

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk

Parish Clerk: V Banyard

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Minutes of the Ordinary Meeting held in the Village Hall Tolleshunt Knights on 19.2.2024

Present:

Councillor D Tungatt (Chair)

Councillor M Porter (Vice Chair)

Councillors J Dennis, R Long and M Thompson.

Parish clerk – V Banyard.

No members of the public were present.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

No issues were raised.

3618/01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.

Apologies for absence were received from Councillor R Browning.

No Declarations of Interest were made.

3619/01 To approve the Minutes of the Ordinary Meeting held on 15.1.2024

It was **RESOLVED** to approve the above Minutes.

3620/01 To receive items of information on the above Minutes.

No issues were raised.

3621.01 To consider planning issues:

Decisions by Maldon District Council. The following were noted:

FUL/MAL/23/01207 Temporary site access off Rectory Road Tolleshunt Knights	Construction of temporary double access	Approved Date of decision 6.2.2024
FUL/MAL/23/01208 Temporary site access off Barnhall Road Tolleshunt Knights	Construction of temporary single access	Approved Date of decision 6.2.2024
HOUSE/MAL/23/01046 Little Acres Barnhall Road Tolleshunt Knights	Single storey rear extension, swimming pool enclosure and alteration to fenestration	Approved Date of decision 31.1.2024

b. New application. The following was considered:

FUL/MAL/23/00766 Amendment – revised plans	Hallfield Gate Barnhall Road Tolleshunt Knights	Demolish existing dwelling with a replacement 4 bed dwelling and separate annexe along with external landscaping, new lake, BBQ outbuilding and solar panels. It was RESOLVED that the Parish Council's previous objections to this application still stood, despite the amendments made.
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Enforcement issues – progress report (if any). No update had been given by Maldon District Council. It was noted that Little Totham and Tolleshunt Major Parish Councils intend to make a Freedom of Information request to Maldon District Council in an attempt to gain more information on how enforcement issues in these two parishes were being dealt with. It was **RESOLVED** that Tolleshunt Knights Parish Council should join them in doing this.

To consider any other planning issues which may be raised.

There was nothing to consider.

3622.01 To consider any report that the Clerk may make and correspondence received.

No issues were raised.

3623.01 To consider any Highways issues.

The Trucam patrols in January made a total of 7 captures of speeding vehicles over two hours. Two patrols in the playing field did not find any dog owners offending on dog fouling laws.

3624.01 Public rights of way report.

It was noted that due to the recent very wet weather the footpaths are very muddy.

3625.01 Road Safety report

There was nothing to report.

3626.26 Press Officer's report

There was nothing to report.

3627.01 Report of the Village Hall Management Committee representative

Insurance claim re subsidence of the Village Hall. It was reported at the recent VHMC meeting that heave has now been confirmed with solutions being either the felling of the oak trees or the use of root barriers. The VHMC is in favour of the latter option. The Parish Council is concerned that at present there is no proof that the oak trees are the source of the problem, and who will pay for any works. The VHMC will be asked to provide a copy of any report, and the Parish Council's insurers will also be asked to clarify what the current position is.

It was also reported at the meeting that the VHMC's accounts are in order.

3628.01 To receive the financial reports for January and to approve cheques for payment.

The financial reports were received.

It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary and expenses February	£ 272.77
HMRC	Clerk's tax February	£ 61.55
Maldon DC	Grounds maintenance Q3 2023	£ 815.60
Staines and Brights	Paper shredder	£ 55.00
Maldon DC	Trucam Oct – Dec 23	£ 291.82

To receive and approve the MDC quote for grounds maintenance of the playing field for the year 2024-2025

It was **RESOLVED** to approve the above quote.

To appoint the internal auditor of the accounts for the year ended 31.3.2024.

It was noted that the usual auditor has recently suffered a very sad bereavement, and the Council's condolences will be sent to her. It is not yet known if she will be available to carry out the internal audit, so if necessary the EALC will be asked to find an alternative person.

3629.01 To consider any issues concerning the playing field and play area, Village Hall and car park and CCTV systems

Tree work. Bonz will carry out the crown lifting and dead wooding of the oak trees as soon as the weather allows. At the same time he will be asked to relocate the notice board into the car park and realign the opening arrangement.

Use of the field by hirers. The poor weather has meant that the football club has not been able to use the field regularly. Claire Green (Dog Confidence) has indicated that she may want to use the field for further classes this summer. It was **RESOLVED** that this is acceptable in principle but a new Hire Application must be made.

Dogs in the car park. A notice will be put on the Facebook page indicating that dogs must be kept on leads whilst in the car park.

Playing field Deeds. Nothing further has been heard – the clerk will contact the solicitors again.

3630.01 To review the parish clerk's contract of employment

The clerk will prepare an updated contract to circulate to members prior to the next meeting.

3631.01 To consider other items of information for inclusion on a future agenda.

The VHMC has suggested that a bottle bank could be placed in the playing field car park. Although the Council agreed to look into this it was felt that it would very likely attract broken glass in the area and this would be a Health and Safety issue for car park users, children and pets. There is also no provision in the budget for the coming year for such a project.

As there was no further business the meeting was closed at 8.30 pm.