

Wick and Abson Parish Council
Minutes of the meeting held on 8th September at The Village Hall 7.15pm

Attendees:, Peter Crew (PGC) -Chair Gaive Golding (GG), Keith Hollister (KH), Bronwen Dyson (BD) Richard Stallard (RS) James Williams (JPW) Clerk Jo Bray-Warner, Cllr S Reade and 5 members of the public

1. Chair to note apologies and receive/confirm declarations of interest in conjunction with Localism Act 2011
No declarations of interest
Cllr Stuart Fowell (SF)
Cllr Simon Alway (SA)
Non attendance Cllr Malcolm Watson (MW)
- 1a. Chair to explain emergency procedures
Chair provided clarity regarding procedures
2. Opportunity for the public as appropriate to address the Council.
 - 2.1 Member of the public commented regarding a manhole cover which is collapsing within the Drs Surgery entrance.
Clerk to contact Drs Surgery to advise
Reported via email 20/09/2022 as Drs Surgery was unable to take detail over the phone.
Surgery advised they would investigate
 - 2.2 Member of the public requested an update as to the location of the Village Clock.
Cllr GG suggested clerk contact local resident to understand the location.
Confirmation received the clock is being stored at the factory
 - 2.3 Cllr S Reade commented regarding the Planning Application & Enforcement issues regarding the land opposite the Carpenters Arms. Cllr Reade advised that the decision on the Planning Application is due end of September and again confirmed he would call this application into committee if approved. Cllr Reade also advised he had spoken with the Enforcement Officer requesting updates to the actions being taken regarding the erection of the fence and now gateway. Cllr Reade has been advised by the Enforcement officer the developer has repeatedly been advised of the breaches and the actions which are required. If the developer does not comply and reduce height of fence to 1m formal procedures will be initiated.
3. Clerks Report
Streetcare Issues:
 1. Remark road markings junction with Cann Lane kirona 291551 – SGC advised 31/08 job ticket raised and in queue to be completed- update 02/11 no timeline as yet for painting- update 08/12 started not yet finished
Chased 28/02/2022
SGC update *Works ordered. Please note we are unable to give a time frame for action.*
Chased 16/06 & 04/07
Chased 12/08 CC'd Steve Reade
 2. Ticket to remark lines homeapple hill junction with Cann Lane kirona 291551- SGC advised 31/08 job ticket raised and in queue to be completed- started not yet finished--chased 31/01/22
Chased 28/02/2022
SGC update *Works ordered. Please note we are unable to give a time frame for action.*
Chased 16/06 & 04/07
Chased 12/08 CC'd Steve Reade
Email received from Dave Jones SGC requesting a list of outstanding items for Parish Council

3. Cllr BD requested clerk to report to Steve Golding the following junction of Cann Lane and A420 now requires some urgent attention, Of the 2 'No Entry' signs, only one remains and is damaged.
None of the road markings are fully legible. Some motorists are now doing manoeuvres which are illegal and dangerous, and as a consequence accidents will happen again at this particular spot.

Reported 14/12/2021- await response-Steve Golding has confirmed reference Kirona 313613

Chased 28/02/2022

SGC update *Works ordered. Please note we are unable to give a time frame for action.*

Chased 16/06 & 04/07

4. Oldbury Lane- blocked drains. Request from Wick Sports Ground to report the drains along Oldbury Lane as they appear blocked and are not coping with the excessive amounts of rainwater.

Reported 10/01/2022 await reference 1779269

SGC update 09/02/2022 confirmation this is now in the works queue.

Chased 28/02/2022

Chased 25/05/2022

SGC update *A ticket has been raised for cleaning. Please note we are unable to give a time frame for action.*

Chased 16/06 & 04/07 & 03/09

5. Cllr SF requested clerk to report that all the drains outside Tracy Park Country club are blocked. Ref 1824863

SGC update 25/05/2022 Inspection carried out passed for gullies to be cleared

6. Cllr SF reported fly tipping on lodge road

Reported to SGC 04/07/2022

Reference 1872780

Chased 03/09

8. Clerk has reported to Streetcare a stretch of road from Highfield Car Sales, Riding Barn Hill Wick to Cann Lane, Siston- this is the A420, and requested a hedgerow cut back on both sides, a litter pick on both sides and also the embankment has slipped and requires digging back to wall.

