

Wick and Abson Parish Council
Minutes of the meeting held on 10th February 2022 at The Village Hall 7.15pm

Attendees: Carolyn Williams (CW)- Chair , Peter Crew (PGC) Stuart Fowell (SF), Gaive Golding (GG), Derek Bonas (DB), Bronwen Dyson (BD), Keith Hollister (KH), Malcolm Watson (MW), Clerk Jo Bray-Warner, and 14 members of the public and Cllr Steve Reade

1. To NOTE apologies and receive/confirm declarations of interest:

Apologies: Simon Alway (SA),

Declaration of interest:

None

2. Public Participation – to RECEIVE and NOTE submission from the public.

2.1 Member of the public requested an update to the notice board and library.

Chair confirmed this was an agenda'd item and would be covered off later in the meeting.

2.2 Member of the public advised that the stile on the footpath behind the factory as it joins the lane requires replacing- Cllr SF also commented that the stile before the bridge is dangerous as it has nails sticking out
Clerk to report

2.3 Member of the public commented that he had noticed a number of the roads around Wick require resurfacing. Chair acknowledged his concerns and clerk advised that she had already reported St Anthonys Drive which SGC had advised was not in need of any work.

2.4 Member of the public raised concerns and expressed her dissatisfaction regarding the Wick Quarry/Wick Activity centre planning application. She advised she was concerned due process had not been taken by the various local authorities in calling in this application to committee. Resident advised she had contacted SGC regarding calling in the notice and was told it expiration date had passed. Resident provided clarity over her concerns including the access to the site via Rock Rd, she advised this was a dangerous route and had been told on an incident whereby a horse rider was verbally assaulted at the weekend. Resident has spoken with Head of Planning .
Chair advised this would be covered as it was an agenda'd item.

3. To RECEIVE and NOTE a verbal report from the Clerk on activities since the last meeting

Streetcare issues:---

- Remark road markings junction with Cann Lane kirona 291551 – SGC advised 31/08 job ticket raised and in queue to be completed- update 02/11 no timeline as yet for painting- update 08/12 started not yet finished
- ticket to remark lines homeapple hill junction with Cann Lane kirona 291551- SGC advised 31/08 job ticket raised and in queue to be completed- started not yet finished
chased 31/01/22
- 21.4 Cllr SA Advised that there has been fly posting (secured advertising) of a fencing company on the piece of land on London Rd, the notice is approx. 3 metres in diameter.
Clerk to advise Streetcare to remove and advise company- email sent 09/12 reference 1762997.
Chased 31/01/22
Update 07/02 Streetcare confirmed closed
- Cllr BD requested clerk to report to Steve Golding the following junction of Cann Lane and A420 now requires some urgent attention, Of the 2 'No Entry' signs, only one remains and is damaged.
None of the road markings are fully legible.
Some motorists are now doing manoeuvres which are illegal and dangerous, and as a consequence accidents
will happen again at this particular spot.
Reported 14/12/2021- await response-Steve Golding has confirmed reference Kirona 313613
Chased 31/01/2022

- Resident reported a fallen tree in footpath LWA41/30 between Milford Avenue and Brockwell Park. Clerk reported awaiting reference no. reference 1776242
Chased 31/01/2022
Update 07/02 tree branches has been removed
Closed
- Chair advised clerk (05/01/2022) to report blocked drains from 15-57 High street inclusive SGC reference 1776527
Chased 31/01/2022
Update 07/02/2022 Streetcare confirmed drains have been cleared

Oldbury Lane- blocked drains. Request from Wick Sports Ground to report the drains along Oldbury Lane as they appear blocked and are not coping with the excessive amounts of rainwater.
Reported 10/01/2022 await reference 1779269
SGC update 09/02/2022 confirmation this is now in the works queue.

2.5 Member of the public raised that he had been requested to advise Parish Council of a situation with dog fouling in the service road off Holbrook Lane.
Clerk agreed to try to arrange signage and provide the attendee with the required documents.
Clerk emailed SGC 13/01/2022 await response- SGC responded 14/01 this has been passed to the dog wardens await an update
Chased 21/01/2022- request to send further email to Waste Management sent 24/01/2022
Response received 28/01 from Richard Jefferies confirming he will post signage to me in due course

2.8 Member of the public advised PC that the streetlight outside 2 The Crescent is not working properly.
Clerk to contact streetcare
Email sent to Streetcare 13/01/2022 reference 1782530
Streetcare update 07/02 Completed
Closed

21.3 Cllr BD reported that there are a number of potholes and sunken drains on Homeapple Hill and this is causing the road surface to be dangerous/hazardous to motorcyclists/cyclists and it requires reporting to SGC

