



25 November 2024

Dear Stakeholder,

## **Consultation on a proposed reduction to the Published Admission Number for the Whitby High School from September 2026**

### **1. Background**

- 1.1 The Admission Authority (The Governing Body) of The Whitby High School is proposing a reduction in the Published Admission Number (PAN) of The Whitby High School with effect from 1st September 2026.
- 1.2 Reducing the PAN will assist The Whitby High School in providing stability to planning and provision while continuing to provide sufficient places for pupils attending feeder primary schools and those living in the local area.
- 1.3 In order to reduce the PAN, the Admissions Authority is required to consult stakeholders for a period of six weeks, in line with the Admissions Code, 2021.

### **2. Specific Proposal**

- 2.1 The Whitby High School proposes to reduce the PAN from 300 to 270 for each year group entering the school from September 2026.
- 2.2 This change will not affect current pupils at the school or those accepting places at the school for September 2025.
- 2.4 The Governing Body recommends the proposal for the following reasons:
  - i. To assist with longer term curriculum and resource management and planning
  - ii. To provide an optimal learning environment for current students.Other factors that have been considered are the ability to provide sufficient places to local children, providing the most appropriate learning environment and the most effective use of the school site and buildings to support school improvement.
- 2.5 The Whitby High School is committed to reviewing and increasing the PAN and if local context and demographics determine a need for this in future.
- 2.6 No other changes are proposed to school's [Determined Admissions Arrangements](#), which are available on the school website.

**3. Who is being consulted**

- 3.1 All interested parties are invited to comment on the proposal, including:
- i. All current and prospective parents/carers and stakeholders.
  - ii. The local authority
  - iii. Other local admission authorities
  - iv. Any other interested party

**4. How to respond**

- 4.1 Comments on the proposal are invited during the consultation period, which will run from 25th November 2024 to 6th January 2025.
- 4.2 Comments can be submitted, in writing, to the Headteacher's PA at The Whitby High School, Sycamore Drive, Ellesmere Port, CH66 2NU or by email to [krobinson@whitbyhs.cheshire.sch.uk](mailto:krobinson@whitbyhs.cheshire.sch.uk).
- 4.3 Following the consultation period, the Governing Body will consider comments submitted and determine how to proceed. Admissions arrangements for September 2026 will be determined by 28th February 2025. Any subsequent objections should be made to the Office of the Schools Adjudicator by 15th May 2025.

Yours sincerely,



Mrs G Fraser  
Headteacher