

# TOLLESHUNT MAJOR PARISH COUNCIL

## Minutes of the Ordinary Meeting held on 10.3.2026 in St Nicholas Hall Tolleshunt Major

### Present:

Councillor K Neath – Chair  
Councillor A Taylor – Vice Chair  
Councillors M Coster, A Dye and T Parrott  
Parish clerk V Banyard  
No members of the public were in attendance.

### Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.  
No issues were raised.

### 5018.25 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items.

Apologies for absence were received from Councillors C Norris and M Thompson (Ward Member).  
No Declarations of Interest were received.

### 5019.25 To approve the Minutes of the Ordinary Meeting held on 10.2.2026.

It was **RESOLVED** to approve the above Minutes.

### 5020.25 To consider co-option to fill the remaining vacancy on the Council.

To date there has been no interest in the remaining vacancy.

### 5021.25 Planning

Planning decision from Maldon District Council – The following was noted:

25/01005/HOUSE 2 Paget Gardens Beckingham Street Tolleshunt Major	Proposed single storey rear extension	<b>Approved 20.1.2026</b>
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Latest planning applications – There were no new applications to consider..

Appeal to the Planning Inspectorate. The following was noted:

25/00157/OUT PP-13784573 Appeal ref: 6005039	Land adjacent 37 Sawyers Road Tolleshunt Major	Appeal by written representation. Appeal start date 17.2.2026
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Enforcement To receive any updates or responses from Maldon District Council and to note the current position. There was nothing to report.

To consider any other planning issues.

No other matters were raised.

### 5022/25 Finance

Councillors received the updated accounts spreadsheet, budget v expenditure report, bank statement and bank reconciliation for March

It was **RESOLVED** to authorise the following expenditure:

1.	£ 431.63	V Banyard	Clerk's salary (back pay and new scale), office allowance and expenses Mar
2.	£ 102.41	HMRC	Clerk's tax Mar
3.	£ 651.82	Maldon District Council	Grounds maintenance Q4 – Jan-Mar 2026

The list of payments above has been examined by the Council's Responsible Financial Officer, verified and certified against invoices where present.

It was also **RESOLVED** that if the felling of the dead oak tree goes ahead before the end of the current financial year, the payment of £1,680.00 should be made to Bonz Cairey Ltd on completion of the work. It was noted that the grant money for the Speed Indicator Device has been received and Councillor Neath will now place the order. It was **RESOLVED** to make the payment for the SID (£4,452.00) but it is possible that the price has now gone up. Councillor Neath was thanked for all her work in carrying out this project.

Any further updates on the move to internet banking – authorisation for Councillor Mrs Dye. Councillors Mrs Dye and K Neath will contact the bank to get this done.

To confirm the appointment of Miss A Wood as internal auditor of the accounts for the year 2025-2026.

It was **RESOLVED** to appoint Miss A Wood as above.

To receive and approve the updated Assets Register The clerk will send the Register to all Councillors.

#### **5023.25 To consider any issues concerning the playing field and play area – including:**

Play area - Councillors considered outstanding work from the list made after the play area inspection last May. It was **RESOLVED** to carry out the following:

Cleaning of equipment and bench. This will be done prior to the fete and the PCC will be invited to help.

Councillor Mr Coster is investigating prices of a new bench.

The balance beams on the far side of the field will be removed.

Nuts on the Multiplay unit will be tightened .

Holes in the ground near the goal posts will be filled in.

A yellow line will be painted in the youth shelter.

Tree work As soon as a date for the felling of the dead oak tree is made, Councillor Coster will be advised so that he can open the gates for the contractor.

Update on Essex Wildlife Trust Rangers – carrying out of minor works on the trees/bushes in the playing field. (This work is to follow the felling of the oak tree as above). No date has been given as yet.

Any other issues concerning the playing field.

No other matters were raised.

#### **5024.25 To consider any Highways issues**

Repair or works issues To consider any new matters raised and any further responses from Councillor Mark Durham concerning highways issues in the parish. Nothing further has been heard. Councillors Mrs Taylor and Mr Parrott will carry out a survey of all repairs needed in Witham Road which can then be forwarded on to Essex County Council Highways.

Public rights of way. There was nothing to report.

Speed Indicator Device (SID). See above (Min 5022.25)

Fly tipping in Brickhouse Road – update. There has been no progress in resolving this matter.

Any other issues concerning Highways It was noted that a Clarke's lorry from Beckingham Business Park had cracked the wall at St Nicholas Hall after trying to turn at the junction. The lorry owner will have the wall repaired via their insurance.

#### **5025.25 Educational session for councillors and clerk on the operation of the Parish Council website.**

A date for this session will be arranged.

#### **5026.25 Devolution of Local Government** – There was nothing new to report.

#### **5027.25 To note any other issues or information which may be raised** – including:

Major News – the way forward. Councillors discussed how contribution to Major News could be increased and the types of items that could be included. The Council understands that much work is involved in the compilation and wishes to support the continuation of the newsletter in any way it can.

**5028.25 To consider other items for information or for inclusion in future agendas.**

It was noted that the PCC has not yet submitted its invoice for the hire of the Hall for Council meetings. It was **RESOLVED** that if an invoice is received before the end of the current financial year on 31.3.2026 the payment will be made.

The Annual Parish Assembly will take place at 7.15 pm prior to the Ordinary Parish Council meeting on 14<sup>th</sup> April 2026.

As there was no further business the meeting was closed at 8.09 pm.

**The above Minutes were approved at the meeting dated 14.4.2026 and recorded as Minute Reference 5030.25**