Clerk reported 13/01/2022 reference SGC-81116-Z4R2
Update 07/02 still under review

Request from a resident regarding the condition of the road surface of St Anthonys Drive, Wick. Resident also provided photographic evidence.
Clerk has reported to SGC reference SGC-81522-T8R8
Update 31/01/2022 We have looked into your report and decided that no action is needed at this time. We are now closing the report.
CLOSED

Cllr CW requested clerk to report to Streetcare Barrow Hill, Wick. Between the passing place and the bottom of the hill, there are a number of potholes which have merged together and made an area of approx 4 - 5 ft long and 4-6 inches deep. Below those holes a drain appears to have dropped again about 4-6 inches.
Await ref SGC-81915-WOR3 -- We have looked into your report and we will fix the problem.
Confirmation received 10/02/2021 all completed

Outstanding actions from previous Meeting

All planning application added to applications via SGC portal 13/01/2022

2.2 Member of the public reported that there are a number of 'out of control' conifer trees within property 24b Mendip View and requested PC to take action.

Chair confirmed clerk would report this to the arboreal officer Simon Penfold at SGC and ask for advice on how to tackle this as its on private property

Reported to Simon Penfold 05/08

Chased 21/09

Further details provided to Simon 22/09/2021 await update

Chased Simon Penfold 31/10/2021

2.1 Member of the public requested clerk to engage with bus shelter maintenance to review the 'box' in the shelter at Naishcombe Hill

Email sent to contractor 10/12/2021- await response

Chased 28/12/2021- chased 12/01/2022- chased 31/01/2022

Response received 31/01/2022 our current contactor has advised he no longer undertakes this type of work.

Clerk has reached out to Sue Elliot (Transport) at SGC

7. To OVERVIEW Anti Social behaviour

Cllr GG advised of an incident with flytipping along Rock Road which ahs been reported.

Cllr GG commented that the laybys in Rock Rd which were 'decommissioned' by SGC were still attracting drug taking/dealing and clearly the filling in of the laybys had not deterred this. Cllr GG also commented that previously PC had requested SGC to add 'obstacles' in the laybys to deter parking however this was rejected by SGC.

Cllr GG requested clerk to engage with Chris Harris Highways SGC for another 'walkabout' to try to develop a suitable solution.

Cllr BD commented also that if this could be arranged could the speed camera which is sited near the school be removed as it is an eyesore and no longer works.

Cllr GG also requested clerk to add speed signs as an agenda item in February

Clerk to arrange

Email sent to Chris Harris 14/01/2021

Responses circulated awaiting update from Neil Gazzard Tree officer

Chased Neil Gazzard 31/01/2022 for an update as he advised on 19th Jan he would visit Rock rd to see 'what the art of the possible is'

8. To CONTINUE discussion regarding a masterplan for projects within Wick and Abson Parish Council.

Following resident request for library- clerk to add to masterplan- ADDED 14/01/2022 Agenda item Feb

11. To DISCUSS an Advertisement for a Friends of Brockwell park group to be established

Chair provided clarity regarding agenda item.

Clerk to contact Parish magazine and request an advert for volunteers for a Friends of Brockwell park group

Email sent to Parish Mag 14/01/2022

13. To DISCUSS the Queen's platinum jubilee and any village plans for celebrating

Cllr GG advised he had not yet contacted the school and requested an advert be placed in the Parish Magazine for any ideas/volunteers

Clerk to contact Parish magazine and request an advert

Email sent to Parish Mag 14/01/2022

14. To Continue discussion supporting Wick Sports Ground

A representative from WSG had provided PC with a comprehensive update in their absence.

Cllr KH verbalised the update.

PC requested clerk to schedule a meeting outside of a Parish meeting to discuss the variety of issues WSG are facing

Clerk to arrange

Clerk connected with WSG 14/01/2022 awaiting dates

3rd Feb agreed and details circulated to both parties

Clerk requested Cllr KH to arrange the Village Hall as a venue

21.1 Cllr DB commented regarding the double roundabout at Bridgegate and that require re-lining

Clerk to contact Cllr Reade for advice

Clerk has reached out to Siston PC to see if this has already been reported

W & A PC Clerk will report ref SGC-81511-J4M7

Update from SGC 26/01/2022 We have looked into your report and decided that no action is needed at this time. We are now closing the report.

Closed

21.2 Cllr GG requested clerk to provide clarity on how local groups request funding from PC.

Clerk to provide Cllr GG process.

