

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on **Monday 15th April 2024** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence immediately after the Annual Parish Assembly which starts at 7.30 pm.

V Banyard

Parish clerk

10th April 2024

AGENDA

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
2. To approve the Minutes of the Ordinary Meeting held on 18.3.2024.
3. To receive items of information on the above Minutes.
4. To consider planning issues:
 - a. Decisions by Maldon District Council – None received to date.
 - b. New applications – None received to date.
 - c. Enforcement issues – progress report (if any) and to receive any update from Little Totham Parish Council regarding a joint approach to improving the above.
 - d. To consider any other planning issues which may arise.
5. To consider any report that the Clerk may make and correspondence received.
6. To consider any Highways issues, including:
 - Trucam report – if available.
 - Update on reported faults.
7. Public rights of way report.
8. Road Safety report.
9. Press Officer's report.
10. Report of the Village Hall Management Committee representative.
11. To receive the financial reports for April and to approve cheques for payment.
 - Update on the internal audit for the year ended 31.3.2024.
12. To consider any issues concerning the playing field, play area and car park, including:
 - Defibrillator – update.
 - Hire of the field by various organisations/individuals. Decision by Tiptree Monarchs FC to cease using the field.
 - Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.
 - Deeds for playing field – update.
 - Work on oak trees and relocation of the noticeboard – uupdate.
13. To consider and approve the draft clerk's contract of employment.
14. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Annual Meeting held on **Monday 20.5.2024.**