

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk

Parish Clerk: V Banyard

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Minutes of the Ordinary Meeting held in the Village Hall Tolleshunt Knights on 18.3.2024

Present:

Councillor D Tungatt (Chair)

Councillor M Porter (Vice Chair)

Councillors R Browning, G Cook and J Dennis.

Parish clerk – V Banyard.

No members of the public were present.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

No issues were raised.

3632.01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.

Apologies for absence were received from Councillor M Thompson.

No Declarations of Interest were made.

3633.01 To approve the Minutes of the Ordinary Meeting held on 19.2.2024

It was **RESOLVED** to approve the above Minutes.

3634.01 To receive items of information on the above Minutes.

No issues were raised.

3635.01 To consider planning issues:

Decisions by Maldon District Council. None had been received.

New applications. The following were considered:

24/00136/PACUAR	Land north of Grove Hall Blind Lane Tolleshunt Knights	Application for prior approval for the change of use of an agricultural building into one dwelling. It was RESOLVED to object to this application as it is known that the building has not been used for agricultural purposes for many years. The footprint of the proposed building is larger than the original and the access into and out of the site is onto a very narrow lane with very limited visibility.
24/00161/HOUSE	10 Barnhall Road Tolleshunt Knights	Single storey front, side and rear extensions. Alteration to fenestration. It was RESOLVED to make no comment on this application.
PDE/MAL/24/00220 <u>For information only</u>	23 Hawthorn Road Tolleshunt Knights	Single storey rear extension which would extend beyond the rear wall of the original house by 4.20m, maximum height of 3.40m and the maximum height to the eaves of 2.51m

Enforcement issues – progress report (if any). No update has been given by Maldon District Council.

To consider any other planning issues which may be raised.

There was nothing to consider. A letter will be sent to Little Totham Parish Council advising that Tolleshunt Knights would like to join with them and Tolleshunt Major to express to the Maldon District Council enforcement team its dissatisfaction with their performance.

Other planning issues. Councillors will check on a possible breach of planning permission at an address in Strawberry Lane.

3636.01 To consider any report that the Clerk may make and correspondence received.

No issues were raised.

3637.01 To consider any Highways issues.

The Trucam patrols in February made a total of 34 captures of speeding vehicles over two hours. It was **RESOLVED** to continue the patrols for the coming year at the same level. The clerk will find out if the police have also carried out speed checks in the village.

3638.01 Public rights of way report.

It was noted that due to the recent very wet weather the footpaths are very muddy.

3639.01 Road Safety report

There was nothing to report.

3640.26 Press Officer's report

There was nothing to report.

3641.01 Report of the Village Hall Management Committee representative

Insurance claim re subsidence of the Village Hall. Nothing further has been heard from either insurers. The VHMC was advised that the Parish Council will not pursue the placement of a bottle bank in the village hall car park due to safety concerns with broken glass and the fact that there is no budget available for this year. The matter will be revisited when the budget for 2025-2026 is considered. The Parish Council is also unable to help with a village litter pick due to health and safety reasons but a member of the VHMC will arrange for this to be done.

3642.01 To receive the financial reports for March and to approve cheques for payment.

The financial reports were received.

It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary and expenses March	£ 275.27
HMRC	Clerk's tax March	£ 61.55
Maldon DC	Election costs May 2023	£ 127.15
Maldon DC	Grounds maintenance Q4 Jan – Mar 2024 incl	£ 815.60

It was **RESOLVED** to look into the adoption of internet banking for the Council,

3643.01 To appoint the internal auditor of the accounts for the year ended 31.3.2024 - update

It was noted that the usual auditor has recently suffered a very sad bereavement and the clerk will try to ascertain if she is still willing to carry out the audit as above.

3644.01 To consider any issues concerning the playing field and play area, Village Hall and car park and CCTV systems

Tree work. Bonz will carry out the crown lifting and dead wooding of the oak trees, play area repairs and the relocation of the notice board as soon as the weather allows. .

Use of the field by hirers. Nothing has been heard to date about more dog training classes during the summer.

Playing field Deeds. Nothing further has been heard – the clerk will contact the solicitors again.

3645.01 To review the parish clerk's contract of employment

Councillors considered the draft contract which contains the new pay rate as from 1.4.2024 and this will be formally approved at the April meeting of the Council.

3646.01 To consider other items of information for inclusion on a future agenda.

No issues were raised.

As there was no further business the meeting was closed at 9.00 pm.

The above Minutes were approved at the meeting dated 15.4.2024 – Minute Ref: 3648.01