

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on **Monday 17th June 2024** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.

V Banyard

Parish clerk

12th June 2024

AGENDA

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
2. To approve the Minutes of the Annual Meeting held on 20.5.2024.
3. To receive items of information on the above Minutes.
4. To consider planning issues:
 - a. Decisions by Maldon District Council – none received to date.
 - b. New applications – None received to date.
 - c. Enforcement issues – progress report (if any) and to receive any update from Little Totham Parish Council regarding a joint approach to improving the above.
 - d. To consider any other planning issues which may arise.
5. To consider any report that the Clerk may make and correspondence received.
6. To consider any Highways issues, including:

Latest Trucam report – May patrols (4 patrols over 2 hours) 45 captures of speeding vehicles.
Update on any reported highways faults
To consider a list of highways works to be sent to Councillor M Durham (ECC)..
7. Public rights of way report.
8. Road Safety report.
9. Press Officer's report.
10. Report of the Village Hall Management Committee representative.
11. To receive the financial reports for June and to approve cheques for payment.
Update on the move to internet banking.
12. To receive the internal auditor's report on the accounts (year ended 31.3.2024)
13. Audit of accounts for the year ended 31.3.2024
 - a) To approve the summary of accounts for the above year.
 - b) To approve and sign the Certificate of Exemption for the above year.
 - c) To approve the AGAR Governance Statement for the above year.
 - d) To approve the AGAR Accounting Statement for the above year.
14. To consider arrangements for the review of the Council's Financial Regulations using the new Model issued by the NALC.
15. To consider any issues concerning the playing field, play area and car park, including:

Defibrillator – update.
Deeds for playing field – update.
16. Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.
17. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 17th July 2024.**