

<p>TOLLESHUNT KNIGHTS PARISH COUNCIL Minutes of the Ordinary Meeting held on 15.8.2022 in the Village Hall Top Road Tolleshunt Knights</p>

PRESENT:

Chair – Councillor D Tungatt
 Vice Chair – Councillor M Porter
 Councillors Mr Browning, Mrs Dennis, Mr Long and Mrs Thompson
 V Banyard (Parish Clerk)
 No members of the public.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.
 No issues were raised.

3364/01 To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.

Apologies for absence were received from Councillor Mr Cook.
 No declarations of interest were made.

3365/01 To approve the Minutes of the Ordinary Meeting held on 25.7.2022.

It was **RESOLVED** to approve the above Minutes.

3366/01 To receive items of information on the above Minutes.

No issues were raised.

3367/01 To consider planning issues:

a. The following decisions by Maldon District Council were noted:

HOUSE/MAL/22/00593 Redcot D’Arcy Road Tiptree	Single storey side extension	Refused 4/8/2022
COUPA/MAL/22/00181 Gobolts Farm Barnhall Road Tolleshunt Knights	Prior notification for the change of use of agricultural buildings to 5no. dwelling houses (Class C3)	Refused 8.8.2022

- b. New applications – there were none to be considered.
- c. Enforcement issues – progress report (if any). Councillor Mrs Thompson has contacted Maldon District Council asking for an update on all enforcement issues in Tolleshunt Knights.
- d. It was noted that the following Appeal has been made to the Planning Inspectorate:

APP/X1545/W/22/3298644 22/00109/FUL	Barns at Middle Farm Blind Lane Tolleshunt Knights	Proposed dwelling The appeal will be determined on the basis of written representations
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- e. Any other planning issues It was noted that demolition work is now being carried out at Woodacre in Tolleshunt D’Arcy Road.

3368/01 To consider any report that the Clerk may make

There was nothing to consider.

3369/01 To consider any Highways issue

Trucam. The July patrols made a total of 71 captures over a period of 2 hours.

3370/01 Public rights of way report.

It was noted that some paths have now been cut and tidied up.

3371/01 Road Safety report.

There was nothing to report.

3372/01 Press Officer's report.

There was nothing to report.

3373/01 Report of the Village Hall Management Committee representative.

The VHMC has now appointed two new Trustees. It will raise its fees to clubs and the Parish Council by 10% as from January 2023.

Various locks in the Hall are being changed.

It was noted that Dog Confidence is now using the Hall as well as the field for its classes.

There has been no further update on the insurance claim for subsidence in the Hall.

Various events are planned for the future, including a pantomime, party, quiz night and craft fair.

The Hall kitchen has been updated.

It was noted that some waste food was left in the car park recently, possibly from an event in the Hall. The VHMC has been advised.

Councillor Mr Porter has asked the VHMC to send minutes of its meetings to the clerk during his absence.

3374/01 To receive the financial statement and to authorise accounts for payment.

The financial reports for August were received.

It was **RESOLVED** to authorise the following payments:

Zoom Video Communications	To replace cancelled cheque 100470	£ 14.39
Maldon District Council	Grounds maintenance	£ 570.00
Zoom Video Communications	To replace cancelled cheque 100473	£ 14.39
JRB Enterprises	To replace cancelled cheque 100474	£ 33.78
V Banyard	Clerk's salary, office allowance and expenses August	£ 247.52
HMRC	Clerk's tax August	£ 56.11

3375/01 To consider any issues concerning the playing field and play area, Village Hall car park and CCTV systems.

There is some delay to the delivery and installation of the defibrillator.

3375/02 Councillor Mrs Thompson will try to find someone who can repair the gate in the play area.

3375/03 Tiptree Monarchs Youth has requested to place its pitch in the centre of the field rather than at the bottom. It was **RESOLVED** to give permission for this.

3375/04 A request to hire part of the field and put up an inflatable was agreed providing that there is sight of valid insurance documents and that the use of the inflatable is monitored at all times by responsible adults.

3375/05 Dog Confidence has provided details of the second block of dates for its classes up to the end of the year.

3375/06 The VHMC would like the car park to be relined and has suggested that the Parish Council uses the Community Initiative Fund to help pay for this work. The Council is uncertain that this would solve the problem of bad parking and it was **RESOLVED** not to do this work at the moment as it has not been provided for in the current year's budget. For now signs and painted arrows could be used instead, and revisit the lining for next year's budget consideration.

3375/07 The Council was advised that Mrs Ann Knight would like a bench to be put in the playing field in memory of her husband Brian. This could replace an existing bench which is in poor condition, and the VHMC will be asked to consider paying half of the cost. The Council will discuss at the September meeting a memorial garden with plaques instead of further benches, or another option of putting memorial plaques on existing trees.

3376/01 To consider the adoption of a draft Internal Financial Controls Policy

It was **RESOLVED** to adopt the above draft document with some amendments made.

3377/01 To consider other items of information for inclusion on a future agenda.

At the next meeting the Council will discuss arrangements for the Remembrance Day Service.

As there was no further business the meeting was closed at 9.07 pm.

The above Minutes were approved at the meeting held on 26.9.2022 and recorded as Minute Reference 3379/01.