

TOLLESHUNT MAJOR PARISH COUNCIL
MINUTES OF THE ORDINARY REMOTE MEETING OF THE ABOVE COUNCIL
HELD ON 26.5.2020

Attending the meeting:

Chair – Councillor T Payne
Vice Chair – Councillor T Deer
Councillors M Coster, K Neath and A Taylor
V Banyard – parish clerk
No members of the public were in attendance.

Prior to the commencement of the meeting- Public session.

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

A resident had raised three issues:

Oil patches on various roads in the village. As this was not thought to be dangerous there is little that can be done, but Councillor Mr Deer undertook to speak to the resident.

Land opposite St Nicholas Hall. The hedge was overgrown and made it difficult for pedestrian to pass along the footway. Councillor Mr Payne has now cut back the vegetation.

The verge outside the bus shelter had been damaged by a van rolling into the ditch whilst trying to turn into the gateway. The landowner will be asked if he can repair the damage.

4255.20 To confirm that the Council's Annual Meeting will not take place due to the Covid-19 pandemic, and that as a result the Chair and Vice Chair will remain in office.

It was **RESOLVED** that, as the Annual Meeting had not been held, the Chair and Vice Chair will remain in office until the Annual Meeting in 2021.

4256.20 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items

Apologies for absence were received from Councillor Mr Wood.

Councillor Mr Payne declared a non-pecuniary interest in item 4259.20c below (Land opposite St Nicholas Hall).

4257.20 To approve the Minutes of the Ordinary Meeting held on 3.3.2020

It was **RESOLVED** to approve the Minutes of the above meeting.

4258.20 To receive information on items included in the above Minutes.

- a) Due to restrictions caused by the Corona-19 virus, the laying of shingle on the playing field car park has been postponed. This will be discussed at the next meeting.
- b) The application for a grant for the new equipment in the playing field and also the Garden Club schemes for the village have also been postponed.
- c) Following completion of road works at the junction of Beckingham Street and School Lane it appears that traffic from Beckingham Business Park has now returned to using the correct route, but this will be monitored.
- d) Councillor Mrs Taylor advised that Maldon and Dengie Ramblers are working with Essex County Council on the Losing Your Path scheme.

4259.20 Planning

- a) The following planning decision from the Planning Inspectorate was received:

Planning Inspectorate APP/X1545/W/19/3241448 FUL/MAL/19/00261	Replacement dwelling East Cottage Witham Road Tolleshunt Major	Appeal dismissed
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- b) Latest planning applications – There were no new planning applications to consider.
- c) Councillors noted that the following appeal has been made to the Planning Inspectorate:

APP/X1545/W/19/3243546 19/00490/FUL	Land opposite St Nicholas Village Hall Witham Road Tolleshunt Major	Change of use of land to car park for use of St Nicholas Village Hall
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- d) To consider any responses received from Maldon District Council concerning enforcement issues. Maldon District Council has begun an investigation into Penny House Tolleshunt D'Arcy Road Tolleshunt Major – Doors added to cart lodge in breach of planning conditions.
- e) To consider any other planning issues. No other issues were raised.

4260.19 Finance

- a) Councillors received a financial report and bank reconciliation for May.
- b) It was **RESOLVED** to authorise the following expenditure:

1.	£ 412.00	Miss V Banyard	Clerk's salary and allowance Apr and May
2.	£ 94.00	HMRC	Clerk's tax Apr and May

3.	£ 623.09	BHIB	Renewal of insurance 2020-2021
4.	£ 77.86	Maldon District Council	Trucam patrols Jan/Feb/Mar 2020
5.	£212.46	Essex Association of Local Councils	Affiliation fees 2020/21

It was **RESOLVED** not to make a payment to Maldon District Council for the grounds maintenance work until a satisfactory breakdown of costs is given on the invoice against the itemised contract that is held with the Parish Council. It was also agreed that a meeting should be held with a representative of the grounds maintenance team to discuss the current contract, and that the contract should go out to tender again next year.

Making of future payments during the Corona-19 pandemic. It was **RESOLVED** that for the interim any routine regular payments can be authorised by e mail consultation with the whole Council – payments to be authorised if four members agree.

- d) Other issues. It was **RESOLVED** that at the end of the pandemic a village party should be held with the Parish Council making a donation of £250 towards costs.

4261.20 To approve the draft Risk Assessment Policy as presented by Councillor N Wood.

It was **RESOLVED** to approve the draft Risk Assessment Policy. Councillor Mr Wood was thanked for his work in compiling the document.

4262.20 To receive a report on matters concerning the Covid-19 pandemic

The play area has been closed with the gates locked. Some fencing has been put around the adult equipment in the playing field. The area will remain closed until government guidelines permit its opening. A village helpline has been set up along with a food bank, and the whole village has displayed a good community spirit.

4263.20 To consider any issues concerning the playing field and play area

It was noted that the field can be used for walking on but all play equipment is off bounds.

4264.20 To consider any other issues which may be raised.

Tesco has provided a plaque for the defibrillator to show that a grant was made towards its provision. A resident has expressed a wish to fundraise for a village sign. This was thought to be a good idea, and the Parish Council could make a donation towards the cost.

4265.20 To set the date and frequency of future meetings during the Covid-19 pandemic.

It was **RESOLVED** to hold the next (remote) meeting on 21st July 2020 at 7.30 pm. Dates of future meetings could then be set.

4266.20 To consider other items for information or for inclusion on future agendas

No issues were raised.

As there was no further business the meeting was closed at 10.36 am.

The above minutes were approved by the Council at its remote meeting held on 21.7.2020 and recorded as
Minute Ref: 4271.20