

TOLLESHUNT MAJOR PARISH COUNCIL
Minutes of the Ordinary Meeting of the above Council held on 9.7.2024 in St Nicholas Hall
Tolleshunt Major

PRESENT:

Chair – Councillor T Deer
 Vice Chair – Councillor K Neath
 Councillors N Burrell, M Coster, J Sutton, A Taylor and M Thompson (Ward Member)
 Parish clerk V Banyard
 No members of the public were present.

Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council. No issues were raised.

4800.24 To receive apologies for absence and Declarations of Interest in the Meeting’s agenda items.

There were no apologies for absence.
 No Declarations of Interest were made.

4801.24 To approve the Minutes of the Ordinary Meeting held on 11.6.2024.

It was **RESOLVED** to approve the above Minutes.

4802.24 To consider possible co-option to fill the vacancy caused by the resignation of Councillor T Payne.

Some interest was shown at the Parish Council’s recent Drop In event but nothing further has been heard.

4803.24 Planning

Planning decisions from Maldon District Council The following was noted:

VARM/MAL/24/00271 Offices Beckingham Business Park Beckingham Street Tolleshunt Major	Variation of condition 2 (approved plans) and condition 5 (Block C permitted uses) on approved planning application 20/00493/FUL (erection of 13no Business and General Industrial Units (use classes B1b, B1c and B2). Office Block (use class B1a) and Café (use class A3), complete with related infrastructure including road, parking spaces, drainage, landscaping and ecological area)	Approved Date of decision: 14.6.2024
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24/00130/COU – building at junction of Braxted Park Road/Maldon Road Tiptree (change of use of existing agricultural barn to farm shop.) The clerk had checked the Maldon District Council planning website and could find no decision for this application as yet. However Councillor Mrs Thompson thought it had in fact been approved at a recent NW planning meeting.

Latest planning applications – None had been received.

Enforcement issues. To receive any updates from Maldon District Council or on discussions with Little Totham Parish Council on how to improve enforcement issues on the two villages. There was nothing to report.

Two Elms Brick House Lane. Maldon District Council’s enforcement team will be notified of concerns of possible breaches of planning permission - that two static caravans are on site and one caravan is being rented out.

Meeting with Priti Patel MP on planning issues in the village – follow up. It is hoped that this will be progressed after the general election.

To consider any other planning issues. There was nothing further to report.

4804.24 Finance

Councillors received the financial report, bank statement and bank reconciliation for July.

To authorise the following expenditure. It was **RESOLVED** to authorise the following payments:

1.	£	294.23	V Banyard	Clerk's salary and office allowance July.
2.	£	69.05	HMRC	Clerk's tax July
3.	£	5.07	V Banyard	Clerk's expenses July - internet
4.	£	110.00	Ms Ann Wood	Internal audit year ended 31.3.2024
5.	£	637.68	Maldon DC	Grounds maintenance Apr-Jun 24 (Q1)

To receive any update on the Parish Council's move to internet banking. This is ongoing.

4805.24 To review the Council's Financial Regulations using the new Model issued by the NALC (June 2024)

Councillor Neath presented a draft to the Council and this was discussed. She will continue to refine the draft and it will be further considered at the August meeting of the Council. In the meantime the Council will use the present Regulations. Councillor Neath was thanked for all her hard work.

4806.24 To consider any issues concerning the playing field and play area – including:

Proposed path from the playing field car park to St Nicholas Hall. Arrangements for the path have now been agreed by the PCC.

ROSPA Playsafety report on the play area and playing field. grant. Councillors Mr Coster and Mr Deer have looked at the damaged items and it was **RESOLVED** that a work party will be held to remove some timber and strengthen other items.

Any other issues concerning the playing field. Regarding concerns expressed about poor visibility in exiting the playing field car park, it was reported that Councillor Payne had spoken to the resident concerned.

4807.24 To consider any Highways issues

Feedback from the meeting with Priti Patel MP regarding the bennett island outside St Nicholas Hall and any other highways issues which were discussed – any updates. The Council hopes that further action will take place after the general election. This will be chased up at the September meeting.

Public rights of way. To receive any reports. Councillor Mrs Taylor provided a report including comments from the Parish Paths adopter. Vegetation cutting rounds on the paths should take place shortly.

Speed Indicator Device (SID) Councillor Neath is liaising with Essex County Council and it is thought that all the sites have now been approved. It is hoped that the legal documents will shortly be completed, and then funding issues can be addressed.

Report on Highways issues for the attention of Councillor Durham (ECC). The list of outstanding highways issues has been received by Councillor Mr Durham.

Any other issues concerning Highways. No further issues were reported.

4808.24 Review of the Parish Council's Standing Orders. Councillor Deer will prepare a draft for the August meeting.

4809.24 To consider other items for information or for inclusion in future agendas.

It was **RESOLVED** that the October meeting will now take place on 15.10.2024.

It was **RESOLVED** that a "Parish Council corner" should be included in the Major News each month, and that contents for this will be a regular agenda item.

As there was no further business the meeting was closed at 8.54 pm.

The above Minutes were approved at the meeting dated 13.8.2024 and recorded as Min Ref 4811.24