Clerk provided process to Cllr GG 14/01/2022

Enforcement

- The Old Vicarage, 85 High St- Resident has contacted clerk to advise that two structures have been erected within the grounds. Clerk has ascertained that one has planning permission for a swimming pool, garage and office however no planning application for the other is visible on the SGC portal.
Clerk has reported to Enforcement and awaiting an update

Reported 07/12/20 and updated reference no COM/20/0933/OD

Update provided 05/07/21

The Parish Council was informed 12 January 2021 that the site has recently been subject to an approved planning permission (P19/09083/F), for the erection of an outbuilding to form a swimming pool, garage and office. However the complaint is believed to relate to the outbuilding erected to the rear of the existing dwelling house. That building was assessed following a previous complaint in 2017 and found to fall within the allowances of permitted development. Alterations could have been made and the use changed since then and so the council will look to gather additional information and discuss this development with the landowners once lockdown eased and it is permitted to do so.

The case officer said he would update the Parish Council once that further investigation had been carried out. A site visit was carried out on 14 March 2021 but the officer was unable to gain access with the restrictions in place at that time. We are now permitted to use powers to go onto sites and are working through the backlog of those on a prioritised basis. As soon as the status of the outbuilding is determined the case officer will be in touch to let the Parish Council know the results.

Chased for an update 24/01/2022

- Cllr PGC advised that in conjunction with Planning application P19/7800/F Carpenters Arms that a condition of the works included no resident residing in the 'pub' part until planning decision confirmed.

After review of planning applications Clerk unable to locate condition Cllr PGC has reference and requested Cllr PGC to provide further clarity

Cllr GG has provided the relevant details to report to Enforcement and clerk has reported 23/05/2021- awaiting reference

The complaint was received on 26 May 2021 and a site visit carried out 10 June. This confirmed that the dwelling is being occupied, though the landowner has argued it has been essential for site security. The investigation has been allocated to a case officer and he's going through the details – you should get a response within a week.

Chased 04/08/21 Rob Walsh for an update following complaint from a resident stating that 'out of control' fires are being lit within the development.

Update 17/08 from Rob Walsh

The actions for breach of the Conditions have to remain confidential under GDPR, so can't be discussed by the Parish Council in open session or minuted. But the Breach of Conditions Notice served on the company that owns the site has been returned as they've vacated their published address. We've obtained their new address from Companies House and re-served it.

If they don't comply with the BCN the next stage would be to prosecute them through the courts. One of the reasons for using a BCN is that it stays in place, so if they continue to fail to comply we can prosecute again (judges don't like their verdicts being ignored so the sanctions can escalate quickly). It also means that if they initially comply but then breach again we can prosecute immediately.

Request from Cllr GG 14/10/2021 to request an update as the portal states as closed.

Response received from Head of Enforcement advising case not closed and this is an anomaly in their systems- forwarded to all Council members for oversight

Update 20/01/2022

I am writing with an update re The Carpenters Arms . Following my visit to site , I can now advise that the developer has submitted a valid discharge of conditions in this matter reference number DOC22/00011

Closed

21.7 Cllr CW advised that a new building is being erected at Ingleside Farm on Chesley Hill and is unable to locate any planning in connection with this building. Councillors commented they believe there is planning however neither Chair nor Clerk can locate on SGC planning portal.

Cllr CW requested clerk to report to enforcement.

Clerk provided chair with planning application details within the portal for overview and requested clarification as to whether to report

Chair confirmed to report-await reference from SGC-COM/22/0002/OD

Update 27/01/2022

My investigating officer went to site but could find no building work taking place on the 'old tennis courts' at the site. The sign on the gate post as you enter has two name plates Chestnut House which would appear to be a property on the left as you look in from the road and Ingleside House farm on the right. There did appear to be work going on at Chestnut House, a rear extension, that may be PD. No one was in so the officer could not gain entry.

Clerk has requested Cllr CW to review response and provide an update for clerk to revert to SGC

Further information provided to enforcement as the building appears to be being constructed within the grounds of Chestnut House

Await further update.

CLlr KH advised that Valley View Cottage who received planning permission against reference P21/003/76F to erect a detached double garage appears to have 'blocked up with bricks' the front of the garage where the 'traditional door' should be and requested clerk to report.

Clerk reported to Enforcement 20/01/2022 providing extract from planning portal showing the plan for the door and a photo which clearly shows the area for the door 'bricked up'

Enforcement reference COM/22/0039/OD

Footpaths

CLlr BD has provided detail from a resident regarding a blocked footpath near Wilton Farm

Cams ref 17162

SGC update 29/09 Visited and needs background work and letter.

