

TOLLESHUNT MAJOR PARISH COUNCIL

NOTICE OF THE ORDINARY REMOTE MEETING OF THE ABOVE COUNCIL

Dear Councillor

You are summoned to attend the Ordinary Remote Meeting of the above Council to be held on **Tuesday 2nd February 2021** at 7.30 pm.

Members of the public who wish to join the meeting should e mail Councillor Trevor Deer (t.deer.pt@gmail.com) for further details.

V Banyard

V Banyard
Clerk to the Council
28.1.2021

AGENDA

Prior to the commencement of the meeting- Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

4345.20 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items

4346.20 To approve the Minutes of the Ordinary remote Meeting held on 5.1.2021.

4347.20 To receive information on items included in the above Minutes.

4348.20 To consider arrangements for the filling of the vacancy on the Council by co-option.

4349.20 Planning

a) To receive any planning decisions from Maldon District Council – including:

HOUSE/MAL/ 20/00992	Lyncroft Bakers Lane Tolleshunt Major	Proposed extension to roof and insertion of roof lights to facilitate a loft conversion and rear single storey extension Approved
FUL/MAL/20/01013	Willows Brick House Road Tolleshunt Major	Proposed alterations to existing kennels and replacement with two log cabins and the erection of replacement kennels Approved

b) Latest planning applications – to comment on any planning applications which may be received before the date of the meeting – including:

20/01297/MLA	Field View Cottage Tolleshunt D'Arcy Road Tolleshunt Major	Application for a modification to Section 106 legal agreement executed under planning application FUL/MAL/07/00706 <u>Amended by the submission of additional information</u> – modification to the legal agreement to allow occupation of one person for up to eleven and a half months.
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20/01334/HOUSE	Dudley House Tudwick Road Tolleshunt Major	Single storey rear extensions, three dormer windows to northern roof slope and new vehicular access and garage
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Applications can be viewed at the Maldon District Council website – Planning Search

c) Enforcement issues. To note that Maldon District Council has commenced a case for a breach of condition at the farm shop at the junction of Braxted Park Road and Maldon Road Tolleshunt Major (20/00038/BC).

To receive any updates concerning the application from Stigs for an HGV licence at Wicks Manor Farm Witham Road Tolleshunt Major.

Enforcement issues at the Essex Barn Wicks Manor Farm – update.

4350.20 Finance

a) To receive a financial report and bank reconciliation for February.

b) To authorise the following expenditure:

1.	£ 206.00	Miss V Banyard	Clerk's salary and allowance Feb
2.	£ 47.00	HMRC	Clerk's tax Feb
3.	£ 3.80	Miss V Banyard	Clerk's expenses – Internet (new rate)
4.	£ 102.60	Maldon District Council	Trucam services Oct – Dec 2020
5.	£ 183.34	Mr A Payne	Christmas tree and lights for tree on Beckingham Common
6.	£ 50.00	Mr A Payne	Thank you flowers for litter picking residents
7.	£ 88.26	Mr A Payne	Litter grabbers x 4

c) Update on invoicing by Maldon District Council for playing field maintenance. It has been agreed that the yearly invoice should be £1,535.34, with invoices for Q1, Q2 and Q3 at £383.83 per quarter with the Q4 invoice to be issued in March. **Note:** no invoices received to date.

4351.20 To consider action to be taken following an insurance claim from the owners of The Old School House Tolleshunt D'Arcy Road alleging that cracks in the walls of the property are due to oak trees in the control of the Parish Council.

4352.20 To receive a report on any matters concerning the Covid-19 pandemic

4353.20 To consider any issues concerning the playing field and play area – including:

- a) Play area
- b) Progress report on the application for grant funding – new equipment for the play area and field.
- c) The resurfacing of the car park – update.
- d) Any other issues concerning the playing field.

4354.20 To consider any Highways issues

- a) Trucam report.
- b) Update on resumption of Community Speedwatch.
- c) Local Highways Panel Scheme. Application for a walkable verge from the playing field car park to St Nicholas Hall – any updates.
- d) Any other issues concerning Highways or public rights of way.

4355.20 To receive a report from the staffing committee re the clerk's appraisal.

4356.20 To note any other issues which may be raised.

4357.20 To set the date and frequency of future meetings.

4358.20 To consider other items for information or for inclusion on future agendas