
DETERMINED ADMISSION ARRANGEMENTS 25-26

SEPTEMBER ENTRY TO YEAR 7 AND 12

IN YEAR ADMISSIONS

LAST UPDATE: JANUARY 2024

THE WHITBY HIGH SCHOOL

VALUES

At The Whitby High School, every individual is valued for who they are and what they contribute to our school. Values are intended to support the personal, social and spiritual development of every person throughout our school.

Our values are:

COMMITMENT We commit to doing our best and always striving to improve.

INCLUSIVITY We value diversity and the unique contributions each individual brings to this school.

KINDNESS We treat everyone the best that we can, no matter who they are or how we feel about them.

RESPECT We respect one another's right to safety and dignity at school. We will speak to each other with calmness, politeness, and civility.

AIMS

We seek to fulfil the needs of learners in a caring, happy environment, enabling them to realise their true potential as young people and citizens. We aim to enable our learners to:

PREPARE for adult life in a happy, caring and purposeful environment

ACHIEVE their full potential regardless of individual need

CARE for everyone and encourage respect and tolerance

ENJOY education and rejoice in success

DETERMINED ADMISSIONS ARRANGEMENTS FOR ENTRY TO YEAR 7 SEPTEMBER 2025

These arrangements are based on the School Admission Code 2021 and the School Admission Appeals Code. The Whitby High School is an 11-18 foundation school. The Governing Body is the admissions authority and the admission limit for entry to Year 7 is 300 places.

The Governors' admission policy on the allocation of places at The Whitby High School follows the Local Authority model. Advice on the appeals procedure, should the parents not be satisfied with the allocation, appears in the booklet "**Applying for a Secondary School Place – Year 7 2025**". The booklet is sent in September to the parents of Cheshire children in the secondary transfer agegroup and is available to other parents on request. Appeals forms for the school are available from the school directly on request.

The Admission Authority will determine their admission arrangements by 28 February each year and these will be published by 15 March each year.

Oversubscription Criteria

In prioritising applications from parents expressing a preference for the school, the following criteria are used:

1. Looked after children, as defined in section 22 of the Children Act 1989, are children who, at the time of making an application to a school, are in the care of the local authority or being provided with accommodation by a local authority in exercise of its social services functions. Previously looked after children are children who were looked after, but ceased to be so because they were adopted under the Adoption Act 1976 or the Adoption and Children Act 2002, became subject to child arrangements order (defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014 or became subject to a special guardianship order (defined in section 14A of the Children Act 1989). This includes children who appear to have been in state care outside of England and have ceased to be in state care due to being adopted.
2. Children for whom there are particular medical or social reasons, which, in the Governors' view, justifies admission to a particular school. Supporting evidence from a registered professional, such as a medical practitioner, psychologist or social worker, must be provided which sets out the particular reasons why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school. A panel of Governors will consider the information presented and will determine whether the evidence is sufficiently compelling to apply this criterion to the application. The Governors, if it is considered appropriate, will seek the views of the School Doctor or Educational Psychologist in the event of parents requesting admission on medical or psychological grounds. This criterion cannot be considered if the required documents have not been received. Few applications fall within this category.
3. Siblings – Students with brothers or sisters, step-brothers or step-sisters, half-brothers and half-sisters living together as part of one household, already attending the preferred school, and expected to continue at the school in the following school year.

4. Children resident within the designated catchment zone of the school. Children will be classed within this category if they and their parents/carers are resident within the area served by the school on the closing date for applications.

5. Students not resident within a school's local catchment area but attending a school designated as a partner/feeder school for admissions purposes, as out-of-area students.

The designated partner/feeder schools are:

- i. Capenhurst CE Primary
- ii. Ellesmere Port Christchurch CE Primary
- iii. Meadow Primary
- iv. Sutton Green Primary School
- v. Whitby Heath Primary School
- vi. William Stockton Primary
- vii. Woodlands CE Primary

6. Students living nearest to the school (Distance) are measured using Ordnance Survey mapping in conjunction with Local Land and Property Gazetteer (LLPG) to identify each property and each school. A straight line measurement in miles is taken from the place of residence to the preferred school to calculate the distance.'

