

<p>TOLLESHUNT KNIGHTS PARISH COUNCIL Minutes of the Annual Meeting held on 25.4.2022 in the Village Hall Top Road Tolleshunt Knights</p>

PRESENT:

Chair – Councillor D Tungatt
 Vice Chair – Councillor M Porter
 Councillors Mr Cook, Mrs Dennis and Mr Long
 V Banyard (Parish Clerk)
 No members of the public.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.
 No issues were raised.

3316/01 To elect the Chair of the Council for the year 2022-2023

It was **RESOLVED** to elect Councillor D Tungatt as Chair of the Council for the above year.

3317/01 To receive the Chair’s Declaration of Acceptance of Office

Councillor D Tungatt signed the Declaration of Acceptance of Office as Chair of the Council for the year 2022-2023.

3318/01 To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.

Apologies for absence were received from Councillor M Thompson.
 No declarations of interest were made.

3319/01 To elect the Vice Chair of the Council for the year 2022-2023

It was **RESOLVED** to elect Councillor M Porter as Vice Chair of the Council for the above year.

3320/01 To approve the Minutes of the Ordinary Meeting held on 25.4.2022.

It was **RESOLVED** to approve the above Minutes.

3321/01 To receive items of information on the above Minutes.

No issues were raised.

3322/01 To consider planning issues:

a. The following decision by Maldon District Council was noted:

FUL/MAL/22/00337 and LBC/MAL/22/00338 Land adjacent to Grove Hall Blind Lane Tolleshunt Knights	Conversion of annex to private two bedroom dwelling	Refused Dates of decisions 3.5..2022
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b. New applications – the following were considered:

22/00500/HOUSE	Little Oak 63 Brook Road Tolleshunt Knights	Single storey side and rear extensions. Changes to fenestration. Demolition of garage and new fence. It was RESOLVED to make no comment on this application
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22/00007/FUL	Manifold Wick Farm Rectory Road Tolleshunt Knights	Change of use from occupied residential annex to dwelling house It was RESOLVED to object to this application on the following grounds: The proposal would be remote and disconnected from local services and facilities and would rely on private car ownership to connect with the nearest facilities. It would also intensify residential development in a rural setting.
22/00408/HOUSE	Lower and Middle Farm Blind Lane Tolleshunt Knights	Demolish triple garage, blocking up access and erection of a double garage – amended application It was RESOLVED to make no comment on this application.
22/00531/FUL	Community of St John the Baptist The Old Rectory Rectory Road Tolleshunt Knights	New Chapel building It was RESOLVED not to object to this application but to raise some concerns at the size of the proposed chapel and the increase in traffic to the monastery which this is likely to generate along what is a very narrow country lane.

- c. Enforcement issues. There was nothing to report.
- d. Any other planning issues. Maldon Nature Conservation Study Consultation. It was **RESOLVED** to put forward the village playing field in Top Road for inclusion in the above scheme.

3323/01 To consider any report that the Clerk may make.

There was nothing to report.

3324/01 To consider any Highways issues

Trucam. The April patrols made a total of 51 captures over a period of 2 hours.
It was noted that Tolleshunt D'Arcy Road will be closed on 27th May 2022 as part of the Ride London bicycle race.

3325/01 Public rights of way report.

There was nothing to report.

3326/01 Road Safety report.

There was nothing to report.

3327/01 Press Officer's report.

There was nothing to report.

3328/01 Report of the Village Hall Management Committee representative.

It was reported that roof work to the Hall is ongoing.

The recent Rat Pack event was very successful and raised £1,500.
Monitoring points in the Hall have been set up to try and establish the reasons for the subsidence of the Hall.

The VHMC has agreed to pay half the costs of the Hillen Memorial bench.

The VHMC is considering the possibility of purchasing a large TV screen for use in the Hall.

3329/01 To receive the financial statement and to authorise accounts for payment.

The financial reports for May were received..

It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary and expenses May	£ 243.92
HMRC	Clerk's tax May	£ 59.71
BHIB Ltd	Insurance renewal	£ 635.85
Miss A C Wood	Internal audit of accounts	£ 110.00
Allard Office Equipment	Filing cabinet	£ 90.00

It was noted that the Parish Council's paper shredder is no long working and it was **RESOLVED** to authorise the purchase of a new machine.

3330/01 To review the parish clerk's salary for the forthcoming year.

After some discussion it was agreed to revisit this matter at the June meeting.

3331/01 To consider any issues concerning the playing field and play area, Village Hall car park and CCTV systems.

It was agreed to allow Mr Donald Neeson to use part of the playing field for the Torquespeed FC annual social event on Saturday 18th June – fee set at £25.00.

3331/02 Councillors considered allowing THFC to continue using the playing field for its matches. The clerk provided details of various issues which had arisen with the Club's use of the field, backed up by e mail evidence. It was also noted that the Club had not formally approached the Council via the clerk to renew the agreement. After some discussion it was **RESOLVED** not to renew the agreement for the Senior team, but the Council is happy to continue the arrangements with the Minors team.

3331/03 Provision of a defibrillator for the playing field/Hall.

Purchase by the Parish Council of a defibrillator will now go ahead and the VHMC has agreed to supply the electrical running costs. The package comes with training for residents and details of the course will be made available once the machine is installed.

3332/01 To consider other items of information for inclusion on a future agenda.

The Council will discuss a review of the Standing Orders and Financial Regulations.

As there was no further business the meeting was closed at 9.25 pm.

The above Minutes were approved at the meeting dated 20.6.2022 and recorded as Minute Reference 3334/01