

<p style="text-align: center;">TOLLESHUNT KNIGHTS PARISH COUNCIL Minutes of the Ordinary Meeting held on 21.3.2022 in the Village Hall Top Road Tolleshunt Knights</p>

PRESENT: Chair – Councillor D Tungatt
Vice Chair – Councillor M Porter
Councillors Mr Cook and Mrs Dennis.
V Banyard (Parish Clerk)
No members of the public.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.
No issues were raised.

3287/01 To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.

Apologies for absence were received from Councillors Mr Browning, Mr Long and Mrs Thompson.
No declarations of interest were made.

3288/01 To approve the Minutes of the Ordinary Meeting held on 21.2.2022.

It was **RESOLVED** to approve the above Minutes.

3289/01 To receive items of information on the above Minutes.

No issues were raised.

3290/01 To consider planning issues:

a. The following decision by Maldon District Council was noted:

HOUSE/MAL/21/01183 Woodcote Park Lane Tolleshunt Knights	Proposed rear single storey extension	Approved
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b. New applications – the following were considered:

22/00337/FUL	Land adjacent to Grove Hall Blind Lane Tolleshunt Knights	Conversion of annex to private two bedroom dwelling. It was RESOLVED to object as follows: The original application (FUL/MAL/20/00775) had as a condition of approval that the annex should not be used as a separate residential unit, and to overturn this decision goes against policy. The Parish Council is also concerned that the new access will come out into Blind Lane on a sharp and narrow corner.
22/00408/HOUSE	Lower and Middle Farm Blind Lane Tolleshunt Knights	Demolish triple garage, blocking up access and erection of a double garage. It was RESOLVED to make no comment on this application.

- c. Enforcement issues. There was nothing to report.
- d. Any other planning issues. Tiptree draft Neighbourhood Plan – consultation from 11.3.22 to 1.5.22. The clerk will prepare a summary of the Plan to come before the Council’s April meeting for further discussion.
Maldon Nature Conservation Study Consultation – the clerk to prepare a summary to come before the Council’s April meeting for discussion.

3291/01 To consider any report that the Clerk may make.

Trucam – Service Level Agreement with Maldon District Council. It was **RESOLVED** to continue the patrols as before – 4 x half hour patrols per month.

3291/02 Ride London Bicycle Race – Zoom presentation by the organizers for parishes affected by the race. Councillor Mrs Thompson will be asked if she can attend the presentation on behalf of the Council.

3292/01 To consider any Highways issues

Trucam report February – 21 captures were made over four half hour patrols.

3292/02 Essex County Council Bus Network consultation. Councillor Mr Porter will draft a response to be sent round to Councillors for their approval.

3293/01 Public rights of way report.

There was nothing to report.

3294/01 Road Safety report.

There was nothing to report.

3295/01 Press Officer’s report.

Reports of the Parish Council’s meetings continue to be posted on the Parish Council’s website and in the Maldon Standard.

3296/01 Report of the Village Hall Management Committee representative.

Nothing further has been heard about the results of the trial holes dug in the Hall to try and establish the cause of subsidence.

It was advised that a new dog training club may be starting in the Hall.

The VHMC is now uncertain that it will hold a Platinum Jubilee event in June.

It was noted that the Football Club has now paid for damage incurred to the alarm.

The VHMC is investigating the use of electronic locks in the Hall.

The VHMC will allow the Parish Council to put a filing cabinet in the Hall for its own use. The clerk will investigate the cost of a second hand four drawer metal lockable cabinet.

Councillor Mr Porter will discuss with the VHMC the purchase of further CCTV cameras.

3297/01 To receive the financial statement and to authorise accounts for payment.

The financial reports for March were received..

It was **RESOLVED** to authorise the following payments:

V Banyard	Salary + expenses March	Nett payment £ 243.92	VAT Nil	Total payment £ 243.92
HMRC	Clerk’s tax March	£ 59.71	Nil	£ 59.71
Amazon UK	New hard drive for PC laptop	£ 34.99	£7.00	£ 41.99

Councillor Mrs Thompson advised that the Parish Council printer now needed replacing. It was **RESOLVED** to authorise her to source a new printer up to the amount of £200.

3298/01 To consider any issues concerning the playing field and play area, Village Hall car park and CCTV systems.

Mr Arrowsmith will obtain the Hillen bench to go in the playing field, and Councillor Mr Porter will obtain a plaque for the bench.

3298/02 Following concerns expressed by the playgroup at the way in which some car drivers were using the car park, the Parish Council obtained a quote of £1,569.40 for relining work. It was **RESOLVED** that this work should be done in the summer when the budget allowed and for now signs will be obtained advising drivers of a 10mph speed limit and a one way system. The VHMC will be asked if it would share some of the costs of the relining work when it is done.

3298/03 It was noted that the car park and drive have recently been swept.

3298/04 Provision of a defibrillator for the playing field/Hall.

It was noted that the VHMC felt unable to share in the costs of a defibrillator although it will provide the electricity for running the machine. It was **RESOLVED** to ask local businesses such as Morleys Skips, Wilkin and Sons and Potters Resorts (originally Crown Plaza) if they would consider making donations towards the cost of the defibrillator, and the Tesco grant scheme will also be investigated.

3299/01 To approve the updated Register of the Parish Council's assets

Some minor changes were made and the Register was then approved as an accurate record.

3300/01 To set the date of the Council's April meeting and the Annual Assembly

As the third Monday of April is a Bank Holiday it was **RESOLVED** that the date of the above meetings should be moved to 25th April 2022.

3301/01 To consider other items of information for inclusion on a future agenda.

At the April meeting the Council will consider holding a village litter pick. Maldon District Council can provide the necessary equipment and the Parish Council's insurance will be checked to ensure that it provides cover for such an event.

As there was no further business the meeting was closed at 9.35 pm.

The above Minutes were approved at the meeting dated 25.4.2022 and recorded as Minute Reference 3303/01