

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk

Parish Clerk: V Banyard

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Minutes of the Ordinary Meeting held in the Village Hall Tolleshunt Knights on 18.11.2024

Present:

Councillor D Tungatt (Chair)

Councillor M Porter (Vice Chair)

Councillors G Cook and M Thompson.

Parish clerk – V Banyard.

One member of the public was present.

PLEASE NOTE: The insurers and solicitors involved in the subsidence claim of the Village Hall have advised the Parish Council that it must not discuss with any members of the public or press any matters to do with this claim or with the felling or otherwise of the three oak trees. The reason given is that this is an ongoing legal matter. Should the position change the Parish Council will provide further information..

To receive questions/enquiries from members of the public, and to receive an answer at an appropriate time in the agenda.

No issues were raised.

3739.01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.

Apologies for absence were received from Councillors Mrs Dennis and Mr Long.

No Declarations of Interest were made.

3740.01 To approve the Minutes of the Ordinary Meeting held on 21.10.2024.

It was **RESOLVED** to approve the above Minutes.

3741.01 To receive items of information on the above Minutes.

No issues were raised.

3742.01 To consider co-option to fill the current vacancy on the Parish Council

There was some discussion as to whether the Council should temporarily co-opt a person with knowledge of the insurance industry in order to advise on the ongoing issue of the Village Hall, or whether to take them on as a part time employee. It was eventually **RESOLVED** that the best way forward was first to ask the Parish Council's insurer and legal advisor for a remote meeting to discuss the state of the claim and next steps. It was then **RESOLVED** to co-opt Nigel Lewis onto the Council and he duly signed the Declaration of Acceptance of Office and was welcomed as a member.

3743.01 To consider planning issues:

The following decisions by Maldon District Council were noted:

HOUSE/MAL24/00729 2 Blackthorn Way Tolleshunt Knights	Conversion of garage to habitable room including a new bay window and fenestration alterations to the front.	Approved Date of decision: 7.11.2024
FUL/MAL/24/00682 Land adjacent to 56 Top Road Tolleshunt Knights	New field access	Approved Date of decision: 25.10.2024
HOUSE/MAL/24/00578 91 Brook Road Tiptree	Demolition of existing conservatory to facilitate single storey rear extension. Dormer to rear. Relocation of the entrance door and addition of rooflight to front elevation. New windows and door to side elevation.	Approved Date of decision: 29/10/2024

New applications. – None had been received.

Enforcement issues – progress report (if any). Maldon District Council has opened a case on Barnhall Farm Barnhall Road. Other issues remain open.

It was **RESOLVED** to attend a meeting of Little Totham Parish Council to discuss with them and Tolleshunt Major Parish Council how to make efforts to improve enforcement issues in the three villages.

Other planning issues. No issues were raised.

3744.01 To consider any report that the Clerk may make and correspondence received.

There was nothing to consider.

3745.01 To consider any Highways issues.

The Trucam report for October showed a total of 25 captures of speeding vehicles over three patrols, with the highest speed of 45mph in a 30 mile limit. It was noted that Essex Police intend to withdraw two of the sites used in the village as they are considered to be too dangerous.

Most of the highways works carried out under Councillor Durham's scheme have been completed but some repairs are already deteriorating.

3746.01 Public rights of way report.

There was nothing to report.

3747.01 Road Safety report

No issues were raised.

3748.01 Press Officer's report

There was nothing to report.

3749.01 Report of the Village Hall Management Committee representative

It was noted that hire rates for the Hall in 2025 will remain unchanged.

Councillors Mr Tungatt and Mr Porter carried out repairs to the gate in the drive.

3750.01 To receive the financial reports for November and to approve cheques for payment.

The financial reports were received and noted.

It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary and expenses Nov	£ 299.07
HMRC	Clerk's tax Nov	£ 69.00
Royal British Legion	Poppy wreath	£ 25.00
ICO	Data Protection fee	£ 40.00
Maldon DC	Trucam July – Sept	£ 305.78
Maldon DC	Grounds maintenance Q2 July – Sept	£ 875.94

Councillor Mr Porter will continue to look into internet banking for the Parish Council.

3751.01 To consider arrangement for the review of the Council's Financial Regulations using the new Model issued by the NALC This is ongoing. In the meantime the current Regulations will continue to be used.

3752.01 To consider any issues concerning the playing field and play area, Village Hall and car park and CCTV systems

Deeds of the playing field. The clerk has been in touch with Bawtrees solicitors on several occasions to ask if they have the Deeds in their care, but nothing has been heard. An appointment will be made with the solicitor to discuss this.

3753.01 To set the date for the working party to compile a draft budget

The party will meet on Monday 9th December to set the budget which will then be presented to the full Council meeting on 16.12.2024 for approval.

3754.01 To consider other items of information for inclusion on a future agenda.

No issues were raised.

As there was no further business the meeting was closed at 9.05 pm.

The above Minutes were approved at the meeting dated 16.12.2024 and recorded as Minute ref: 3756.01.