



Friday 5<sup>th</sup> - Sunday 7<sup>th</sup> July 2024

'A Tropical and Under the Sea Adventure'

Pre-Camp Information Booklet



**Scouts**

Warrington West

# Welcome to District Camp 2024

Please find enclosed within this booklet useful information for you to consider before attending District Camp 2024. If you have any queries about the contents of this pack or any other aspect of the camp, please get in contact as soon as possible.

## Key Contacts

### Camp Leader:

Adam Potts 07760 732850 or [adam.potts@warringtonwestscouts.org.uk](mailto:adam.potts@warringtonwestscouts.org.uk)

### Deputy Camp Leader:

Sam Crossley 07972 715223 or [sam.crossley@warringtonwestscouts.org.uk](mailto:sam.crossley@warringtonwestscouts.org.uk)

General Camp Enquiries: [districtcampteam@warringtonwestscouts.org.uk](mailto:districtcampteam@warringtonwestscouts.org.uk)

In the event of an emergency during the weekend please call the Duty Manager on 07534 491619.

## Camp Theme & Competition

The camp theme is 'A Tropical & Under the Sea Adventure'.

You are asked to complete three challenges which will be judged from 7pm on the Saturday evening.

These are as follows:

- Decorate your group's site based on the camp theme.
- Create and theme a 'gateway' to your site based on the camp theme.
- Ask your members to get into the **Tropical/Under the Sea** spirit for our Saturday evening fancy dress disco. (This element of the competition will be judged as groups arrive into the main arena).

## Site Address

The address for Bibbys Farm is Back Lane, Health Charnock, Chorley, PR6 9DL. There is a map for groups and parents/carers attached with this booklet.

## Camp Equipment Setup

Sites may be set up on Thursday 4th July from 4pm up to 9pm and/or on Friday 5th July between 10am and 5pm. It is advisable for all groups/units to make arrangements to do this. It is important that you let Adam Potts know if you are visiting in the daytime on the Friday.

**Please pitch your group tents on the site as directed by the Campsite Operations Team who will be wearing blue hi-viz..**

Core Team will be on site from Thursday afternoon, so if anyone wishes to bring equipment onto the site outside of the designated times, please contact Adam Potts to make these arrangements. Only equipment will be allowed on site outside of the designated times. **Please Note:** sites may not be ready to pitch tents if you arrive earlier than the designated times.

## Arrival & Departure Information (Friday 5th & Sunday 7th July)

We are running a phased arrival on Friday 5th July and a phased departure on Sunday 7th July. With several hundred campers travelling to and from the site on both days, it is essential that your member's parents/carers and your leaders adhere to these times. The timetable for arrivals and departures will be issued in June. On arrival at Bibbys Farm, Traffic Marshals will direct vehicles around the campsite road system.

**Please Note:** The Traffic Marshals have been given strict instructions by the Camp Leader to stick to the rules regarding the coordination and management of traffic on site. The Camp Leader will liaise with you in regard to any issues or queries. Please do not take offence or give abuse to any of the Traffic Marshals for doing what they have been instructed to do for safety & logistical reasons.

Young people and their personal equipment must vacate their adult's cars in the designated area as directed by the Traffic Marshals and go to their Group Leader, who will need to be at the designated area by their group's allotted arrival time to direct campers to their camping areas. Vehicles will then need to leave straightaway and will be directed off the campsite by the Traffic Marshals.

**Please Note:** Parents/carers will not be allowed to escort their children to their camping sites as this would cause traffic congestion, increase waiting time to get onto the campsite, and inconvenience local people. Every effort has been made to eliminate this problem and we would appreciate your co-operation to communicate this.

Adult campers with their own vehicles will be directed to the designated weekend car parking area.

Equipment vehicles (two at a time) will be directed around the one-way traffic system to their camping areas. These vehicles must be unloaded quickly and returned to the car park.

A small amount of disabled parking has been designated for those who may need this facility. Passes need to be requested from Chris Walls ([chris.walls@warringtonwestscouts.org.uk](mailto:chris.walls@warringtonwestscouts.org.uk)).

## Vehicle Passes

To aid with the direction of traffic and locate vehicles correctly when arriving to the site, we will be asking you to distribute colour coded vehicle passes amongst your campers only. These must be presented clearly on the dashboard of vehicles attending site, and have the relevant information on them in case of query or emergency. Passes will be distributed by post to the main group contact prior to camp. There will be no requirement for parents/carers to have a pass for dropping off on the Friday or picking up on the Sunday.

The vehicle pass colour coding is as follows:

- White – weekend camper
- Red – equipment vehicles
- Green – group share car (holders will be able to leave site during the weekend e.g. for shopping and emergency purposes, one pass per group)
- Blue – disabled members
- Pink – Squirrel & Beaver leader day visitor only
- Orange – camp organisers & activity staff

Drop off and pick up timetable will be issued to groups ahead of the event.

## Registration & Wristband Collection

On arrival at camp your group will need to send an adult to the **Camp Administration (Forest Lodge)** to collect your 'District Camp 2024 Pack' which will contain your wristbands, camp badges and t-shirts (if applicable).

**A leaders welcome meeting/briefing will be held in the main building on Friday evening at 22:00. One leader only from each group must attend and relay information to your other leaders.**

## Day Visit (Saturday 6th July)

Squirrel and Beaver Scouts attending camp on the Saturday only must make their own arrangements for transport both at the beginning and end of the day. The opening ceremony for District Camp will begin at 9am, with activities for all sections starting at 9.30am; it is essential that those taking part be on site by then. We will accept arrivals from 8am on the Saturday. Departure of all visitors will take place from 5pm and we aim that everyone will be off site by 7pm. Beavers who arrive independently must be met by a Group Leader on the car park. We ask that parents drop off and do not remain on site as this will cause issues with traffic. Groups that have made other arrangements, such as leader cars or mini-buses, will be directed to the car park on arrival. **Vehicles will not be allowed on site for safety reasons.**

Dreys and Colonies who have a group on camp can collect their information/wristbands from their group. Those with no group on camp can collect their camp information pack from the Administration Hub (Forest Lodge).

