

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on **Monday 18th March 2024** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.

V Banyard
Parish clerk
13th March 2024

AGENDA

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
2. To approve the Minutes of the Ordinary Meeting held on 19.2.2024.
3. To receive items of information on the above Minutes.
4. To consider planning issues:
 - a. Decisions by Maldon District Council – None received to date.
 - b. New applications – including:

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|-----------------|--|--|
| 24/00136/PACUAR | Land north of Grove Hall Blind Lane Tolleshunt Knights | Application for prior approval for the change of use of an agricultural building into one dwelling |
| 24/00161/HOUSE | 10 Barnhall Road Tolleshunt Knights | Single storey front, side and rear extensions. Alteration to fenestration. |

- c. Enforcement issues – progress report (if any). To consider a draft reply to Little Totham Parish Council's suggestion to ask Maldon District Council to improve its enforcement reports.
- d. To consider any other planning issues which may arise.
5. To consider any report that the Clerk may make and correspondence received.
6. To consider any Highways issues, including:
Trucam report – February 34 captures over 2 hours of patrols.
To consider whether to continue the contract with Maldon District Council for the coming year - new charge of £42.47 per hour.
7. Public rights of way report.
8. Road Safety report.
9. Press Officer's report.
10. Report of the Village Hall Management Committee representative.
11. To receive the financial reports for March and to approve cheques for payment.
Update on the internal audit for the year ended 31.3.2024.
12. To consider any issues concerning the playing field, play area and car park, including:
Defibrillator – update.
Hire of the field by various organisations/individuals – nothing to report to date.
Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.
Deeds for playing field – update.
Work on oak trees and relocation of the noticeboard – uupdate.
13. To review the parish clerk's salary for the year 2024-2025.
14. To consider and approve the draft clerk's contract of employment.
15. To set the date for the Annual Parish Assembly – usually held before the April meeting.
16. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 15th April 2024.**