

**TOLLESHUNT MAJOR PARISH COUNCIL**  
**Minutes of the Ordinary Meeting held on 13.8.2024 in St Nicholas Hall**  
**Tolleshunt Major**

Present: Chair – Councillor T Deer  
 Vice Chair – Councillor K Neath  
 Councillors N Burrell, M Coster, A Taylor and M Thompson (Ward Member)  
 Parish clerk V Banyard  
 Two members of the public

**Public session.**

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

No issues were raised.

**4810.24 To receive apologies for absence and Declarations of Interest in the Meeting’s agenda items.**

Apologies for absence were received from Councillor J Sutton.

There were no Declarations of Interest.

**4811.24 To approve the Minutes of the Ordinary Meeting held on 9.7.2024.**

It was **RESOLVED** to approve the above Minutes.

**4812.24 To consider possible co-option to fill the vacancy caused by the resignation of Councillor T Payne.**

A resident has expressed an interest in filling the vacancy on the Council. Councillor Deer will check with the Essex Association of Local Councils if conditions of membership are met.

**4813.24 Planning**

Planning decisions from Maldon District Council – the following was noted:

COU/MAL/24/00130 Building at junction of Braxted Park Road/ Maldon Road Tiptree	Change of use of existing agricultural barn to farm shop and change of use of existing farm shop to café, resurfacing of existing car park and provision of 32 car parking spaces commensurate with increased floor space, cycle store and landscaping	<b>Approved</b> <b>Date of decision:</b> <b>31.7.2024</b> It was felt that all conditions of the permission must be seen to be fulfilled.
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Latest planning applications – the following was noted (application for information only).

24/00574/AGR	Beckingham Hall Church Road Tolleshunt Major	Erection of an open sided straw building for agricultural use
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Enforcement issues. To receive any updates from Maldon District Council or on any discussions with Little Totham Parish Council on how to improve enforcement issues on the two villages.

Maldon District Council has issued a case number relating to the number of static caravans at Two Elms Brick House Road Tolleshunt Major

There is nothing to report regarding discussions with Little Totham Parish Council.

It was noted that there are currently two caravans in the parish which are now used as permanent residences. Maldon District Council’s revenue and benefits department will be asked what the position is for council taxes on such properties.

Meeting with Priti Patel MP on planning issues in the village. There was nothing to report.

To consider any other planning issues. No further issues were raised.

#### 4814.24 Finance

The financial report, bank statement and bank reconciliation for July were received.

It was **RESOLVED** to authorise the following expenditure:

1.	£	294.23	V Banyard	Clerk's salary and office allowance August
2.	£	69.05	HMRC	Clerk's tax August
3.	£	5.07	V Banyard	Clerk's expenses August – internet

Councillor Deer will contact Barclays Bank to check the progress of altering the bank mandate and will also ask that hard copies of the bank statements are sent to the clerk.

#### 4815.24 To further consider the review of the Council's Financial Regulations using the new Model issued by the NALC (June 2024)

A working party of Councillors Deer, Neath and Coster and the clerk will meet on 22.8.2024 to complete the draft document before its presentation to the full Council at the September meeting.

#### 4816.24 To consider any issues concerning the playing field and play area – including:

Proposed path from the playing field car park to St Nicholas Hall – work on the path is ongoing.

ROSPA Playsafety report. To discuss any work carried out. Some new timber is needed to carry out repairs on various pieces of equipment.

Any other issues concerning the playing field. No further issues were raised.

#### 4817.24 To consider any Highways issues

Feedback from the meeting with Priti Patel MP regarding the bennett island outside St Nicholas Hall and any other highways issues which were discussed – any further updates. Nothing further has been heard from Priti Patel. Councillors considered a draft proposal for the junction put forward by Councillor Coster which should improve safety for both drivers and pedestrians. It was **RESOLVED** that this document is sent to Priti Patel advising her that nothing has been heard from Highways about work on this junction, and asking if she would give her support for the Parish Council's own proposal.

Public rights of way. It was reported that post and rail fencing has been put up across Bickleigh Lane to stop horses getting out.

Speed Indicator Device (SID). The legal agreement giving permission for the SID locations has now been signed, and a meeting will be set up to discuss sources of funding.

Report on Highways issues for the attention of Councillor Durham (ECC). Councillor Durham has acknowledged receipt of the list sent by the Parish Council, and this will be raised again at the September meeting to check on any progress in repairs.

Any other issues concerning Highways Councillor Taylor reported that she had been following up a number of issues which have been reported to Highways in the past. These included:

Damage to the Brickhouse Road sign – awaiting inspection.

A sign spun round in Loamy Hill Road – inspected but not considered a priority.

The damaged direction sign at the Plains Road/Witham Road/Loamy Hill junction – Highways to inspect.

The bus stop sign at the farm shop on Maldon Road has been damaged and parts are missing.

Some verge cutting in the parish has still not been done – the clerk will check this with Highways.

It appears that the sat navs on lorries going to Beckingham Business Park are still sending vehicles up Witham Road instead of through Little Totham.

Highways have still not taken any action to reinstate the timber sign on the St Nicholas Hall junction.

#### 4818.24 To consider a review of the Parish Council's Standing Orders

As some of the Orders are linked to the Financial Regulations this work will be completed when the latter have been reviewed.

**4819.24 To note any other issues or information which may be raised** – including:

Items for the Parish Council corner in the Major News. Councillor Coster agreed to act as co-ordinator for articles to be included in this section of Major News. Items for the next issue are: dates for a village maintenance day (for carrying out odd jobs around the parish) and an update on the SID.

**4820.24 To consider other items for information or for inclusion in future agendas.**

No issues were raised.

As there was no further business the meeting was closed at 8.25 pm.

**The next Ordinary Meeting of the Parish Council will take place on Tuesday 10<sup>th</sup> September 2024**

**The above Minutes were approved at the meeting dated 10.9.2024 and recorded as Minute Reference 4822.24**