## Useful Information

### First Aid

Groups are responsible for their own first aid cover but there will also be central cover provided by the Cheshire Scouts First Aid Team. Serious injuries or illnesses must be reported to the core team who will be identifiable in **blue hi-vis vests**. Any injuries or illnesses requiring a visit to hospital, or a doctor will require the Group Leader to complete a central accident form. Copies of this will be held by the District and Bibbys Farm. A copy must also be submitted to UK Scouts HQ. If one of your Campers has to attend hospital, then you must provide responsible adults to accompany them.

### Leader Responsibility on Activities

We expect at least one Leader (preferably two in case of a requirement to return individual members to your camp or to the First Aid Hub) to be with your group members throughout the day when they are on activities. With groups over 12 members would expect at least two Leaders (preferably three in case of a requirement to return individual members to your camp or to the First Aid Hub).

### NAN Forms, Permit Holders & InTouch

An individual Nights Away Notification (NAN) form is to be completed by all groups individually prior to camp and submitted in accordance with standard District protocol. The only amendment to standard District protocol for this camp is that all NAN forms must be submitted at least 4 weeks ahead of the camp due to the number which will need processing. All groups should identify an appropriate permit holder with a valid campsite nights away permit listed on Compass.

Each group must provide a designated person to be your InTouch contact who will act as the contact to parents/carers in the event of an issue or emergency. Their details should be listed on your NAN Form.

### Bacon Butty Club (BBC)

On the Saturday evening of the camp, leaders and other adults are invited to the 'Camp BBC'. This will take place in the main building from 22:00 and will be done in two halves to give ALL adults the opportunity to come and have some 'chill out time'. The second session will begin at 22:45. If you would like to attend, all we ask is that you bring your own 'refreshments' and act responsibly. Bacon and/or sausage butties will be provided. Meat free alternatives will also be provided along with gluten free bread. All food will be served on a 'first come first served' basis.

### Saturday Evening Entertainment

Get out your best Hawaiian shirts and get your beach gear on! Our Saturday evening entertainment will begin at 19:45 with a Tropical/Under the Sea themed fancy dress parade into the main arena. We would love to see all groups getting involved!

Following this, we would like to invite you to party the night away and take part in the 'Camp Rave' in the Main Arena. This will finish at approximately 22:30, however there is no requirement for younger sections to be present for the entire duration.

## Section Programme Activities

**Squirrels / Beavers** – Hover Archery, Grass Sledges, Inflatables, Slack Lines, Backwoods Cooking, Craft, Giant Games, Welly Toss, Gutter Challenge and a Sports Day on the Sunday.

**Cubs** – Climbing, Crate Stacking, Cavebus, Archery, Tomahawk Throwing, Grass Sledges, Inflatables, Backwoods Cooking, Craft and Splat-a-Pults.

**Scouts** – Canoeing, Kayaking, Archery, Rifle Shooting, Crossbow, Tomahawk Throwing, Pedal Karts, Rafting, Laser Tag, Climbing and Bouldering.

**Squirrels, Beavers and Cubs will run non-timetabled activities.**

**Scouts will run a timetable for activities, and this will be issued at the briefing on 21<sup>st</sup> June and sent to Scout Team Leaders following the briefing.**

## Emergency Procedures

Upon identifying a serious incident on site such as Fire, Missing Person and Unauthorised Persons on Site, the following procedure is to be followed.

- Call the Duty Manager on 07534 491619.
- Give as much detail as possible including the location of the serious incident.
- The Duty Manager will then liaise with the Core Team to get assistance to the location.

### Emergency Alarm:

In the event that an evacuation of the site is necessary, an audible siren will sound across the site. On hearing this, make your way to the Main Arena and await further instructions from the Duty Manager. In the event that the Main Arena cannot be used, the Duty Manager will direct all participants and leaders to the secondary assembly point.

The Core Team will be wearing blue hi-viz vests throughout the weekend. Please follow their instructions at all times to ensure everyone is kept safe while also having fun.



## Site Information

**Open Fires** - There will be no provision on this camp for open fires due to the close proximity of groups and equipment.

**BBQ'S** - We cannot allow coal fired barbeques on this camp, as like open fires, they cannot be controlled. We will allow gas BBQs as they can be regulated and turned off quickly in the event of an incident.

**Activities** - All activities will have a risk assessment that will be on display during the camp. Copies will also be available from the Organisers Hub if anyone wishes to see them.

**Toilets** - With over 1000 people expected on site we need everyone to act responsibly. On site toilets must be looked after. Any attributable damage may be chargeable.

**Waste Disposal** - All waste is to be bagged using heavy duty sacks. These should then be either placed in the waste containers on the main car park or taken away with you.

**Recycling** - The campsite has a strong policy on the recycling of waste. It is highly important that you recycle. Please use the recycling bins which can be found in the main building areas of the site.

**Water Taps** - Please use these responsibly and make sure your members know not to leave them running.

**Milk and Bread** - There will be no supplies of milk, bread, or any other foods on site.

**Tuck Shop** - There is a tuck shop on site which will open at designated times during the weekend.

**NO VEHICLES** are allowed onto sites. They must be parked in the designated parking areas.

Trailers can be left in designated areas on your site.





## Bibby's Farm Campsite

**Note:**

**Not to Scale**

**Not all roads / junctions are shown**

**Not all roundabouts / traffic lights are shown**

