

TOLLESHUNT MAJOR PARISH COUNCIL
Minutes of the meeting dated 9.4.2024 held in St Nicholas Hall Tolleshunt Major

Present:

Chair – Councillor T Deer

Vice Chair – Councillor K Neath

Councillors N Burrell, M Coster, T Payne, J Sutton and A Taylor

Parish clerk V Banyard

No members of the public were present.

Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

No issues were raised.

4762.23 To receive apologies for absence and Declarations of Interest in the Meeting’s agenda items.

There were no apologies for absence or Declarations of Interest.

4763.23 To approve the Minutes of the Ordinary Meeting held on 12.3.2024

It was **RESOLVED** to approve the above Minutes.

4764.23 Planning

Planning decisions from Maldon District Council – None received..

Latest planning applications – None received.

Enforcement issues. To receive any updates.

Report on discussions with Little Totham Parish Council on how to improve enforcement issues in the two villages. Councillor Deer is to meet with the Chair of Little Totham Parish Council to discuss the way forward.

Lyncroft Bakers Lane. This issue has already been reported to Maldon District Council. There is concern that the building which is being constructed on the site may not comply with the planning decision. A letter will be sent to Maldon District Council asking for the matter to be investigated by their officers.

Two Elms Brickhouse Road. It has been noted that two static caravans are on the site which breaches the planning conditions. This will be reported to the enforcement team.

Parish Council draft submission on any future Maldon District Local Plan review. Following comments from Priti Patel MP it was **RESOLVED** that the draft submission will be amended to include further measures that the village will seek through developer contributions in the event of any further development in Beckingham Business Park or its vicinity. This includes junction improvements, signage specific to the Business Park, passing bays in the roads and traffic calming measures. Councillor Neath undertook to do this work and pass it to other Councillors for their approval prior to sending a copy to Ms Patel.

To consider any other planning issues.

No other issues were raised.

4765.23 Finance

To receive the financial report, bank statement and bank reconciliation for April. The reports were received and noted.

It was **RESOLVED** to authorise the following expenditure:

1.	£	294.23	V Banyard	Clerk’s salary and office allowance April
2.	£	69.05	HMRC	Clerk’s tax April
3.	£	5.07	V Banyard	Clerk’s expenses - internet charge April
4.	£	593.77	Maldon District Council	Grounds maintenance Q4 (Jan – Mar 2024)

To receive any update on the Parish Council’s move to internet banking.

Councillor Payne will contact the bank to obtain confirmation of Councillor Deer as a new signatory to the Parish Council’s account. Once this is done the move to internet banking can be made.

4766.23 To receive an update on the internal audit of the accounts for the year ended 31.3.2024

The internal audit is due to take place on 23rd April 2024.

4767.23 To consider any issues concerning the playing field and play area – including:

Proposed path from the playing field car park to St Nicholas Hall. There is no update at present.

Any other issues concerning the playing field. ROSPA Playsafety will carry out the annual inspection in May.

The contractors have been asked to cut the field prior to the Summer Fair in May.

4768.23 To consider any Highways issues

Feedback from the meeting with Priti Patel MP regarding the bennett island outside St Nicholas Hall and any other issues which were discussed. Ms Patel has sent comments on the Parish Council's submission to the Local Plan review (see above Min 4764.23) and she will then raise this with Maldon District Council and Essex County Council and ask them to meet with the Parish Council.

Public rights of way. There was nothing to report.

Speed camera. To receive quotes for the work and any other updates. Councillor Neath has now filled in the form applying for sites for the speed camera. These details will be placed on the Parish Council notice board and website so that residents can see where the camera will be used.

Any other issues concerning Highways

No other issues were raised.

4769.23 To further consider the holding of a Parish Council open day/drop in for residents.

The Council will set a date for the open day/drop at the May meeting and will advertise this at the Fair on 18th May.

4770.23 To review the Parish Council's Risk Assessment policy.

It was **RESOLVED** to defer this issue to the May meeting, by which time the internet banking will be set up.

4771.23 To note any other issues or information which may be raised.

Nothing was raised.

4772.23 To consider other items for information or for inclusion in future agendas.

No further items were put forward.

As there was no further business the meeting was closed at 8.40 pm.

The above Minutes were approved at the meeting dated 14.5.2024 and recorded as Minute Reference 4778.24