

TOLLESHUNT MAJOR PARISH COUNCIL

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on Tuesday 7th June 2022 in St Nicholas Hall Tolleshunt Major. The meeting will commence at 7.30 pm.

VMBanyard

V Banyard
Clerk to the Council
1st June 2022

AGENDA

Prior to the commencement of the meeting- Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

4533.22 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items

4534.22. To approve the Minutes of the Annual Meeting held on 3.5.2022.

4535.22 Planning

- a) To receive any planning decisions from Maldon District Council – none received to date.
- b) Latest planning applications – to comment on any planning applications received before the date of the meeting – including:

22/00549/HOUSE	Bonds Tolleshunt D'Arcy Road Tolleshunt Major	Construction of single storey pitched roof bay window to the front, convert existing flat roof side extension to a pitched roof with roof lights and installation of roof light to front. <i>Decision taken between meetings – no comment</i>
22/00543/HOUSE	14 Beckingham Street Tolleshunt Major	Proposed single storey porch extension, single storey side and part single storey, part two storey extension
22/00618/HOUSE	Enia House Tolleshunt D'Arcy Road Tolleshunt Major	Single storey rear extension and alterations to ground floor. Changing first floor rear window to Juliet balcony

- c) Enforcement issues. Any updates.
- d) To consider any other planning issues.

4536.22 Finance

- a) To receive a financial report and bank reconciliation for June.
- b) To authorise the following expenditure:

1.	£	239.52	Miss V Banyard	Clerk's salary and office allowance June
2.	£	55.38	HMRC	Clerk's tax June
3.	£	5.07	Miss V Banyard	Clerk's expenses June– internet
4.	£	110.00	Miss A C Wood	Internal audit
	Total	£ 409.97		

4537.22 To confirm the changes to the bank mandate (signatories)

4538.22 To review the clerk's salary and to receive a report from the Staffing Committee – Annual Clerk's appraisal

4539.22 Audit of accounts for the year ended 31.3.2022

- a) To approve the audited accounts for the year ended 31.3.2022
- b) To receive the internal auditor's report for the year ended 31.3.2022
- c) To approve the AGAR Governance Statement
- d) To approve the AGAR Accounting Statement

4540.22 To consider any issues concerning the playing field and play area – including:

- a) Play area – rust proofing and painting work. Update.
- b) Play area inspection report (if available)
- c) Sponsored replacement trees in the playing field – update.
- d) Any other issues concerning the playing field.

4541.22 To consider any Highways issues

- a) Trucam report – if available
- b) Community Speedwatch report.
- c) Update on the provision of speed cameras and Speed Indicator Devices – possible locations for the camera.
- e) To consider any issues on public rights of way.
- f) Any other issues concerning Highways.

4542.22 Parish Council's Financial Regulations. To formally approve the draft Financial Regulations.

4543.22 The purchase of a new Parish Council notice board and its possible relocation. Update.

4544.22 Report on the village celebrations for the Queen's Platinum Jubilee.

4545.22 Working group for a response to the Ukraine situation. Update.

4546.22 To note any other issues or information which may be raised.

4547.22 To consider other items for information or for inclusion on future agendas.

The next Ordinary Meeting of the Parish Council will take place on Tuesday 5th July 2022.