

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk

Parish Clerk: V Banyard

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Minutes of the Ordinary Meeting held in the Village Hall Tolleshunt Knights on 21.8.2023

Present: Chair – Councillor D Tungatt
Vice Chair – Councillor M Porter
Councillors R Browning, G Cook, R Long and M Thompson.
Parish clerk – V Banyard.
No member of the public.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

No issues were raised.

3533/01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.

Apologies for absence were received from Councillor Mrs Dennis.

No Declarations of Interest were made.

3534/01 To approve the Minutes of the Ordinary Meeting held on 17.7.2023

It was **RESOLVED** to approve the above Minutes.

3535/01 To receive items of information on the above Minutes.

No issues were raised.

3536.01 To consider planning issues:

a. Decisions by Maldon District Council – none received to date.

b. New applications– The following were considered:

23/00736/FUL	Hylands Rectory Road Tolleshunt Knights	Proposed new Hall building. It was RESOLVED to object to this application as the Council feels that any changes made in the new proposal are insufficient to allay concerns about the scale, bulk and size of the Hall and the effect of this building on the surrounding rural area.
23/0000699/FUL	Land south west of Lower Farm Blind Lane Tolleshunt Knights	Change of use of agricultural land to provide stable block and manege. It was RESOLVED to support this application.
23/00537/FUL	Hylands Rectory Road Tolleshunt Knights	Installation of steel portable cabin for use as sleeping accommodation. It was RESOLVED to object to this application as no size has been given for the proposed container and it is felt that existing accommodation could be adapted for the necessary use rather than the introduction of a new cabin.

c. Enforcement issues – any updates. Councillor Mrs Thompson is seeking information on progress reports.

d. The following Appeal to the Planning Inspectorate was noted:

APP/X1545/W/23/3325960 22/01252/FUL	Land adjacent to 56 Top Road Tolleshunt Knights	Three new dwellings and landscaped proposals
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- e. To consider any other planning issues which may be raised.
There was nothing to consider.

3537.01 To consider any report that the Clerk may make and correspondence received.

A letter has been received from St Luke's PCC thanking the Parish Council for the grant for the cemetery. The money will be put towards the maintenance of the cemetery and the recent felling of a damaged oak tree at the entrance.

3537.02 The Council agreed to obtain 100 free stickers from Able Community Care to enable older people to deter unwanted callers. These will be distributed as required.

3538.01 To consider any Highways issues.

Trucam patrols in July made captures of 34 speeding vehicles over a period of 2 hours (three patrols in two different locations).

3539.01 Public rights of way report.

Some paths have now been cut and the damaged bridge on FP 13 is to be repaired.

3540.01 Road Safety report

No issues were raised due to the absence of Councillor Mrs Dennis.

3541.01 Press Officer's report

No issues were raised.

3542.01 Report of the Village Hall Management Committee representative

The VHMC has not received any updates on the insurance claim arising from subsidence at the Hall.

The main door has been replaced and a new entry system set up.

The VHMC will be asked by the Parish Council to pay half the cost of the Hillen Bench. This has already been agreed.

3543.01 To receive the financial reports for August and to approve cheques for payment.

The financial reports for August were received.

3543.02 It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary and expenses August	£ 281.27
HMRC	Clerk's tax August	£ 61.55
Maldon District Council	Trucam Apr – Jun 2023	£ 291.82
Community Heartbeat Trust	Defibrillator support cost for Yr 2	£ 162.00
PC Care Essex	Resolve g mail issues on laptop	£ 45.00

3544.01 To consider the Parish Council's Assets Register

Councillor Mr Cook presented the new Register. This will now be sent to the internal auditor for her approval.

3545.01 To consider any issues concerning the playing field and play area, Village Hall and car park and CCTV systems

CCTV – there was nothing to report.

3545.02 Training by the Community Heartbeat Trust in the use of the defibrillator. The VHMC has been asked to provide a list of dates when the Hall would be available for this free event. Invitations to attend

will then be sent out to organisations and clubs who regularly use the Hall and playing field. If there are any spaces after this the training will be open to members of the public.
The clerk will set up a rota for those councillors who have agreed to do regular checks of the defibrillator.

3545.03 Hiring of the playing field. Currently on the Youth FC are using the field.

3545.04 Repair work to the play area following the recent inspection report. Quotes for repair work were received from Bonz Cairey Ltd and Online Playgrounds.
After discussion it was agreed that the work of a higher risk should be done first and Bonz Cairey Ltd will be asked to provide further quotes. It was then **RESOLVED** to ask ROSPA Playsafety to carry out an inspection in October/November so that the Council can consider its findings when compiling the budget for 2024/2025.

3545.05 Playing field Deeds. The clerk has obtained the Title Register and Title Plan for the playing field but this does not give sufficient information. It was therefore **RESOLVED** to obtain more detailed documents from the Mand Registry.

3546.01 To consider and approve the changing of the date for the October 2023 meeting
It was **RESOLVED** that the October meeting should be held on 30.10.2023.

3547.01 To consider other items of information for inclusion on a future agenda.
No issues were raised.

As there was no further business the meeting was closed at 9.12 pm.

The above Minutes were approved at the meeting held on 18.9.2023 and recorded as Minute reference 3549.01.