

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on **Monday 15th January 2024** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.

V Banyard
Parish clerk
10th January 2024

AGENDA

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
2. To approve the Minutes of the Ordinary Meeting held on 3.1.2024 (postponed from 18.12.2023)
3. To receive items of information on the above Minutes.
4. To consider planning issues:
 - a. Decisions by Maldon District Council – none received to date.
 - b. New applications – none received to date.
 - c. Enforcement issues – progress report (if any).
 - d. To consider any other planning issues which may arise.
5. To consider any report that the Clerk may make and correspondence received.
6. To consider any Highways issues, including:
Trucam report – 56 captures over 2 hours in December
7. Public rights of way report.
8. Road Safety report.
9. Press Officer's report.
10. Report of the Village Hall Management Committee representative.
11. To receive the financial reports for January and to approve cheques for payment.
12. To consider any issues concerning the playing field, play area and car park, including:
Defibrillator – update.
Work to be carried out on the oak trees next to the village hall – crown lift and deadwood.
Hire of the field by various organisations/individuals – report.
Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.
Deeds for playing field – update
13. To review the Council's Risk Assessment policy.
14. To review the clerk's contract of employment.
15. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 19th February 2024**.

