

**TOLLESHUNT KNIGHTS PARISH COUNCIL**

tkpc.org.uk

Parish Clerk: V Banyard

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Minutes of the Ordinary Meeting held in the Village Hall Tolleshunt Knights on 20.11.2023

Present: Chair – Councillor D Tungatt  
Vice Chair – Councillor M Porter  
Councillors G Cook, J Dennis and M Thompson.  
Parish clerk – V Banyard.  
No members of the public were present.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

No issues were raised.

3577/01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.

Apologies for absence were received from Councillors Mr Browning and Mr Long.  
No Declarations of Interest were made.

3578/01 To approve the Minutes of the Ordinary Meeting held on 30.10.2023

It was **RESOLVED** to approve the above Minutes.

3579/01 To receive items of information on the above Minutes.

No issues were raised.

3580.01 To consider planning issues:

Decision by Maldon District Council.

FUL/MAL/23/00537 Hylands Rectory Road Tolleshunt Knights	Installation of steel portable cabin on land for use as sleeping accommodation.	<b>REFUSED</b> Date of decision 1.11.2023
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New application – The following was considered:

23/01046/HOUSE	Little Acres Barnhall Road Tolleshunt Knights	Single storey rear extensions. Alterations to fenestration to the front and side elevations. It was <b>RESOLVED</b> to make no comment on this application.
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To note the following appeals to the Planning Inspectorate:

APP/X1545/W/23/3331260 23/00623/FUL	Hylands Rectory Road Tolleshunt Knights	Ancillary building in place of existing former chicken shed.
APP/X1545/W/23/3331259 23/00736/FUL	Hylands Rectory Road Tolleshunt Knights	New hall building

Enforcement issues – any updates. Maldon District Council has advised that it is already investigating the unauthorized stationing and occupation of caravans at Mayfield Park Lane (case no: 23/00131/OPDEV)

To consider any other planning issues which may be raised.  
There was nothing to consider.

3581.01 To consider any report that the Clerk may make and correspondence received.

No issues were raised.

3582.01 To consider any Highways issues.

Damaged signs in Barnhall Road will be reported to Highways.

The Trucam patrols in October made a total of 35 captures of speeding vehicles over two hours. A further site in the village will be included in the patrols rota.

3583.01 Public rights of way report.

No issues were raised.

3584.01 Road Safety report

No issues were raised.

3585.01 Press Officer's report

No issues were raised due to the absence of Councillor Mr Long.

3586.01 Report of the Village Hall Management Committee representative

The VHMC is considering holding an Xmas party in 2024.

3587.01 To receive the financial reports for November and to approve cheques for payment.

The financial reports were received.

It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary and expenses November	£ 269.27
HMRC	Clerk's tax November	£ 61.55

3588.01 To consider any issues concerning the playing field and play area, Village Hall and car park and CCTV systems

A failed light on the defibrillator has now been resolved – this was due to a problem with the reset button which is situated by the ladies' toilets in the entrance lobby of the Village Hall.

Tiptree Monarchs have now filled in the holes in the field caused by the goal posts.

Insurance claim by the VHMC against the Parish Council for Hall subsidence. There was nothing further to report.

Playing field Deeds. Nothing further has been heard.

3589.01 To set a date for the budget working party for the year 2024-2025.

The meeting will be held on 11.12.2023. An item to be considered for next year is a new memorial for the fallen of World War One – the clerk to obtain a quote.

3590.01 To consider other items of information for inclusion on a future agenda.

The clerk's contract is due for renewal. A model contract will be obtained and sent round to Councillors.

As there was no further business the meeting was closed at 8.25 pm.

**The above Minutes were approved at the Parish Council meeting held on 3.1.2024 and recorded as Minute reference 3592.01**