Chased 04/01/22 & 21/01/22

Update 21/01/2022

Meeting arrange for PROW and Landowner w/c 24/01/2022

Chased 31/01/2022 for update

9.2 CLlr BD requested clerk contact Public rights of way to ask for a footpath sign to be erected on the footpath close to the Village Hall

Clerk to contact and request via PROWS ref CAMS17472

SGC update 29/09/2021

Erection of new footpath signage next to Wick Village Hall- I assume that you mean adjacent to the stone stile as part of the gates to The Close? If so I have noted the car myself whilst working locally but can't prioritise the sign for the moment

Chased 04/01/22 & 22/01/22

Update 22/01/2022

Sign ordered

CLlr BD requested clerk to report footpath no's PBN/28/20 and PBN/26/20. Each year the landowner/s ignore the need to leave the required margins both along the edge and diagonally across the field.

Cams ref CAMS 17596/17597

SGC Rights of way update /rec'd 02/11/2021 confirming the landowners have been advised of the requirements- Clerk has advised CLlr BD

Chased 04/01/22 & 22/01/22

Confirmed by SGC as Landowner contacted however if it remains a problem please update me with photographs giving perspective (hedges etc).

Closed

MISC

4. To Note and confirm Minutes from January's meeting .

Proposed SF

Seconded DB

All in favour 6

Abstain Cllrs CW & PGC as they were not in attendance at January's meeting

Carried

5. Finance

Clerk has drawn up cqs in favour of:

SGC	Mow Park
SGC	Litter bin emptying
HMRC	PAYE
Wick Village Hall	Hall hire

Clerk to requested DB & CW to sign cheques.

6. To PROVIDE an update from a Representative from Wick Quarry.

Representative from the quarry provided an update on the short term and long term plans and took various questions from council and public. He advised that in the short term the proposals were to blast approx 6/7 more times and in the long term it would become a Nature reserve.

7. To PROVIDE an update regarding Common Land on Chesley Hill and updates from Solicitors

Clerk had pre-circulate the latest response from solicitor- which advised that the other party had still not provided the relevant easement documentation and that PC solicitor had given until 16th Feb to provide the evidence. PC solicitor requested PC to confirm whether PC would continue to negotiate with the other party or commence court proceedings.

Discussion held.

PC confirmed that if the other party did not respond by 16th February PC would consider next steps at March meeting.

Clerk to advise solicitor

8. To REVIEW and RESPOND to Planning application No P22/00306/F Land at 4 Windsor Court, Wick

Clerk had requested Councillors to review applications prior to the meeting via South Gloucestershire Planning portal to aid the discussion

Discussion Held

Objection: Disproportionate additional development to the side of property and the proposal had inadequate parking

Clerk to upload onto SGC portal

9. To REVIEW Circulated schedule planning application P21/00116/F Wick Quarry

Clerk had requested Councillors to review applications prior to the meeting via South Gloucestershire Planning portal to aid the discussion

Discussion Held

Chair provided clarity regarding agenda'd item and requested any further comments.

Members of the public expressed concern regarding the access route.

Cllr Reade advised he had been in touch with the developer and has requested the developer set up a public meeting.

Parish Council requested Cllr Reade's advice regarding next steps in taking this forward as the call in notice date had expired. Cllr Reade advised the next step was to request a judicial review.

Clerk to contact John McCormack & ALCA for advice on process

Clerk emailed John McCormack & ALCA 11/02/2022

10. To REVIEW and RESPOND to Planning application P22/00520/F Manor Cottage, Manor Rd, Wick

Clerk had requested Councillors to review applications prior to the meeting via South Gloucestershire Planning portal to aid the discussion

Discussion Held

No Objection.

However, Cllr CW has received notification that the property is split over approx 6 lets and requested clerk to report to Enforcement as a potential HMO property

11. To REVIEW and RESPOND to Planning application P22/0493/F 68 Naishcombe Hill, Wick

Clerk had requested Councillors to review applications prior to the meeting via South Gloucestershire Planning portal to aid the discussion

Discussion Held

Objection

Disproportionate additional development to property, inappropriate development in green belt

Clerk to upload onto SGC portal

12. To REVIEW and RESPOND to Certificate of Lawfulness P22/00577/CLP Fairview, 3 Windsor Court

Clerk had requested Councillors to review applications prior to the meeting via South Gloucestershire Planning portal to aid the discussion

Discussion Held

No objection

13. To DISCUSS and RESPOND to planning application no P22/00320/F 25 Parkers Avenue, Wick

Clerk had requested Councillors to review applications prior to the meeting via South Gloucestershire Planning portal to aid the discussion

Discussion Held

No objection

14. To PROVIDE an update from Working party in connection with Village Hall refurbishments

Cllr KH advised that the village hall had had to source a new contractor and will provide a further update at March meeting

15. To Continue discussion supporting Wick Sports Ground

Chair provided an update following meeting held with Wick Sports Ground (WSG) committee members 03/02/2022. During the discussion a request was made by WSG for PC to fund 2 gates one for ball retrieval and one for the entrance. WSG has provided the details of the gates required at a cost of £290.00 exc delivery and VAT.

