

TOLLESHUNT MAJOR PARISH COUNCIL

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on Tuesday 13th June 2023 at 7.30 pm in St Nicholas Hall Tolleshunt Major.

V Banyard

V Banyard
Clerk to the Council
7.6.2023

AGENDA

Prior to the commencement of the meeting: Councillor T Deer to sign the Declaration of Acceptance of Office as a member of Tolleshunt Major Parish Council.

Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

4666.23 To receive the Interim Chair's resignation and to elect the new Chair of the Parish Council for the year 2023-2024.

4667.23 To receive the Chair's Declaration of Acceptance of Office.

4668.23 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items.

4669.23 To approve the Minutes of the Annual Meeting held on 16.5.2023.

4670.23 Planning

a) To receive any planning decisions from Maldon District Council – including:

LDP/MAL/23/00334 Land at Lyncroft Bakers Lane Tolleshunt Major	Claim for lawful development for the proposed siting of a caravan for ancillary use.	Refused Date of decision 22.5.2023
LDP/MAL/23/00250 Saffron Cottage Witham Road Tolleshunt Major	Claim for lawful development certificate for a proposed single storey side extension.	Refused Date of decision 19.5.2023

b) Latest planning applications – to comment on any planning applications received before the date of the meeting – none to date.

c) Enforcement issues. Any updates.

d) Affordable housing – to discuss liaising with the RCCE on provision in Tolleshunt Major.

e) To consider any other planning issues.

4671.23 Finance

a) To receive a financial report, bank statement and bank reconciliation for June

b) To authorise the following expenditure:

1.	£	252.63	Miss V Banyard	Clerk's salary and office allowance June
2.	£	58.65	HMRC	Clerk's tax June
3.	£	tbc	Miss V Banyard	Clerk's expenses June– internet, postage
4.	£	153.00	ROSPA Playsafety	Annual playing field inspection
5.	£	9.05	replacementkeys	Spare keys for PC notice board

6.	£	110.00	Miss A C Wood	Internal audit year ending 31.3.2023
7.	£	40.00	Information Commissioner	GDPR Data protection fee renewal

- c) To note that the next round of the Essex County Council Community Initiatives Fund is now open – grants up to £10,000 towards capital or revenue projects.

4672.23 Audit of accounts year ended 31.3.2023 – To receive the internal audit report.

4673.23 To consider any issues concerning the playing field and play area – including:

- a) Play area – rust proofing and painting work. Update.
- b) Purchase of a further tree using money left over from the sponsored trees – update.
- c) To receive and discuss the ROSPA Playsafety report on the playing field/play area inspection.
- d) Any other issues concerning the playing field.

4674.23 To consider any Highways issues

- a) Trucam report – annual summary 2022-2023.
- b) Community Speedwatch report.
- c) Reported Highways faults – update.
- d) To consider any issues on public rights of way.
- e) Any other issues concerning Highways.

4675.23 To note any other issues or information which may be raised.

4676.23 To consider other items for information or for inclusion on future agendas.

The next Ordinary Meeting of the Parish Council will take place on Tuesday 11th July 2023.