

<p>TOLLESHUNT KNIGHTS PARISH COUNCIL Minutes of the Ordinary Meeting held on 25.4.2022 in the Village Hall Top Road Tolleshunt Knights</p>

PRESENT: Chair – Councillor D Tungatt
 Vice Chair – Councillor M Porter
 Councillors Mr Browning, Mr Cook, Mrs Dennis, Mr Long and Mrs Thompson.
 V Banyard (Parish Clerk)
 No members of the public.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.
 A resident expressed disappointment that his recent application in Blind Lane had not been supported by the Parish Council.

3302/01 To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.

There were no apologies for absence.
 No declarations of interest were made.

3303/01 To approve the Minutes of the Ordinary Meeting held on 21.3.2022.

It was **RESOLVED** to approve the above Minutes.

3304/01 To receive items of information on the above Minutes.

Hillen bench – quotes have now been received for the bench and the Village Hall Management Committee will be asked if they wish to give a donation towards the cost of approximately £700 for the bench and base. If necessary other ways of funding the bench will be sought.

3305/01 To consider planning issues:

a. The following decisions by Maldon District Council were noted:

HOUSE/MAL/22/00220 24 Hawthorn Road Tolleshunt Knights	Single storey rear extension	Approved Date of decision 6.4.2022
Barns at Middle Farm Blind Lane Tolleshunt Knights	Proposed dwelling	Refused Date of decision 29.3.2022

b. New application – the following was considered:

22/00467/HOUSE	Oxley House D’Arcy Road Tolleshunt Knights	Single storey extension to form an annex and first floor extension to rear It was RESOLVED to make no comment on this application
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- c. Enforcement issues. There was nothing to report.
 d. Any other planning issues. Tiptree draft Neighbourhood Plan consultation.
 Councillors considered a summary of the Plan prepared by the clerk and it was **RESOLVED** to respond as follows:

Tolleshunt Knights Parish Council considers it essential that a clear buffer zone is maintained between the two villages of Tolleshunt Knights and Tiptree to protect their separate identities and to ensure that the latter does not become an extension of Tiptree. It was also considered vital that new infrastructure and services should be put in place before any further large developments take place in Tiptree.

Maldon Nature Conservation Study Consultation – this was deferred to the May meeting. Appeal hearing Meadow Nursery Park Lane (Min 3264/01c). Councillor Thompson attended the virtual meeting and reported that the inspector seemed unaware of various issues involved in the site.

3306/01 To consider any report that the Clerk may make.

There was nothing to report.

3307/01 To consider any Highways issues

Trucam. The March patrols made a total of 19 captures over a period of 2 hours.

The Annual Summary for 2021-2022 showed a total of 247 captures of which:

59 offenders were given the option of a speed awareness course or prosecution

18 were prosecuted

199 were sent on a speed awareness course

The Parish Council is very satisfied with these results and the patrols will continue over the coming year.

3308/01 Public rights of way report.

The damaged bridge on the footpath between Blind Land and Newbridge Road in Tiptree has still not been repaired despite being reported to ECC some months ago. The clerk will chase this up.

3309/01 Road Safety report.

There was nothing to report.

3310/01 Press Officer's report.

There was nothing to report.

3311/01 Report of the Village Hall Management Committee representative.

Councillor Mr Porter had been unable to attend the last VHMC meeting but will attend the one to be held in the coming week.

3312/01 . To receive the accounts for the year ended 31.3.2022.

a. The above accounts were presented to the Council.

b. As the Parish Council fulfilled the criteria for exemption from external audit it was

RESOLVED to approve the Certificate of Exemption.

3313/01 To receive the financial statement and to authorise accounts for payment.

The financial reports for April were received..

It was **RESOLVED** to authorise the following payments:

V Banyard	Salary + expenses April	Nett payment £ 243.92	VAT Nil	Total payment £ 243.92
HMRC	Clerk's tax April	£ 59.71	Nil	£ 59.71
EALC	Affiliation fee	£ 339.54	Nil	£ 339.54
Appletons	Sweeping of car park	£ 120.00	£ 24.00	£ 144.00

Maldon DC	Trucam Jan – Mar 22	£ 175.30	£ 35.06	£ 210.36
Maldon DC	Grounds maintenance Jan – Mar 2022	£ 475.00	£ 95.00	£ 570.00

3314/01 To consider any issues concerning the playing field and play area, Village Hall car park and CCTV systems.

The VHMC has now approved the storage of a Parish Council filing cabinet in the Hall. Arrangements for its purchase and delivery will now be made.

3314/02 Councillors considered an application to use part of the playing field behind the Hall for wedding reception activities. It was **RESOLVED** to approve this application subject to various conditions to be set out in the Hire Agreement.

3314/03 Provision of a defibrillator for the playing field/Hall.

The clerk will arrange a Zoom meeting with the Community Heartbeat Trust to allow Councillors to obtain information on how to forward the project for obtaining a defibrillator for the Hall and playing field. It was noted that the VHMC does not wish to share the cost of the machine but will supply electricity for it.

3314/04 Councillors Mr Tungatt and Mr Cook will look at the repairs needed for the play area and decided what action needs to be taken.

3314/05 It was generally felt that there is no need at present to renew the lining in the car park, but Councillor Mr Porter will ask the VHMC for its opinion on this issue.

3314/06 It was noted that the grounds maintenance contractors have not been cutting the grass between the line of poplar trees and the hedge. This was arranged with Peter Clarke last summer. The clerk will ask Maldon District Council why this has not been done.

3314/07 It was **RESOLVED** not to go ahead with a village litter pick due to the risks involved with using volunteer residents to do the work.

3315/01 To consider other items of information for inclusion on a future agenda.

The Council will discuss a review of the Standing Orders and Financial Regulations.

As there was no further business the meeting was closed at 9.40 pm.

The above Minutes were approved at the meeting held on 16.5.2022