

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk

Parish Clerk: V Banyard

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Minutes of the Ordinary Meeting held in the Village Hall Tolleshunt Knights on 19.6.2023

Present: Chair – Councillor D Tungatt
Vice Chair – Councillor M Porter
Councillors R Browning, G Cook, J Dennis and M Thompson.
Parish clerk – V Banyard.
One membwe of the public.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

A member of the public raised concerns about the welfare of horses on land to the rear of Brook Close, which has now been let out by Wilkin and Sons (owners of the land.) It was also noted that a lack of fencing meant that the horses were entering into adjacent properties and causing damage. The Parish Council agreed to pass these concerns on to Chris Newenham at Wilkins.

3504/01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.

Apologies for absence were received from Councillor R Long.
No Declarations of Interest were made.

3505/01 To approve the Minutes of the Ordinary Meeting held on 19.6.2023

It was **RESOLVED** to approve the above Minutes.

3506.01 To receive items of information on the above Minutes.

No issues were raised.

3507.01 To consider planning issues:

a. Decisions by Maldon District Council – the following were received:

NMA/MAL/23/00360 Community of St John the Baptist The Old Rectory Rectory Road Tolleshunt Knights	Non material amendment following grant of planning permission 22/00531/FUL(New chapel building.) Amendment sought: External door into the vestry moved in line with the internal wall between the sanctuary and vestry, as well as the addition of a porch above the vestry door.	Approved Date of decision 1.6.2023
23/00406/FUL Land at Hylands Rectory Road Tolleshunt Knights	New Hall building	Refused

b. New application – The following was considered:

23/00484/HOUSE	1 Brook Close Tiptree	Erection of a part single part two storey rear extension It was RESOLVED to make no comment on this application.
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c. Enforcement issues – any updates.

Evershot Hall Park Lane. Councillor Mrs Thompson reported that Maldon District Council's enforcement officers felt that there was no evidence that the property was being used for commercial purposes as a private gym.

d. To consider any other planning issues which may be raised.

There was nothing to consider.

3508.01 To consider any report that the Clerk may make and correspondence received.

The Monastery Open Day will be held on 22.7.2023 from 2pm to 5pm.

3509.01 To consider any Highways issues.

Trucam patrols in May made captures of 57 speeding vehicles over a period of 2 hours. It was **RESOLVED** to ask for more patrols to be held during the early morning rush hour.

3510/01 Public rights of way report

Paths were reported to be in a good condition.

3511.01 Road Safety report

There was nothing to report.

3512.01 Press report

No issues were raised.

3513.01 Village Hall Management Committee

Councillor Mr Porter advised that the VHMC plan to hold a Race Night in September and a Quiz Night in October. A new front door is being put into the Hall. The VHMC requested that a light is put by the gate, and it was agreed that Councillor Mr Porter will put up a simple solar light.

3514.01 To receive the financial statements for June and to authorise accounts for payment.

Councillors received the reports for June.

3514.02 It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary and expenses	£ 317.53
HMRC	Clerk's tax June	£ 72.42
One.com	Website domain fee	£ 85.04
Miss A C Wood	Internal audit	£ 110.00
TKVHMC	Hall hire Jan – Apr 2023 incl	£ 40.00
St Lukes PCC	Cemetery grant The Council is aware that legal advice from the NALC (2018) makes it clear that grants to the church are unlawful. However the Council has taken appropriate advice and understands that its decision to do so may be challenged.	£ 200.00

3515.01 Audit issues for the year ended 31.3.2023

The Council received the internal auditor's report and noted the two issues raised (grant to St Lukes Church for local cemetery; review of Assets Register), both of which have been addressed.

3516.01 To consider the Parish Council's Assets Register

Councillor Mr Cook reported that he had drafted a new Assets Register based on depreciation values, and will present this at the Council's July meeting.

3517.01 To consider any issues concerning the playing field and play area, Village Hall and car park and CCTV systems

CCTV – there was nothing to report.

Defibrillator – the Council will purchase some children’s pads for the machine.

.Hire of the field by various organisations:

Councillors considered a request by Dog Confidence to have a key to unlock the playing field gate to allow easier moving of equipment. However it was **RESOLVED** to adhere to the policy that keys are not handed out to hirers. A key to remove the bollard into the field will be allowed.

Torquespeed FC event on 1.7.2023: The FC had advised that a mobile bar would be available on the field at the event. The FC will be reminded that the ban on alcohol on the field is non-negotiable. They will also not be able to have power from the Hall for a public address system (the clerk checked this with the VHMC.) Councillor Mr Tungatt will open the playing field gate for the FC.

Insurance claim by the VHMC: The Parish Council’s insurers have received reports from the VHMC’s insurers that do not appear to give firm evidence that the oak trees are the cause of the subsidence of the Hall. However, a request has been made that the oaks are felled. It was felt that root barriers would be a possible alternative to this. It was **RESOLVED** to reply that until conclusive evidence implicating the oaks in the subsidence is given, no decision will be made. It was also noted that a further and more recent heave line can be seen in the Hall, which is in direct line of a recently felled ash tree outside the Hall. This will be reported to the Parish Council’s insurers.

Ownership of the playing field: It was noted that Mr Arrowsmith gave the land for the Village Hall driveway to the Parish Council , but the playing field land was purchased from Mr Gosnode. Since the Deeds are not available the Parish Council will search with the Land Registry to get legal confirmation of ownership of the land.

3518/01 To consider other items of information for inclusion on a future agenda.

No issues were raised.

As there was no further business the meeting was closed at 9.31 pm.

The above Minutes were approved at the meeting dated 17.7.2023 and recorded as Minute reference 3520/01.