

TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk

Parish Clerk: V Banyard

vysian.banyard@hotmail.com

Dear Councillor

You are summoned to attend the Ordinary Meeting of the above Council to be held on **Monday 25th April 2022** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence after the closure of the Annual Village Assembly which begins at 8.00 pm.

V Banyard
Parish clerk
20th April 2022

**AGENDA FOR THE ANNUAL VILLAGE ASSEMBLY TO BE HELD ON 25.4.2022
COMMENCING AT 8.00 PM.**

1. To receive apologies for absence.
2. To approve the Minutes of the Annual Assembly held remotely on 26.4.2021.
3. To consider any issues arising from the above Minutes.
4. To receive the Parish Council chairman's report on the year ending 31.3.2022.
5. To discuss any issues arising from the chairman's report.
6. To discuss any other issues which may be put forward.

AGENDA FOR THE ORDINARY MEETING

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.
2. To approve the Minutes of the Ordinary Meeting held on 21.3.2022.
3. To receive items of information on the above Minutes.
4. To consider planning issues:
 - a. Decisions by Maldon District Council – including:

HOUSE/MAL/22/00220 24 Hawthorn Road Tolleshunt Knights	Single storey rear extension	Approved Date of decision 6.4.2022
FUL/MAL/22/00109 Barns at Middle Farm Blind Lane Tolleshunt Knights	Proposed dwelling	Refused Date of decision 29.3.2022

- b. New applications – including:

22/00467/HOUSE	Oxley House D'Arcy Road Tolleshunt Knights	Single storey extension to form an annex and first floor extension to the rear
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- c. Enforcement issues – progress report
- d. Report on the Appeal Hearing held on 6.4.2022 – Meadow Nursery Park Lane, retention of the existing dwelling
- d. To consider any other planning issues which may arise, including:
Tiptree draft Neighbourhood Plan – to finalise the Parish Council's final response.
To consider a response to the Maldon Natural Conservation Study Consultation – potential local wildlife sites (consulting until the end of June 2022).
6. To consider any report that the Clerk may make.

7. To consider any Highways issues, including:
Trucam report March – 19 captures over a space of 4 x half hour patrols
8. Public rights of way report.
9. Road Safety report.
10. Press Officer's report.
11. Report of the Village Hall Management Committee representative.
12. To receive the financial statements for April and to authorise accounts for payment.
To approve the purchase of a second hand filing cabinet for Parish Council storage in the Village Hall.
13. a. To receive the accounts for the year ended 31.3.2022
b. To approve the Certificate of Exemption from external audit for the year ended 31.3.2022.
14. To consider any issues concerning the playing field and play area, Village Hall car park and CCTV systems, including:
The provision of a defibrillator for use in the playing field and village hall – update.
Update on repairs and replacements in the play area.
Speeding issues in the car park – update.
Organisation of a Village Litter Pick.
15. To consider other items of information for inclusion on a future agenda.

The next meeting of the Parish Council will be the Annual Meeting held on 16th May 2022.

<p>TOLLESHUNT KNIGHTS PARISH COUNCIL Minutes of the Annual Village Assembly held remotely on 19.4.2021</p>
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PRESENT:

Chair – Councillor D Tungatt
Vice Chair – Councillor M Porter
Councillors Mr Cook, Mrs Dennis, Mr Long and Mrs Thompson
V Banyard (parish clerk)
One member of the public.

1. There were no apologies for absence.
2. The Annual Assembly was not held in 2020 due to the corona virus pandemic restrictions.
3. The chairman gave his report on the Parish Council's activities over the past year.
4. No issues arose from the chairman's report.
5. Other issues. A resident requested permission to hold an outdoor exercise class on the playing field during the summer months. Permission was granted and a hire fee of £10 per class was agreed, to be paid straight in to the Parish Council's account. A hire agreement must be completed before the classes begin.

As there was no further business the meeting closed at 8.12 pm.