SGC reference 1875684

Chased 12/08 CC'd Steve Reade

SGC response 19/08- will review the white lining request- litter pick added under reference no 1891153.

9. Parkkeeper reported flytipping in Brockwell Park and provided photographic evidence.

Reported to Streetcare 25/07/22- 1887462

Outstanding item from Previous meetings:

All planning application responses uploaded to SGC portal

Common Land

Clerk has engaged with solicitors and provided the confirmation re documents- now awaiting the Court documents for signature

Pay increases.

Following agreement of 6% pay increase backdated to May. All increases calculated and implemented via standing order for Sept onwards – for backdated pay May-Aug cq's raised.

Consultation Specialist Framework- Clerk has advised SGC we are supportive and noted consultation.

Complaint- Clerk had received a concern from a resident regarding PC requesting the removal of a disable parking bay. Clerk provided context of the concern for PC discussion.

PC confirmed to continue with removal of the parking bay

Clerk has created new Word template for all agendas and removed timings as per July's action

Resident advised that the hedge outside Pre-School requires cutting back.

Cllr KH has liaised with Pre-school who have advised they will undertake the necessary work

Clerk has contacted Simon Penfold Arboreal officer to advise of the tree growing next to the bus stop on Oldbury Lane and that the tree is pushing the shelter to one side

Await contact from Simon Penfold

Chased 03/09

Resident to use Brockwell Park for PT Training

Clerk has emailed resident suggesting Wick Sports Ground or Village Hall due to the level of facilities available

Asset of Community Value- Carpenters Arms

Clerk has advised Helen Hudd SGC (11/08/2022) that PC has received a notification that Wick Community Pub will be sending an expression of interest- Cc'd Cllr Gaive Golding for visibility.

Await ack of email

Chased Helen Hudd 03/09/2022

Planning Application P21/07243/O Land to the South of High Street/Church Road.

PC requested clerk to highlight this application with Wick School

Email sent by clerk 11/08/2022 CC'd Chair

ENFORCEMENT

1. The Old Vicarage, 85 High St- Resident has contacted clerk to advise that two structures have been erected within the grounds. Clerk has ascertained that one has planning permission for a swimming pool, garage and office however no planning application for the other is visible on the SGC portal.

Reported 07/12/20 and updated reference no COM/20/0933/OD-chased for update 24/01/22& 22/03/2022

Update 04/08

Further to my previous email, the agent has advised that none of the structures are new, and all are immune meaning that whether they comply with permitted development is not relevant. If he is correct regarding the age of the buildings, then his conclusion would also be correct. Having looked on Google Earth this morning, I cannot see any changes to the buildings, aside from a patio to the front of one of them and the work approved by the 2019 application, on the site for the last few years. So that I can make sure I can get this right, can you provide any information to confirm exactly which building you are referring to? Your assistance is appreciated.

Clerk has requested further information from Cllr SA however we are unable to provide any further clarity also due to the length of time this has taken with Enforcement- **CLOSED**

2. Cllr CW advised that a new building is being erected at Ingleside Farm on Chesley Hill and is unable to locate any planning in connection with this building. Councillors commented they believe there is planning however neither Chair nor Clerk can locate on SGC planning portal.

Cllr CW requested clerk to report to enforcement. Clerk provided chair with planning application details within the portal for overview and requested clarification as to whether to report

Chair confirmed to report-await reference from SGC-COM/22/0002/OD

Update 12/08/2022

I am waiting for 2 applications to be determined P22/02717/F and P22/02718/F, once they have been determined I can assess what formal action is needed. I can do nothing at present until my colleagues have determined the applications. (The parish have been consulted)

3. Windyridge, Abson Road, Wick, Bristol, BS30 5TS.

Cllr PGC advised that it appears that a horse menage with lighting has been erected at the rear of the property. Clerk has checked the various planning applications for the last 10 years on the portal including the following

references: P20/06547/F, PK16/5315/F, PK15/1639/F, PK09/5742/CLP, And there appears to be no application for this addition to the property. The resident reported it also commented that the lights are causing light pollution and are a distraction whilst driving along Abson Rd due to the brightness.

Reported to Enforcement 11/02/2022 ref COM/22/0077/OD

Update 12/08/2022

The owner indicated that they would be submitting an application to regularise the lights and have chased them this afternoon.

