

**TOLLESHUNT KNIGHTS PARISH COUNCIL**

tkpc.org.uk  
Parish Clerk: V Banyard  
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the Annual Meeting of the above Council to be held on **Monday 20<sup>th</sup> May 2024** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.  
V Banyard  
Parish clerk  
15<sup>th</sup> May 2024

**AGENDA**

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To elect the Chair of the Parish Council for the year 2024-2025.
2. To receive the Chair's Declaration of Acceptance of Office.
3. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
4. To elect the Vice Chair of the Parish Council for the year 2024-2025.
5. To approve the Minutes of the Ordinary Meeting held on 15.4.2024.
6. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
7. To receive items of information on the above Minutes.
8. To consider planning issues:
  - a. Decisions by Maldon District Council – including:

HOUSE/MAL/24/00161 10 Barnhall Road Tolleshunt Knights	Single storey front, side and rear extensions. Alteration to fenestration.	<b>Approved.</b> <b>Date of decision: 18.4.,24</b>
PDE/MAL/24/00220 23 Hawthorn Road Tolleshunt Knights	Single storey rear extension which would extend beyond the rear wall of the original house by 4.20m, maximum height of 3.40m and the maximum height to the eaves of 2.51m	<b>For information only</b> <b>Prior approval granted</b> <b>Date of decision: 23.4.24</b>
PACUAR/MAL/24/00136 Land north of Grove Hall Blind Lane Tolleshunt Knights	Application for prior approval for the change of use of an agricultural building into one dwelling	<b>Refused</b> <b>Date of decision: 23.4.24</b>

- b. New applications – None received to date.
- c. Enforcement issues – progress report (if any) and to receive any update from Little Totham Parish Council regarding a joint approach to improving the above.
- d. To consider any other planning issues which may arise.
9. To consider any report that the Clerk may make and correspondence received.
10. To consider any Highways issues, including:
  - Latest Trucam report – April patrols ( 3 patrols over 2 hours) 47 captures of speeding vehicles.
  - Update on any reported highways faults.
11. Public rights of way report.
12. Road Safety report.
13. Press Officer's report.
14. Report of the Village Hall Management Committee representative.
15. To receive the financial reports for May and to approve cheques for payment.
  - Update on the internal audit for the year ended 31.3.2024.
  - Update on the move to internet banking.

12. To consider any issues concerning the playing field, play area and car park, including:
  - Defibrillator – update.
  - Hire of the field by various organisations/individuals.
  - Deeds for playing field – update.
13. Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.
  - The insurers have advised that there are **only two** options available to settle this claim:
    - Fell the three oaks adjacent to the Hall.
    - Install tree root barriers to all or some of those trees and fell the others. The cost of this work may well be prohibitive. The clerk is in the process of obtaining a quote for this work but please see the website for Optera (root barrier specialists) where some idea of the possible cost can be found.
14. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 17<sup>th</sup> June 2024.**