

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on **Monday 17th February 2025** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.

V Banyard
Parish clerk
12.1.2025

AGENDA

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
2. To approve the Minutes of the Ordinary Meeting held on 20.1.2025.
3. To receive items of information on the above Minutes.
4. To consider planning issues:
 - a. Decisions by Maldon District Council – including:

24/00867/FUL Hallfield Gate Barnhall Road Tolleshunt Knights	Demolition of existing detached house and new build of four bedroom house, annexe and double garage with pond/lake within grounds, solar panels and landscaping works.	Refused Date of decision: 3.2.2025
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- b. New applications – None received to date.
- c. Enforcement issues – progress report (if any) from Maldon District Council.
Joint enforcement initiative with Little Totham and Tolleshunt Major Parish Councils – response to the reply received by Little Totham Parish Council following its Freedom of Information request.
- d. To consider any other planning issues which may arise.
5. To consider any report that the Clerk may make and correspondence received.
6. To consider any Highways issues, including:
Latest Trucam report (if available).
State of hedges in Top Road – report by Cllr Mr Porter.
Any other highways issues.
7. Public rights of way report.
8. Road Safety report.
9. Press Officer's report.
10. Report of the Village Hall Management Committee representative.
11. To receive the financial reports for February and to approve cheques for payment.
Update on the move to internet banking.
To appoint the internal auditor of the accounts for the year ending 31.3.2025.
12. To review the Council's Standing Orders and Risk Assessment policy.
13. To consider any issues concerning the playing field, play area and car park, including:
Defibrillator – update.
Deeds for playing field – update.
Grounds maintenance contract 2025-2026 – to approve and accept the quote given by Maldon District Council.
Any other issues.
14. Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.
15. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 17th March 2025**.