4. Manor Cottage, Manor Rd

Cllr CW requested clerk to report as a potential HMO

Reported 11/02/2022 to Enforcement reference COM/22/0081/COU

SGC update 12/08/2022

Apologies I should have updated you the PCN was received back with comprehensive information that the annex has been let for well over 10 years and as such there is no possibility of enforcement action as this is immune

CLOSED

5. Land adjoining Court Lane

Following March's meeting and a request from a resident to report this property as it is in breach of condition 4 on planning application PK12/1734/F due to an erection of an additional building.

Reported 11/03/2022 reference COM/21/0639/OD

Update SGC 12/08/2022

Situation is that the field shelter has been removed and the various conditions have now been discharged under DOC22/00136 (Discharge of conditions 6 (signage and lighting) and 10 (eaves, verge and ridge and external facing materials details) attached to planning permission PK12/1734/F. Change of use of land from agricultural to land for the keeping of horses. Erection of stable block and tack room and construction of hardstanding).

I will attend site next week for a final check and report back to you again – apologies for the delay

6. Field Opposite the Carpenters Arms

18/07/2022 Cllr GG & PGC raised that hoarding have been erected on the field opp Carpenters Arms and no planning permission has yet been received.

Cllr GG has reported to Enforcement under reference COM/22/0453/OD

I refer to your recent enquiry concerning the above property. A Planning Enforcement Investigator has undertaken a site visit, in order to investigate your concerns regarding the above site. We are currently working with the planning agents, who work on behalf of the developers to resolve this issue. Please use the reference, COM/22/0448/OD if you have any queries.

Footpaths

1. Cllr BD has provided detail from a resident regarding a blocked footpath near Wilton Farm

Cams ref 17162

Update 25/04/2022

PROW have requested a formal diversion application be submitted to include a direct permissive route between the access drive and both paths, taking away any tape and as such avoid directing people through the mud. PROW have suggested that if the area stays dry it should be the proposed route of the formal diversion

2. Member of the public requested an inspection of footpath no LWA 43/10 behind the factory.

Reported to PROW

CAMS 17800

3. Member of the public reported the footpaths LWA41/20 & LWA 41/30 behind St Francis Drive are overgrown and require cutting back.

Reported to PROW 08/07/2022

Reference CAMS 17807

4. To note and confirm Minutes from previous meeting.

Minutes confirmed as a true reflection

Proposed GG

Seconded KH

All in favour 6

carried

5. Clerk to provide financial update for the Council and request cheques to be signed in accordance with bank mandate.

Cheques raised in connection with the following:

- SGC Brockwell Park Maintenance £422.60
- Wick Village Hall -hall hire £27.00
- PFK Littlejohn Audit fee £360.00
- Ashfords Solicitors- Common land £844.20
- SGC Litter bin empty £141.18
- ALCA x 2 training £40.00

6. Cllr GG/Clerk to provide an update for ongoing issue with common land on Chesley Hill including registration of Common Land with Land Registry

Cllr GG provided an update following the discovery of some historical documents he provided from 2014. These documents related to the same accessway and were forwarded to solicitor. Solicitor has reviewed and advised these will support Parish Council court documents. Solicitor requested Parish Council to confirm no right of way/easement had ever been granted. After review Parish Council confirm no permission was ever granted

Clerk to advise solicitor- sent 09/09/22

7. Council to continue discussion regarding Wick Sports Ground

Cllr KH advised PC that Wick Sports Ground (WSG) are still awaiting a quotation for the installation of a new water pipe. Cllr KH also advised a representative from the Sports Ground had contacted him to advise WSG was subjected to a burglary on 30th August whereby various items had been stolen. Cllr KH confirmed the police had been called and that the stolen objects had been recovered.

8. Cllr KH to continue discussions regarding website improvements

Cllr KH advised no further activity had taken place.

Clerk advised Deputy Clerk David Wiltshire had tendered his resignation to relinquish his responsibilities for the website and consultations

Discussion held

Cllr KH confirmed he would circulate examples of websites he had been involved with with a graphic designer.

Agenda item October.

9. Council to review and respond to Consultation on the draft Housing Strategy 2022

Summary of Consultation had been pre-circulated with papers by clerk to Council.

Discussion held.

Parish Council have noted the consultation

10. Council to review and respond to Consultation on proposed Electric Vehicle Charging Strategy.

Summary of Consultation had been pre-circulated with papers by clerk to Council.

