

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Minutes of the Ordinary Meeting held in the Village Hall Tolleshunt Knights on 17.7.2023

Present: Chair – Councillor D Tungatt
Vice Chair – Councillor M Porter
Councillors G Cook, J Dennis and R Long
Parish clerk – V Banyard.
One member of the public.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

A member of the public raised concerns about the lack of adequate fencing on land to the rear of Brook Close, which has now been let out by Wilkin and Sons (owners of the land) for the grazing of horses. He was advised to write to Wilkins to convey to them his concerns.

3519/01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.

Apologies for absence were received from Councillors Mr Browning and Mrs Thompson.
No Declarations of Interest were made.

3520/01 To approve the Minutes of the Ordinary Meeting held on 19.6.2023

It was **RESOLVED** to approve the above Minutes.

3521/01 To receive items of information on the above Minutes.

No issues were raised.

3522.01 To consider planning issues:

a. Decisions by Maldon District Council – the following were received:

FUL/MAL/23/00400 Lower Farm Blind Lane Tolleshunt Knights	Retrospective application for an outbuilding for the use of a psychotherapy practice on an ancillary basis	Approved Date of decision 20.6.2023
HOUSE/MAL/23/00484 1 Brook Close Tiptree	Erection of a part single part two storey rear extensions	Approved Date of decision 10.7.2023

b. New applications– The following were considered:

23/0000623/FUL	Hylands Rectory Road Tolleshunt Knights	Ancillary building in place of existing former chicken shed storage building It was RESOLVED to object to this application. The proposal would result in a two storey building in place of an existing single storey building, and this is considered to be over development of the site.
23/00634/COUPA	Land at Lower and Middle Farm Blind Lane Tolleshunt Knights	Resubmission of application 23/00085/COUPA for the demolition of five existing silos and conversion of one silo into habitable accommodation. It was RESOLVED to make no comment on this application.

23/00525/HRN	Pipeline between Layer Water Treatment Works and Langford Waterworks Hatfield Road Langford	Sections of 34 hedgerows to be removed in order to install a new water main It was RESOLVED to make no comment on this application.
--------------	---	---

- c. Enforcement issues – any updates. There was nothing to report.
d. To consider any other planning issues which may be raised.
There was nothing to consider.

3523.01 To consider any report that the Clerk may make and correspondence received.
Maldon Museum in the Park Touring Exhibition – Sustainability. This exhibition will be taking place across the Maldon District during September, October and November. This information was passed on the the VHMC for its consideration to house the exhibition.

3524.01 To consider any Highways issues.
Trucam patrols in June made captures of 46 speeding vehicles over a period of 2 hours.
The missing road sign for The Folly will be reported to Maldon District Council.
The following defective speed limit signs will be reported to Highways:
Top of Oxley Hill
Outside Seven Acres in Barnhall Road.

3525.01 Public rights of way report
The annual cutting of vegetation by Essex County Council should take place shortly.

3526.01 Road Safety report
There was nothing to report.

3527.01 Press report
No issues were raised.

3528.01 Village Hall Management Committee
A new arrangement is to be set up whereby hirers will not have individual keys to the Hall but instead there will be a key box with a code to access it. The VHMC will be asked if the Parish Council could have its own key and also one for the clerk to hold for the committee room.
Mr Berriman will now not be using the field for the FC practice nights this summer.
The VHMC has heard nothing further about the claim against the Parish Council for subsidence at the Hall. It was advised that they should contact their own insurers for further information.

3529.01 To receive the financial statements for July and to authorise accounts for payment.
Councillors received the reports for July.
It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary and expenses July	£ 269.27
HMRC	Clerk's tax July	£ 61.55
Maldon District Council	Grounds maintenance Q1	£ 815.60
S Arrowsmith	Benches for playing field – supply and erect	£ 1,238.12
Keys Is Us Ltd	Playing field keys	£ 19.90
EALC	Subscription renewal.	£ 340.97

3530.01 To consider the Parish Council's Assets Register
Councillor Mr Cook reported that the new Assets Register based on depreciation values was nearing completion and will be presented at the Council's August meeting.

3531.01 To consider any issues concerning the playing field and play area, Village Hall and car park and CCTV systems

CCTV – there was nothing to report.

Defibrillator – the Council will seek advice from the CHT about the purchase some of children’s pads for the machine. The CHT will be asked for a training course on 11th September 2023 but this will be subject to availability of the Village Hall.

Hire of the field by various organisations: There was some concern that recent hirers had not removed all litter from the site, but it is of course difficult to prevent members of the public attending an event from scattering litter on other parts of the field. It was therefore **RESOLVED** that any future hirers will be asked to pay a returnable deposit in addition to the normal fees – deposit to be returned if the site is left litter free and tidy. CCTV cameras can be used to see who is leaving litter, and can also monitor the play area for damage to equipment.

Quotes from three companies will be obtained for works/repairs arising from the recent play area inspection. It was **RESOLVED** to approach ROSPA Playsafety to carry out any future inspections of the play areas.

As the Deeds of the playing field cannot yet be traced the Parish Council will search with the Land Registry to get legal confirmation of ownership of the land.

3532/01 To consider other items of information for inclusion on a future agenda.

A change of date for the October meeting will be discussed at the next meeting.

As there was no further business the meeting was closed at 9.15 pm.

The above Minutes were approved at the meeting dated 21.8.2023 and recorded as Minute reference 3534/01.