

TOLLESHUNT MAJOR PARISH COUNCIL
Minutes of the Annual Meeting held on 3.5.2022 in St Nicholas Hall Tolleshunt Major

Present:

Chair – Councillor T Payne
 Vice Chair – Councillor T Deer
 Councillors N Burrell, K Neath, J Sutton and A Taylor
 Parish clerk V Banyard
 No members of the public were present.

Prior to the commencement of the meeting- Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

4518.22 To elect the Chair of the Parish Council for the year 2022-2023.

It was **RESOLVED** to elect Councillor T Payne as Chair of the Council for the above year.

4519.22 To receive the Chair’s Declaration of Acceptance of Office.

Councillor Payne signed the Declaration of Office as Chair of the Parish Council.

4520.22 To elect the Vice Chair of the Parish Council for the year 2022-2023.

It was **RESOLVED** to elect Councillor T Deer as Chair of the Parish Council for the above year.

4521.22 To receive the Vice Chair’s Declaration of Acceptance of Office.

Councillor T Deer signed the Declaration of Acceptance of Office as Vice Chair of the Parish Council.

4522.22 To receive apologies for absence and Declarations of Interest in the Meeting’s agenda items

Apologies for absence were received from Councillor M Coster.
 There were no Declarations of Interest.

4523.22. To approve the Minutes of the Ordinary Meeting held on 5.4.2022.

It was **RESOLVED** to approve the above Minutes.

4524.22 Planning

a) The following decision by Maldon District Council was noted:

OUT/MAL/21/00224	Land north west of Beckingham Business Park Beckingham Street Tolleshunt Major Outline consent with all matters reserved for the erection of 2no. class E(g) light industrial units with an ancillary first floor office per unit along with associated parking and turning area	Refused Date of decision 7.4.2022
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- b) Latest planning applications – to comment on any planning applications received before the date of the meeting. There were no new applications.
- c) Enforcement issues. No further updates were available.
- d) To consider any other planning issues. No issues were raised.

4525.22 Finance

- a) The financial report and bank reconciliation for May were received. The clerk pointed out that these would be updated when the bank statement for April was received.
- b) It was **RESOLVED** to authorise the following expenditure:

1.	£	239.52	Miss V Banyard	Clerk’s salary and office allowance May
2.	£	55.38	HMRC	Clerk’s tax May
3.	£	5.07	Miss V Banyard	Clerk’s expenses May– internet

4.	£	220.35	EALC	Affiliation fee 2022-2023
5.	£	460.60	Maldon DC	Grounds maintenance Jan- Mar 22
6.	£	105.18	Maldon DC	Trucam Jan-Mar 22
7.	£	727.55	BHIB	Insurance renewal
		Total	£ 1,813.65	

4526.22 To consider any issues concerning the playing field and play area – including:

- a) Play area – rust proofing and painting work. It is hoped to complete this work before the annual play area inspection in May.
- b) Sponsored replacement trees in the playing field – update. The trees have now been planted and a watering rota is in place. The Council discussed what to do with any surplus sponsorship money – suggestions were to buy another tree, plant bulbs or give a donation towards the cost of a new notice board – all subject to agreement by the sponsors.
It was **RESOLVED** to authorise the payment of £326.59 (£272.16 plus £54.43 VAT) for the commemorative plaques for each tree and £41.00 (£34.17 plus £6.83 VAT) for Rootgrown Pro with dipping gel.
It was also **RESOLVED** to make the payment for the trees (authorised at the meeting dated 5.4.2022 - min ref 4511.21b) and to put the tree plaques in place as part of the Platinum Jubilee celebration.
- c) To note that ROSPA Playsafety will carry out an accompanied play area inspection – date to be confirmed. The clerk will check when this inspection is due to take place.
- d) Any other issues concerning the playing field.
No issues were raised.

4527.21 To consider any Highways issues

- a) Trucam report. To receive the annual summary for the year 2022-2023.
The summary showed that from a total of 25 captures over the year, 20 offenders were sent on a speed awareness course, 3 were prosecuted and 2 were made a conditional offer of course or prosecution.
- b) To set up a new Service Level Agreement for Trucam patrols for the coming year.
It was **RESOLVED** to continue with 2 x half hour patrols per month within a specified time.
- c) Community Speedwatch report. There was nothing to report.
- d) Report on the provision of speed cameras and Speed Indicator Devices – possible locations for the camera. This will be moved forward at the end of June.
- e) To consider any issues on public rights of way. Various footpath issues have been reported and some signage work carried out.
- f) Any other issues concerning Highways.
The speed limit sign outside the nursing home in Brickhouse Road has now lost its disc, and nothing has been done to repair the demolished sign outside St Nicholas Hall. It was noted that if a defect has already been reported on the ECC website it does not allow further reports to be made on the same issue.

4528.21 Parish Council’s Financial Regulations. These have now been amended and adopted.

4529.21 To further consider the purchase of a new Parish Council notice board and its possible relocation. Update. To also consider the draft Guidance for use of the Parish Council Notice Board (Councillor K Neath). The draft was discussed and it was **RESOLVED** to adopt it with one amendment - that the plan of house names in the village should be omitted.

4530.21 To discuss any updates on the planned celebrations for the Queen’s Platinum Jubilee. Permission has been obtained for the street closure for the party and invitations to the event have been sent out to all residents.

4531.21 Working group for a response to the Ukraine situation. Update.
It was noted that delays are still occurring. Faith groups and charities have now taken names of those willing to house refugees.

4532.21 To note any other issues or information which may be raised.

The report by the Right Honourable Priti Patel MP was briefly discussed.

It was noted that the company offering Broadband services to the village has now sent out letters to residents.

4533.20 To consider other items for information or for inclusion on future agendas.

The employment sub-committee was asked to carry out the clerk's annual review.

As there was no further business the meeting was closed at 8.56 pm.

The above Minutes were approved at the meeting held on 7.6.2022 and recorded as Minute Reference 4534.22