

TOLLESHUNT MAJOR PARISH COUNCIL

Dear Councillors

You are summoned to attend the Ordinary Meeting of the above Council to be held on **Tuesday 10th February 2026** in St Nicholas Hall Tolleshunt Major. The meeting will commence at 7.30 pm

V Banyard

V Banyard
Clerk to the Council
5.2.2026

AGENDA

Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

5005.25 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items.

5006.25 To approve the Minutes of the Ordinary Meeting held on 13.1.2026.

5007.25 To consider co-option to fill the remaining vacancy on the Council.

5008.25 Planning

Planning decisions from Maldon District Council – Including:

25/01005/HOUSE 2 Paget Gardens Beckingham Street Tolleshunt Major	Proposed single storey rear extension	Approved 20.1.2026
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Latest planning applications – Including:

26/00004/HOUSE	Paget House Beckingham Street Tolleshunt Major	Alterations to existing garage to create habitable rooms including cladding to front and rear elevations
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Enforcement To receive any updates or responses from Maldon District Council and to note the current position.

To consider any other planning issues.

5009.25 To receive the report of the Staffing committee – clerk's appraisal and salary review

5010/25 Finance

To receive the updated accounts spreadsheet, budget v expenditure report, bank statement and bank reconciliation for February

To authorise the following expenditure:

1.	£ 312.40	V Banyard	Clerk's salary, office allowance and expenses Feb
2.	£ 72.33	HMRC	Clerk's tax Feb

The list of payments above has been examined by the Council's Responsible Financial Officer, verified and certified against invoices where present.

Any further updates on the move to internet banking – authorisation for Councillor Mrs Dye.

To consider the appointment of the internal auditor of the accounts for the year 2025-2026.

5011.25 To consider any issues concerning the playing field and play area – including:

Play area - Report on any further work/repairs which have taken place, and provision of a new bench.

Tree works – dead oak tree. To report on the date when the felling of the oak tree will take place (if available) and to note that the damaged branch by the roadside will also be removed at that time.

Update on Essex Wildlife Trust Rangers – carrying out of minor works on the trees/bushes in the playing field. (This work is to follow the felling of the oak tree as above).

Any other issues concerning the playing field.

5012.25 To consider any Highways issues

Repair or works issues To consider any new matters raised and any further responses from Councillor Mark Durham concerning highways issues in the parish.

Public rights of way. To receive any reports.

Speed Indicator Device (SID). To receive an update on the installation of the SID.

Fly tipping in Brickhouse Road – update.

Closure of Beckingham Street - works by Gigaclear from 0800 on 3.2.2026 to 1800 on 16.2.2026.

Any other issues concerning Highways

5013.25 To review and approve the draft Internal Financial Controls Policy and the draft Risk Assessment policy.

5014.25 To consider a suggestion that an educational session is held for councillors and clerk on the operation of the Parish Council website.

5015.25 Devolution of Local Government – Update.

5016.25 To note any other issues or information which may be raised – including:

Major News – the way forward.

5017.25 To consider other items for information or for inclusion in future agendas.

The next meeting will be the Ordinary Meeting of the Parish Council on Tuesday 10th March 2026