

TOLLESHUNT KNIGHTS PARISH COUNCIL

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Parish Clerk: V Banyard

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Minutes of the Ordinary Meeting held in the Village Hall Tolleshunt Knights on 11.6.2024

Present:

Councillor D Tungatt (Chair)

Councillor M Porter (Vice Chair)

Councillors R Browning, J Dennis, G Cook, R Long and M Thompson.

Parish clerk – V Banyard.

One member of the public was present.

To receive questions/enquiries from members of the public, and to receive an answer at an appropriate time in the agenda.

A resident expressed concern at the amount of speeding in Barnhall Road and explained that she had approached Councillor Durham (ECC) but to little avail. Her concern is the lack of speed limit signs, poor repair work to road faults and signage, and the amount of traffic going along this unclassified road. The Parish Council has over the past years brought all these problems to the attention of Highways but they are often considered not to be a priority. Trucam patrols and police speed checks have also been arranged. The Council discussed the possibility of getting a Speed Indicator Device for Barnhall Road and also asking Priti Patel MP to intervene.

3678.01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.

There were no apologies for absence and no Declarations of Interest made.

3679.01 To approve the Minutes of the Annual Meeting held on 20.5.2024.

It was **RESOLVED** to approve the above Minutes.

3680.01 To receive items of information on the above Minutes.

No issues were raised.

3681.01 To consider planning issues:

Decisions by Maldon District Council. None had been received.

New applications. There were no new applications to consider.

Enforcement issues – progress report (if any). Nothing further has been heard from either Maldon District Council or Little Totham Parish Councils. The clerk will approach other local Parish Councils to ascertain their opinion on the effectiveness of Maldon's enforcement team.

Other planning issues. No issues were raised.

3682.01 To consider any report that the Clerk may make and correspondence received.

There was nothing to consider.

3683.01 To consider any Highways issues.

The Trucam patrols in May made a total of 45 captures of speeding vehicles over two hours.

Councillor Mark Durham (Essex County Council) has asked local parishes to provide a list of outstanding and existing work such as repairs to roads, footways, vegetation clearing etc. He will then engage Highways crews to carry out any repairs or remedial works (this is in addition to normal work). The Parish Council has compiled a list for Tolleshunt Knights and it has been submitted to Councillor Durham.

The pedestrian footway up Factory HJill has become very overgrown and is causing difficulty for pedestrians. Tiptree Parish Council will be asked to arrange for the vegetation to be cut back.

3684.01 Public rights of way report.

The paths are all in need of grass being cut back – this is done annually by the County Council and should take place soon.

3685.01 Road Safety report

There was nothing to report.

3686.26 Press Officer's report

There was nothing to report.

3687.01 Report of the Village Hall Management Committee representative

Councillor Mr Porter did not attend the last meeting as there seemed to be a confusion with dates.

3688.01 To receive the financial reports for June and to approve cheques for payment.

The financial reports were received and noted.

It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary and expenses June	£ 299.07
HMRC	Clerk's tax June	£ 69.00
Ms A Wood	Internal audit	£ 110.00
St Luke's PCC	Cemetery upkeep grant	£ 200.00
EALC	Subscription renewal	£ 358.08
ROSPA Playsafety	Play area inspection	£ 108.88

Councillor Mr Porter will continue to look into internet banking for the Parish Council.

3689.01 Internal audit of the accounts for the year ended 31.3.2024 – internal audit report

Councillors considered the internal audit report which showed that everything was in good order. The recommendation that the Council should earmark financial reserves will be discussed at the July meeting.

3690.01 Audit of the accounts for the year ended 31.3.2024 – AGAR forms

- a) It was **RESOLVED** to approve the accounts for the above year.
- b) It was **RESOLVED** to approve and sign the Certificate of Exemption for the above year.
- c) It was **RESOLVED** to approve the AGAR Governance Statement for the above year.
- d) It was **RESOLVED** to approve the AGAR Accounting Statement for the above year.

These documents will now be posted on the Parish Council's website, together with an explanation of variances and the notice of public rights to inspect the accounts.

3691.01 To consider arrangement for the review of the Council's Financial Regulations using the new Model issued by the NALC. Councillor Mr Porter and the clerk will prepare a draft to present at the Council's July meeting. In the meantime the current Regulations will be used.

3692.01 To consider any issues concerning the playing field and play area, Village Hall and car park and CCTV systems

Playing field Deeds. Bawtree solicitors has advised that they are looking to see if they hold the deeds but despite a number of emails nothing further is forthcoming. The clerk has contacted them several times but to no avail.

Request by Torquespeed Girls' Under 14s FC to use the playing field for training once a week during June – September. The application form has been received and it was **RESOLVED** to allow this to take place at a cost of £10 per session from 25th June.

Request by Tiptree Heath FC to use the field for football practices and matches. It was **RESOLVED** not to allow this application as permission has already been given to a Youth FC (see above).

Insurance claim – subsidence of the Village Hall. The position which both insurance companies have agreed is that the oak trees are implicated in the problem and they must either be felled or root barriers installed. Currently quotes are awaited for both options but this seems to be a lengthy process, and root barriers are outside the Council's financial ability.

3693.01 To consider other items of information for inclusion on a future agenda.

No issues were raised.

As there was no further business the meeting was closed at 8.57 pm.

The above Minutes were approved at the meeting dated 15.7.2024 and recorded as Minute Reference 3695.01