

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on **Monday 15th June 2026** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.
V Banyard
Parish clerk
10.6.2026

AGENDA

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
2. To approve the Minutes of the Annual Meeting held on 18.5.2026
3. To receive items of information on the above Minutes
4. To consider co-option to fill the remaining vacancy on the Parish Council.
5. Vacancy for a new Parish Clerk – update.
6. To consider planning issues:
 - a. Decisions by Maldon District Council – Including:

26/00201/WTPO	Recreation Ground Top Road Tolleshunt Knights	(TPO 16/24) T1 -T3 Oak trees. Fell and treat stumps. <u>Refusal of permission to carry out work to preserved trees</u> Date of decision: 19.5.2026 NOTE: The applicant can appeal this decision within 28 days from receipt of the decision notice (17 th July)
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- b. New applications – None received to date.
 - c. Enforcement issues – progress report (if any).
 - d. To consider any other planning issues which may arise.
7. To consider any report that the Clerk may make and correspondence received.
 - a. To consider nominating buildings/projects in the village for the Maldon District Conservation and Design Awards.
8. To consider any Highways issues, including:
 - a. Latest Trucam report for May 2026 – if available.
 - b. To consider any other highways issues/reports which may be received.
9. Public rights of way report.
10. Road Safety report.
11. Press Officer's report.
12. Report of the Village Hall Management Committee representative.
13. To receive the financial reports for June 2026 and to approve payments.
 - b. To consider moving the Parish Council's account to Unity Bank and to update signatories.

14. Internal audit for the year ended 31.3.2026.
 - a. To receive the internal auditor's report for the above year and to consider any action to be taken, including provision of a new Assertion 10 compliant website and any necessary other measures.
 - b. To receive and approve the AGAR Annual Governance Statement for the above year.
 - c. To receive and approve the AGAR Accounting Statement for the above year.
 - d. To receive and approve the Explanation of Variances in the accounts for the above year.
15. To consider any issues concerning the playing field, play area and car park, including:
 - a. Defibrillator – update.
 - b. Hire of the field by various organisations/individuals. To receive and approve a request from the Play Group to hold a fete on the village field on 23rd August 2026.
 - c. Tree issues. Following the decision to refuse permission to fell the oak trees, to consider whether the dead wooding mentioned in the recent tree survey should now be carried out, or to wait until the deadline for a possible appeal is passed.
 - d. Refurbishment of the play area. Given the above refusal to allow felling of the oak trees, to consider whether the Council is now content with its ability to match fund this work, and if so to discuss the next steps to be taken.
16. To further consider and adopt the draft IT and Data Protection policies as amended.
17. Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall. To note any further developments.
18. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 20th July 2026.**