Where the school can accommodate some, but not all students qualifying under one of the preceding criteria, priority will be given to students having regard to the subsequent criteria. Where there are limited places available and two or more applications that cannot be differentiated between using the criteria, a random allocation tie breaker drawn by lots will be used, supervised by someone independent of the School. In the case of multiple births in may be necessary to offer over PAN in order that children from multiple births can attend the same school.

Late applications for places will be considered after all applications received on time. Waiting lists for the normal admission rounds will be held in admission criteria order and not on a 'first come, first served' basis. Any vacant places will be reallocated to children held on a school's waiting list. The waiting list will be kept open until 31st December. When another child is added, the Waiting List will be ranked again. Placing a child's name on a waiting list does not affect the statutory right of appeal.

Repeat applications will not be considered within the same school year, unless the parents' or the school's circumstances have changed significantly since the original application was made. Proof of address may be required. Governors retain the right to withdraw places offered on the basis of fraudulent or intentionally misleading information.

The Catchment zone for the school can be viewed by visiting www.cheshirewestandchester.gov.uk > Schools and Education > Catchment Areas > The Whitby High School.

Places will be allocated in advance of the family arriving in the area for children of UK service personnel, if accompanied by an official government letter which declares a

relocation date and a unit postal address or quartering area address for considering the application against the school's oversubscription criteria.

Where parents or carers have shared responsibility for a child the place of residency will be determined as the address where the child lives for the majority of the week (e.g. where the child wakes up between Monday and Friday). Full details of the arrangements must be included on the application form to enable the Governors to decide which address to use for admission purposes.

Parents and Carers must inform the school immediately of a change of address, even if details of a future change or residency were included on the application form as this may change a child's priority for the school.

The normal admission round refers to applications made for admission into the relevant age group

i.e. Year 7 in a secondary school where admission would be the normal point of entry to the school in September.

In Year Admissions

Applications can be made directly to the school or through the local authority. Applications outside the normal admissions round are considered in accordance with the relevant oversubscription criteria. The school will not refuse to admit on the grounds of behavior, in line with the Admissions Code. The Whitby High School operates within Cheshire West and Chester's Fair Access Protocol and as such can refer applications, where the relevant criteria are met, for consideration at the Fair Access Panel. Managed moves in or out of the school might be agreed within this protocol where the relevant criteria are met.

In-year applications are those received after the first day of the school year into the relevant age group or into any other year group. Waiting lists will not be held for in year applications but the school retains an expression of interest list. When a place becomes available it will be offered to those on the expression of interest list in accordance with the oversubscription criteria.

If an application for a place is unsuccessful, the applicant will be informed of the reason and given information about the appeals process.

Requests for admission outside the normal age group

Applications can be requested for a child to attend outside their normal age group. These applications should be admitted in the usual way at the point of application or advice can be sought by discussing with the school in advance. Decisions on requests for admission outside the normal age group will be made on the basis of the circumstances of each case and the best interests of the child concerned. In accordance with the admissions Code, this will include taking into account parents' views, information about the child's academic, social and emotional development, any relevant medical information, whether

they have previously been educated out of their normal age group and the views of the Headteacher.

Wherever possible such requests will be processed as part of the main admissions round. They will be considered on the basis of the admission arrangements laid out in this policy including the oversubscription criteria listed in section 6. Parents will always be informed of the reasons for any decision.

Entry to Year 12

The external admission number for places in Year 12 is 30. Students wishing to join The Whitby High School in Year 12 must, however, meet the academic criteria set for their intended courses. A level courses require a minimum of five 4+ grades at GCSE or equivalent except in exceptional circumstances e.g. illness, in which case regard will be made of prior achievement. Individual subjects may set a minimum requirement grade, which is indicated in the sixth form prospectus. Some courses have class size limits and additional students will not be admitted to courses once the maximum class size is reached.

Appeals

If your child's application for a place is unsuccessful, you will be informed of the reason and given information about the process for hearing appeals. You can find details of the school's appeal timetable and appeals forms [here](#).

This policy will be reviewed and approved by the governing body every year.

Approved by:	Chair of Governors
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Last reviewed:	January 2024
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