noted the stiles to be a risk especially in wet conditions. He continued with a polite suggestion of "poor installation" which is an additional safety issue in his opinion.
- Two more senior ladies have noted today that they are able to walk along Woodcroft Lane at a leisurely pace whilst venturing into the Bury to enjoy the natural seclusion of Dog Brook.
- Sadly, they also noted that they are unable to climb over the latest stiles thus restricting them and possibly other elderly members and less abled people from utilising this public footpath network in this location.

These footpaths have been reported to PROW 30/09/2022 for an inspection and are awaiting reference no.s

Cams reference no. 17931

Response from Karen Hayes 06/10-

I wrote to the new owner of fields to the west of Bury Farm and the letter was actioned in as much as the gates were unlocked on my next visit. It sounds like the same landowner has issues on the other side of their property but from your information you have given me the walkers were on extinguished paths. Those paths are shown correctly on the OS app but an old map may have been used. I am going to visit the site on Monday to check that the legal line is acceptable and hope to

assist the landowner in keeping people on the current legal lines. Unfortunately we can't log incidents along an extinguished highway so there will be no new CAMS issue.

5. Missing footpath sign from A420 to Watery Lane

Reported to PROW 03/11/2022- CAMS 17959

4. To note and confirm Minutes from previous meeting.

Cllr JPW proposed an amendment to March minutes item 6 Wick Community Pub and requested clerk to include commentary to the affect that any residual monies left once the group has been closed out should be returned to Wick and Abson parish Council as per original minute June2019.

Seconded RS

All in favour 8

Carried

Cllr JPW proposed Extraordinary meeting as a true reflection of content

Seconded RS

All in favour 8

5. Clerk to provide financial update for the Council and request cheques to be signed in accordance with bank mandate.

Cqs:

- SGC purchase and install of planter £1560.00
- ALCA membership £517.45
- Ashfords Common land £495.00
- Wick Village Hall Hire hall £117.00
- SGC empty bins £112.22
- SGC mow park £422.60
- HMRC paye £557.37
- J Bray-Warner Ink cartridges,stamps £80.92
- M Evans clean bus shelters £200.00

6. Council to review quotations in conjunction with review of trees on common land

Following request at March meeting to request 3 quotations to undertake a review of Ash-Die back and health and safety check of trees on common land in Brockwell Park, perimeter of The Willows, Green opposite Village Hall. Quotes received £725.00inc VAT T Pursey, £925.00 plus VAT Wootten Tree Consultancy & £1140.00 inc VAT Silverback.

Discussion held

Due to the in depth quotation received by Wootten Tree Consultancy proposal by PGC to accept this quote.

Seconded GG

All in favour 8

Cllr RS Abstained from vote

Clerk to advise- supplier advised 14/04/23

7. Council to review and respond to consultation re Grazing animals on Siston Common

Clerk had pre-circulated link for review to consultation.

Discussion held

Wick and Abson Parish Council noted and support this Consultation

Clerk to advise

Comments sent to SGC 13/04/2023

8. Cllr RS to lead discussion on signage for the Nature Reserve within the village.  
Cllr RS provided context for agenda item and proposed Parish Council support the removal of the signage.  
Discussion held.  
Cllr BD accepted proposal  
Cllr GG objected to proposal and provided rationale  
Cllr PGC commented a discussion with affected residents should take place before any action is taken.  
Cllr KH & SA suggested to obtain agreement from affected residents before removal of any signage.  
Cllr JPW agreed signs are out of character for village however did feel some signage would be required and that a consultation with affected residents should take place first.  
Cllr SF commented signs are 'out of scale' but again a consultation should be implemented before any action.  
  
Cllr GG proposed that clerk connect with John Morris (SGC) & Cllr Steve Reade to discuss replacing signage with more 'appropriate and in keeping with the village' signage. Parish Council request oversight of any signage before installation  
Seconded RS  
All in favour 7  
Cllr BD Abstained from vote.  
Clerk to connect- Email sent 14/04/23
9. Council to review and respond to Planning application no. P23/01038/PNA Land At Coldharbour Farm Stud Cold Harbour Farm Lane Wick  
Clerk had requested council to review application prior to meeting  
Discussion held  
No Objection  
Clerk to upload comments to SGC portal
10. Council to review and respond to Planning application no P23/01163/R3F Wick CE Primary School  
  
Clerk had requested council to review application prior to meeting  
Discussion held  
No Objection  
Clerk to upload comments to SGC portal
11. Council to review and respond to Planning application no P23/01261/PNA Land At Blackthorn Farm Barrow Hill Wick  
  
Clerk had requested council to review application prior to meeting  
Discussion held  
No Objection  
Clerk to upload comments to SGC portal
12. Council to discuss and review vacant gatekeeper position for Brockwell Park  
  
Clerk advised she had received notification from gatekeeper he was no longer in a position to continue to work for W & A PC.  
  
Cllr SF requested a discussion as to whether to advertise for a new gatekeeper or not replace  
  
Discussion held  
  
Proposal by SF to replace gatekeeper and advertise vacancy  
  
Seconded RS  
  
All in favour 8

Clerk to create advert

13. Council to review and confirmed revised objection to appeal for Land to South of High Street appeal reference no APP/P0119/w?23/3317555  
Appeal confirmed by Councilors, however subsequently advised by SGC appeal has been withdrawn from Planning Inspectorate

14. Clerk and Councilors to provide update as to any correspondence received since last meeting

**Planning notices**

P23/00272/HH The Old Vicarage- Approve with conditions

**Planning application rec'd which require overview and response.**

P23/01311/HH 61 Milford Avenue

Clerk had requested council to review application prior to meeting

Discussion held

No Objection

Clerk to upload comments to SGC portal

P23/001170 15 Holbrook Lane

Clerk had requested council to review application prior to meeting

Discussion held

No Objection

Clerk to upload comments to SGC portal

14.1 Following request from SGC to remove and resite a bin as per minutes from Extraordinary April meeting. Clerk Confirmed no additional costs per bin would be added to localism contract only an additional £188pa to empty an additional bin. PC confirmed re-siting at junction of Holbrook Lane/St Annes Drive at end of PROW

Clerk to advise. Advised 13-04-23

14.2 Clerk received correspondence from VH- following the registration of the CIO VH have been advised they may require a new Bank Account and requested PC to confirm signatories they wish to have to operate the bank account.

Discussion held

Proposal by SF that the account operates with two signatories with Karen Bacon Treasurer acting on behalf of VH and Cllr SA for PC.

Clerk to advise VH- advised 13/04/23

14.3 Clerk advised that W & A PC had as yet not provided written confirmation to Friends of Wick group that they could use the park for Coronation events. Clerk advised PC that currently she could not confirm if Public Liability insurance had been agreed and that the required documentation to SGC had been completed.

Discussion held

Cllr SF proposed that subject to completion of required documentation by group PC provide the relevant permission to use the park for the event.

Seconded RS

All in favour 8

Clerk to advise

Email sent 14/03/23

14.4 Cllr RS advised is collaborating with other residents alongside the tea party group (Coronation event) to create a historical overview of the village, there are currently 600-700 photos and that he is also working with the VH to ensure storage of artifacts is safe and secure. Cllr RS advised VH are very supportive of this proposed exhibition.

14.5 Cllr SF (Chair) congratulated all councilors in attendance on continuing in role as a Parish Council following notification of a non contested election.

15. Councillors to provide any updates and confirm any matters for inclusion at next meeting  
None

Meeting closed at 21.35