

TOLLESHUNT MAJOR PARISH COUNCIL

NOTICE OF THE ANNUAL REMOTE MEETING OF THE ABOVE COUNCIL

Dear Councillor

You are summoned to attend the Annual Remote Meeting of the above Council to be held on **Tuesday 4th May 2021** at 7.30 pm.

Members of the public who wish to join the meeting should e mail Councillor Trevor Deer (t.deer.pt@gmail.com) for further details.

V Banyard

V Banyard
Clerk to the Council
28.4.2021

Councillors are requested to check their Register of Interests (on the Parish Council website) and to update these as necessary.

AGENDA

Prior to the commencement of the meeting- Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

4385.21 To elect the Chair of the Parish Council for the year 2021-2022.

4385.21 To receive the Chair's Declaration of Acceptance of Office.

4386.21 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items

4387.21 To elect the Vice Chair of the Parish Council for the year 2021-2022.

4388.21 To receive the Vice Chair's Declaration of Acceptance of Office.

4389.21 To approve the Minutes of the Ordinary remote Meeting held on 6.4.2021.

4390.21 To consider arrangements for the filling of the two vacancies on the Council by co-option.
Update.

4391.21 Planning

a) To receive any planning decisions from Maldon District Council including:

COUPA/MAL/212/00206 Junction of Braxted Park Road and Maldon Road Tolleshunt Major	Prior notification for the change of use of an agricultural building to a flexible business use	Refused
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b) Latest planning applications – to comment on any planning applications which may be received before the date of the meeting – including:

21/00355/FUL	The Grange Retreat Boarding Kennels Tudwick Road Tolleshunt Major	Change of use of offices to staff accommodation, canteen, office and storage and increase in depth of existing rear window. Change of use of stables to kennel day stay facility
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Applications can be viewed at the Maldon District Council website – Planning Search

c) To note the following appeal to the Planning Inspectorate:

APP/X1545/D/21/3268211 20/00938/HOUSE The Appeal will be determined on the basis of written representations.	14 Beckingham Street Tolleshunt Major	Proposed two storey side/rear extension. Single storey rear extension and porch.
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d) Enforcement issues at Wicks Manor Farm Witham Road - including update on pre-application advice request by Stigs - Erection of processing plant for the importation, screening and crushing of inert material, erection of workshop, site office, welfare unit, weighbridge, wheel cleaner and other ancillary buildings.

4392.21 Finance

- a) To receive a financial report and bank reconciliation for May.
- b) To authorise the following expenditure:

1.	£ 239.52	Miss V Banyard	Clerk's salary (new rate SCP8) and office allowance
2.	£ 55.38	HMRC	Clerk's tax April
3.	£ 3.80	Miss V Banyard	Clerk's expenses – Internet
4.	£ 218.18	Essex Association of Local Councils	Subscription renewal
5.	£ 629.83	BHIB	Insurance renewal
6.	£140.00	N Powell Davies	Internal audit

4393.21 Audit of accounts for the year ended 31.3.2021

- a) To approve the accounts for the year ended 31.3.2021
- b) To receive the internal auditor's report for the year ended 31.3.2021
- c) To approve the AGAR Governance Statement
- d) To approve the AGAR Accounting Statement

4394.21 Update on the insurance claim from the owners of The Old School House and Oak House Tolleshunt D'Arcy Road alleging that cracks in the walls of the property are due to oak trees in the control of the Parish Council.

4395.21 To consider any issues concerning the playing field and play area – including:

- a) Play area – rust proofing and painting work. Update.
- b) Progress report on the application for grant funding – new equipment for the play area and field.
- c) The resurfacing of the car park – update.
- d) Any other issues concerning the playing field.

4396.22 To consider any Highways issues

- a) Trucam report. March 2021 – 6 captures of speeding vehicles over a one hour period.
- b) Update on resumption of Community Speedwatch.
- c) To consider further information on speed cameras and Speed Indicator Devices.
- d) Local Highways Panel Scheme. Application for a walkable verge from the playing field car park to St Nicholas Hall – any updates.
- e) Update on any Highways issues reported to Essex County Council.
- f) Any other issues concerning Highways or public rights of way.

4397.20 To note any other issues which may be raised.

4398.20 To set the date and frequency of future meetings.

NB: Current government legislation only allows remote meetings to be held before 7.5.2021. If no further legislation is passed, virtual meetings cannot be held after that date.

4399.20 To consider other items for information or for inclusion on future agendas