

# TOLLESHUNT MAJOR PARISH COUNCIL

## NOTICE OF THE ORDINARY REMOTE MEETING OF THE ABOVE COUNCIL

Dear Councillor

You are summoned to attend the Ordinary Remote Meeting of the above Council to be held on **Tuesday 21st July 2020** at 7.30 pm.

Members of the public who wish to join the meeting should e mail Councillor Trevor Deer ([t.deer.pt@gmail.com](mailto:t.deer.pt@gmail.com)) for further details.

V Banyard

V Banyard  
Clerk to the Council  
14.7.2020

### AGENDA

#### **Prior to the commencement of the meeting- Public session.**

To allow members of the public to ask or answer questions or give evidence or information on matters relevant to the business of the Council.

**4270.20 To receive apologies for absence and Declarations of Interest in the Meeting's agenda items**

**4271.20 To approve the Minutes of the Ordinary Meeting held on 26.5.2020.**

**4272.20 To receive information on items included in the above Minutes.**

**4273.20 To approve the Minutes of the Additional Meeting held on 6.7.2020.**

#### **4274.20 Planning**

- a) To receive the latest planning decisions from Maldon District Council – none received to date.
- b) Latest planning applications – to comment on any planning applications which may be received before the date of the meeting – including:

20/00493/FUL	Land south of Beckingham Business Park Beckingham Street Tolleshunt Major	Erection of 13no business and general industrial units (use classes B1b, B1c and B2), office block (use class B1a) and cafe (use class A3), complete with related infrastructure including road, parking spaces, drainage, landscaping and ecology area.
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*Applications can be viewed at the Maldon District Council website – Planning Search*

- c) To consider an application for a Goods Vehicle Operator's Licence at Wicks Manor Witham Road Tolleshunt Major – Stigs Grab Services Ltd.
- d) To consider any responses received from Maldon District Council concerning enforcement issues. No further updates have been received.
- e) To consider any other planning issues.

#### **4275.19 Finance**

- a) To receive a financial report and bank reconciliation for July.
- b) To authorise the following expenditure:

1.	£ 206.00	Miss V Banyard	Clerk's salary and allowance June
2.	£ 47.00	HMRC	Clerk's tax June
3.	£ 206.00	Miss V Banyard	Clerk's salary and allowance July
4.	£ 47.00	HMRC	Clerk's tax July

5.	£ 7.50	Miss V Banyard	Clerk's expenses June and July – internet
6.	£ 62.24	One.com	Annual domain fee for website

7.	£ 115.80	ROSPA Playsafety	Play area inspection
8.	£ 140.00	N Powell Davies	Internal audit of accounts for year ended 31.3.2020

c) Update on invoicing by Maldon District Council for playing field maintenance.

**4276.20 External audit of accounts year ended 31.3.2020.**

- a) To approve the accounts for the year ended 31.3.2020.
- b) To approve the Certificate of Exemption – the Parish Council's gross income or total gross expenditure did not exceed £25,000.
- c) To approve the Annual Governance Statement.
- d) To approve the Annual Accounting Statement.
- e) To receive the internal auditor's report for the year ended 31.3.2020.

**4277.20 To receive a report on matters concerning the Covid-19 pandemic**

**4278.20 To consider any issues concerning the playing field and play area – including:**

- a) Matters arising from the play area inspection report
- b) The re-opening of the play area following the lifting of government restrictions
- c) Progress report on the application for grant funding – new equipment.
- d) The resurfacing of the car park – update.
- e) Any other issues concerning the playing field..

**4279.20 To consider any Highways issues**

- a) Application for parking restrictions outside Beckingham Business Park. To note that this application has been refused.
- b) Trucam reports. May 2020 – 2 x half hour patrols – 9 offenders  
June 2020 – 2 x half hour patrols – 1 offender.
- c) Local Highways Panel Scheme. To note that the application for a walkable verge from the playing field car park to St Nicholas Hall has been validated and will be included onto the list of schemes awaiting funding.
- d) Any other issues concerning Highways or public rights of way.

**4280.20 To note any other issues which may be raised.**

**4281.20 To set the date and frequency of future meetings.**

**4282.20 To consider other items for information or for inclusion on future agendas**

**The next meeting of the Parish Council will be advertised in due course on the Parish Council's website and the notice board in the bus shelter**