

TOLLESHUNT MAJOR PARISH COUNCIL

Dear Councillor

You are summoned to attend the Annual Meeting of the above Council to be held on Tuesday 3rd May 2022 in St Nicholas Hall Tolleshunt Major. The meeting commence at 7.30 pm.

VMBanyard

V Banyard
Clerk to the Council
27.4.2022

AGENDA

Prior to the commencement of the meeting- Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

4518.22 To elect the Chair of the Parish Council for the year 2022-2023.

4519.22 To receive the Chair's Declaration of Acceptance of Office.

4520.22 To elect the Vice Chair of the Parish Council for the year 2022-2023.

4521.22 To receive the Vice Chair's Declaration of Acceptance of Office.

4522.22 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items

4523.22. To approve the Minutes of the Ordinary Meeting held on 5.4.2022.

4524.22 Planning

a) To receive any planning decisions from Maldon District Council – including:

OUT/MAL/21/00224	Land north west of Beckingham Business Park Beckingham Street Tolleshunt Major Outline consent with all matters reserved for the erection of 2no. class E(g) light industrial units with an ancillary first floor office per unit along with associated parking and turning area	Refused Date of decision 7.4.2022
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b) Latest planning applications – to comment on any planning applications received before the date of the meeting – none received to date.

c) Enforcement issues. Any updates.

d) To consider any other planning issues.

4525.22 Finance

a) To receive a financial report and bank reconciliation for May.

b) To authorise the following expenditure:

1.	£	239.52	Miss V Banyard	Clerk's salary and office allowance May
2.	£	55.38	HMRC	Clerk's tax May
3.	£	5.07	Miss V Banyard	Clerk's expenses May– internet
4.	£	220.35	EALC	Affiliation fee 2022-2023
5.	£	460.60	Maldon DC	Grounds maintenance Jan- Mar 22
6.	£	105.18	Maldon DC	Trucam Jan-Mar 22

7.	£ 727.55	BHIB	Insurance renewal
	Total	£ 1,813.65	

4526.22 To consider any issues concerning the playing field and play area – including:

- a) Play area – rust proofing and painting work. Update.
- b) Sponsored replacement trees in the playing field – update.
To authorise the payment of £326.59 (£272.16 plus £54.43 VAT) for the commemorative plaques for each tree and £41.00 (£34.17 plus £6.83 VAT) for Rootgrown Pro with dipping gel.
To make the payment for the trees (authorised at the meeting dated 5.4.2022 (min ref 4511.21b) and to Consider a date for a formal tree planting ceremony.
- c) To note that ROSPA Playsafety will carry out an accompanied play area inspection – date to be confirmed.
- d) Any other issues concerning the playing field.

4527.21 To consider any Highways issues

- a) Trucam report. To receive the annual summary for the year 2022-2023.
- b) To set up a new Service Level Agreement for Trucam patrols for the coming year.
- c) Community Speedwatch report.
- d) Report on the provision of speed cameras and Speed Indicator Devices – possible locations for the camera.
- e) To consider any issues on public rights of way.
- f) Any other issues concerning Highways.

4528.21 Parish Council's Financial Regulations. To note any amendments.

4529.21 To further consider the purchase of a new Parish Council notice board and its possible relocation. Update. To also consider the draft Guidance for use of the Parish Council Notice Board (Councillor K Neath).

4530.21 To discuss any updates on the planned celebrations for the Queen's Platinum Jubilee.

4531.21 Working group for a response to the Ukraine situation. Update.

4532.21 To note any other issues or information which may be raised.

4533.20 To consider other items for information or for inclusion on future agendas.

The next Ordinary Meeting of the Parish Council will take place on Tuesday 7th June 2022.