Discussion held.

Cllr S Reade commented he would connect PC with a contact at SGC regarding the strategy and the potential of a presentation to PC at a later date.

11. Council to review and respond to Consultation on Better Care Stronger Communities commissioning

Summary of Consultation had been pre-circulated with papers by clerk to Council.

Discussion held.

Wick and Abson Parish Council support this strategy.

12. Cllr RS to lead discussion regarding repairs to Bus Shelters.

Cllr RS provided clarity regarding the agenda item, he commented the roof on the shelter by the village hall requires considerable repairs. Cllr RS commented that PC may be required to undertake a bat survey in case of nesting bats.

Discussion held.

Proposal by PGC for Parish Council to engage with relevant party to obtain a bat survey

Seconded KH.

Cllr GG advised he was able to arrange the relevant survey.

Clerk to obtain a minimum of 2 quotations to undertake the repairs

Agenda item October

13. Cllr RS to lead discussion regarding 'Party in the Park'

Cllr RS provided clarity regarding the agenda item. He advised he had been approached by residents looking to set up a committee to organise and run an event in 2023 following the success of the Jubilee event 2022.

Cllr RS requested Parish Council support the committee with a local event

Cllr RS proposed Parish Council support the organising of an event in 2023 with the committee providing regular updates to PC

Seconded PGC

All in favour 6

14. Cllr BD to lead discussion on making the South Gloucestershire Planning website more accessible

Cllr BD provided clarity regarding the agenda item and provided an update regarding correspondence with Brian Glasson at SGC regarding the planning portal on SGC website. Cllr BD advised she had set up a meeting to discuss various aspects of the website and how to make this more accessible and requested any other feedback from Councillors

Discussion held.

Councillors provided relevant feedback to Cllr BD

15. Council to review and respond to Planning application P22/05049/F Garages at Naishcombe House

Clerk had requested Planning sub-committee to review application and provide recommendation to Parish Council.

Cllr PGC (Member of planning sub committee) advised the committee were recommending No objection.

Discussion held

Parish Council to confirm no objection response

16. Council to review and respond to Planning application P22/05244/HH 32 Milford Avenue

Clerk had requested Planning sub-committee to review application and provide recommendation to Parish Council.

Cllr PGC (Member of planning sub committee) advised the committee were recommending No objection.

Discussion held

Parish Council to confirm No comment on application

17. Clerk and Councillors to provide update as to any correspondence received since last meeting
- 17.1 Clerk had received a request from a local resident regarding the outstanding monies in conjunction with the Horticultural Society and suggestion a bench be purchased with these monies.
Agenda item October
 - 17.2 Planning notification- Land adjacent to Ingleside House, erection of single storey side extension- Refusal
 - 17.3 Request received from SGC to create a list of work which is required within the village- List created and a meeting to be set up with Dave Jones from SGC with Cllr BD to discuss and confirm
 - 17.4 Clerk received correspondence from a local resident requesting whether there is any appetite for PC to support the provision for a Youth Club within the village.
Agenda item October
18. Councillors to provide any updates and confirm any matters for inclusion at next meeting
- 18.1 Cllr GG advised he was trying to connect with Charlie Hamilton James to discuss the environmental issues, mainly otters in conjunction with the planning application opposite the Carpenters Arms. Cllr GG advised he had previously had interactions with Mr Hamilton-James in conjunction with the Nature Reserve. Cllr GG will provide any updates in further meetings
 - 18.2 Cllr KH advised that Wick Pre-School had approached the Village Hall committee requesting a new fence/gate as the existing one was in need of replacing. Cllr KH advised Village Hall had agreed to pay for the new fence/gate.
 - 18.3 Cllr JPW commented regarding the litter in and around the village. Cllr JPW called out the individuals within the village for continuing to undertake litter picks and wished to thank them for their efforts. Cllr JPW commented that in a previous area where he lived resident adopted a road to pick litter and requested an agenda item in October.
 - 18.4 Cllr RS advised that the land behind the garages in Milford Avenue has a lot of flytipping and rubbish. Clerk advised this is private land but would report to SGC
Reported 09/09
 - 18.5 Cllr PGC requested clerk to contact school to publicise the Defibrillator training on 13th October at 6pm
Email sent to school 09/09/2022

Meeting closed at 21.10pm