

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk

Parish Clerk: V Banyard

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Minutes of the Ordinary Meeting held in the Village Hall Tolleshunt Knights on 17.4.2023

Present: Chair – Councillor D Tungatt  
Councillors G Cook, J Dennis, M Porter and M Thompson.  
Parish clerk – V Banyard.  
There were no members of the public in attendance.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.  
No issues were raised.

3469/01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.

Apologies for absence were received from Councillors R Browning and R Long.  
No Declarations of Interest were made.

3470/01 To approve the Minutes of the Ordinary Meeting held on 20.3.2023.

It was **RESOLVED** to approve the above Minutes.

3471.01 To receive items of information on the above Minutes.

No issues were raised.

3472.01 To consider planning issues:

a. Decisions by Maldon District Council – the following were received:

FUL/MAL/22/01087 Land adjacent Walden 99 Barnhall Road Tolleshunt Knights	Proposed construction of 3 detached dwelling houses with associated access and parking	<b>Refused</b> <b>Date of decision 21/3/2023</b>
FUL/MAL/22/01252 Land adjacent to 56 Top Road Tolleshunt Knights	Three new dwellings and landscaped proposals	<b>Refused</b> <b>Date of decision 10/3/2023</b>
22/01230/FUL Land at Hylands Rectory Blind Lane Tolleshunt Knights	Single storey annexe building	<b>Approved</b>

b. New applications – There were no new applications to consider.

23/00085/COUPA	Demolish five existing silos and conversion of one silo into habitable accommodation	Land at Lower and Middle Farm Blind Lane Tolleshunt Knights. It was <b>RESOLVED</b> to make no comment on this application.
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c. Enforcement issues – any updates. Land adjoining 56 Top Road – Maldon District Council will be asked for a further update as the two sheds and the container on this site have still not been removed.

d. To consider any other planning issues which may be raised. It was noted that the Appeal for the seven bungalows at the site adjacent to Hall Farm on Factory Hill has still not been decided.

3473.01 To consider any report that the Clerk may make and correspondence received.

It was noted that the election of Councillors for Tolleshunt Knights was uncontested and therefore all existing Councillors have been returned to office.

3474.01 To consider any Highways issues.

Trucam in March made a total of 33 captures over four half hour patrols. The Council was disappointed that the number of speeding vehicles still remains high.

3474.02 Potholes outside Elizabeth Villas on Tolleshunt D'Arcy Road have been reported but Highways do not consider them to be a priority for repair.

3474.03 Notices concerning upcoming road closures in the parish will be posted on Facebook.

3475.01 Public Rights of Way report

Due to the poor weather paths are very wet and muddy.

3476.01 Road Safety report

It was reported that on bin collection day the bins are being thrown into gateways once they are emptied and this has made it difficult for some cars to access the house drives. Councillor Mrs Thompson will raise this issue with Maldon District Council.

3477.01 Press report

No issues were raised.

3478.01 Village Hall Management Committee

There was no April meeting of the VHMC.

3479.01 To receive the financial statements for March and to authorise accounts for payment.

Councillors received the reports for April.

The clerk reported that there had again been problems with Maldon District Council not issuing some of its invoices from January 2023, but hopefully this has now been resolved,

3479.02 was **RESOLVED** to authorise the following payments:

V Banyard	Salary + expenses	£ 242.45
HMRC	Clerk's tax April	£ 56.11
Maldon District Council	Trucam Jan-Mar 2023	£ 258.77
Maldon District Council	Grounds maintenance Q4	£ 570.00
Maldon District Council	Play area maintenance Q4	£ 79.80
PC Care Essex	New laptop and set up	£ 550.00
Total		£1,757.13

3479.03 It was **RESOLVED** that in line with comments made by the internal auditor the financial report for each month should state that, in addition to holding £2,000 as a reserve for normal ongoing tree work, a further reserve of £8,000 is held for potential tree work arising from the VHMC insurance claim.

3480.01 To receive the summary of accounts for the year ended 31.3.2023

The accounts have been approved by the internal auditor and were presented for information only. Formal approval will take place at the May meeting of the Council.

3481.01 To approve the Certificate of Exemption from external audit – Councils with an income and expenditure of less than £25,000.

It was **RESOLVED** to approve the above Certificate.

3482.01 To consider the Parish Council's Assets Register

It was decided that Councillors will look at the Register before the May meeting to consider items which need to be deleted as no longer in existence, and to alter values to show depreciation over the years. The current register is based on historic value.

3483.01 To consider any issues concerning the playing field and play area, Village Hall and car park and CCTV systems

Installation of the defibrillator. The defibrillator has now been installed and is awaiting registration with the ambulance service. Once this is done a weekly check of the machine will be reported on line.

3483.02 Councillor Mr Porter will purchase a new dog fouling sign as the current one is damaged.

3483.03 Subsidence claim against the Parish Council - nothing further has been heard and the clerk will ask the insurers for an update. A discussion was held as to who has the Deeds to the playing field, car park and the Village Hall. The clerk will ask if Essex Records Office holds any of these documents.

3483.04 It was **RESOLVED** to permit the TK Eagles Seniors FC (Mr Berriman) permission to use the playing field for training on one evening a week during the months of July and August. The fee was set at £50.00.

3483.05 Tiptree Monarchs Youth FC will be asked to rehang the Respect banner in the car park, and in future to ask permission from the Parish Council before hanging up any further banners or notices.

3484/01 To consider other items of information for inclusion on a future agenda.

As Essex Records Office already holds past Minute Books of the Council they will be asked if further books could be deposited with them.

As there was no further business the meeting was closed at 8.45 pm.