Proposal by CW PC fund the 2 gates through SGC

Seconded DB

All in favour 8

Carried

Clerk to contact Karen Hayes (PROW SGC) to arrange the order and liaise directly with WSG for confirmation of delivery etc.

16. To PROVIDE Parish Council a download from the Enforcement course

Cllr GG advised he would circulate the slide deck used at the course.

17. To REVIEW the proposal for speed signs within the village

Clerk pre-circulated last update re speed signs (March 21)

Discussion held

Confirmation to add to masterplan and clerk to request a VAS speed sign on Naishcombe Hill

Email sent to SGC 11/02/2022 requesting visor sign

18. To CONTINUE the DISCUSSION re the possibility of updating the notice boards within the village

Chair provided clarity regarding agenda item

A request from the public for Parish Council to fund and site a residents notice board which would be separate from a Parish Council notice board.

Discussion held

Cllr suggested siting within Brockwell Park however wished for Cllr Alway to be present

Agenda item March

19. To REVIEW the suggestion regarding the possibility of having a local 'library'

Chair provided clarity around agenda'd item and the request from the public to set up a book swap. Various options were discussed including adding shelves to our stone bus shelters.

Resident will circulate this suggestion and return in March with update- in the meantime clerk to obtain quotes for adding shelves to stone bus shelters from maintenance contractor.

20. To DISCUSS options to enhance communications/notice from the Parish Council possibly via Parish Magazine

Cllr SA not in attendance defer to March

21. To DISCUSS the prospect of a provision for allotments within the village

Cllr GG provided clarity regarding agenda'd item and advised PC of the need to start to review the Local plan within SGC.

Discussion held

Clerk to add to masterplan and also advertise for a Friends of Wick Allotment working group in the Parish Magazine and website

Advertised on W & A website & request sent to Parish Magazine

22. To DISCUSS the Speed Camera in Wick

Cllr BD provided clarity regarding agenda'd item

Cllr Reade also updated PC regarding the situation with the 'old style' Gatso cameras.

Item now closed

23. To CONFIRM the siting of a Geocache within Brockwell Park

Clerk had received a request from Wick Guides for an individual guide to site a geocache in Brockwell Park.

Discussion held

Proposal by SF to grant permission to site geocache in park.

Seconded CW

All in favour 8

24. To NOTE correspondence from:

24.1 Clerk had received a request from Wick Pre-school to support funding of set up of free cycle project. The cost £172.00 would cover the hire of village hall and storage.

Discussion held

Proposal by CW to provide funding

Seconded GG

All in favour 8

Clerk raised clerk requesting Cllrs DB & CW to sign and will advise pre-school of funding. Plus PC will advertise free-cycle event on website

24.2 Planning notifications:

P21/08025/F 112 Church Rd- Erection of single storey rear extension- Refused

P21/07723/F Land to South of Lodge Rd- Erection of an extension to agricultural building- Approve with Conditions

25. To RECEIVE short information items and oral updates from members

25.1 Cllr BD advised that the property 3 Rock Rd which PC have already reported to Enforcement have now erected a front wall which has encroached on the highway.

Clerk to contact enforcement to advise

25.2 Cllr GG advised he had held a meeting with quarry rep, John Morris (SGC) re the dog bin at Naishcombe House and the possibility of resiting. Cllr GG will provide an update when he has any further information.

25.3 Cllr GG provided an update regarding the Carpenter's Arms and also the update received regarding the Asset of Community Value. Cllr GG requested PC confirm back to Helen Hudd (SGC) that the PC does not want AOCV to be lifted and that the upstairs of the property was originally part of the micro pub

Discussion held- Confirmations by PC to add comments

Email sent to Helen Hudd 11/02/2022- confirmation rec'd 11/02/2022 from Helen this will be included

25.4 Cllr PGC advised that the property Windyridge on Abson Road now has a horse menage and flood lighting and this has been erected without any planning permission.

Clerk to report to Enforcement

25.5 Cllr PGC advised that a streetlight sited at the bus stop near Highfield Lodge farm is constantly lit and never goes off.

Clerk to report

Reported to Streetcare 11/02/2022 ref 1795255

26. To RECEIVE and NOTE matters from members for inclusion in next meeting

Meeting closed at

22.05