

<p>TOLLESHUNT KNIGHTS PARISH COUNCIL Minutes of the Ordinary Meeting held on 21.2.2022 in the Village Hall Top Road Tolleshunt Knights</p>

PRESENT: Chair – Councillor D Tungatt
Vice Chair – Councillor M Porter
Councillors Mr Browning, Mr Cook, Mrs Dennis, Mr Long and Mrs Thompson.
V Banyard (Parish Clerk)
No members of the public.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.
No issues were raised.

3273/01 To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.

There were no apologies for absence.
Councillor Mr Browning declared an interest in planning application 22/00109/FUL below.

3274/01 To approve the Minutes of the Ordinary Meeting held on 17.1.2022.

It was **RESOLVED** to approve the above Minutes.

3275/01 To receive items of information on the above Minutes.

No issues were raised.

3276/01 To consider planning issues:

a. The following decisions by Maldon District Council were noted:

OUT/MAL/21/00825 Land east and west of Top Road Tolleshunt Knights	Outline planning application for up to 97 dwellings, public open space, together with landscaping and associated infrastructure. All matters are reserved for subsequent approval except for means of access.	Refused Date of decision: 11.2.2022
HOUSE/MAL/21/01233 The Node 6 Barnhall Road Tolleshunt Knights	Addition of a first floor extension, single storey side and part two storey and part single storey rear extension, with new roof and two dormers	Approved Date of decision: 24/1/2022
HOUSE/MAL/21/01227 Rose Hall Brook Road Tolleshunt Knights	Single storey rear extension and changes to the external materials	Approved Date of decision: 24.1.2022

b. New applications – the following were considered:

22/00109/FUL	Barns at Middle Farm Blind Lane Tolleshunt Knights	Proposed dwelling. It was RESOLVED to make no comment on this application.
22/00220/HOUSE	24 Hawthorn Road Tolleshunt Knights	Single storey rear extension. It was RESOLVED to make no comment on this application.

- c. To consider the Parish Council’s response to the Maldon District Local Development Plan Review
It was **RESOLVED** that a working party will be held via Zoom on 28.2.2022 to make the Council’s response.
- d. Enforcement issues. There was nothing to report.
- e. Any other planning issues. No matters were raised.

3277/01 To consider any report that the Clerk may make.

No issues were raised.

3278/01 To consider any Highways issues

It was reported that some potholes have been repaired in Strawberry Lane but the situation remains very poor.

3278/02 It was noted that there has been a lot of flooding recently at the Factory Hill roundabout where water is pouring out of a drain. It is the responsibility of Tiptree Parish Council to report this issue as it is in Tiptree parish.

3279/01 Public rights of way report.

It was noted that the damaged bridge on the footpath between Park Lane and Newbridge Road in Tiptree has still not been repaired despite having been reported some time ago. This is due to a cutback in the PROW team’s manpower.

3280/01 Road Safety report.

It was reported that there was recently an accident near Elizabeth Villas.

3281/01 Press Officer’s report.

There was nothing to report.

3282/01 Report of the Village Hall Management Committee representative.

Nothing further has been heard about the results of the trial holes dug in the Hall to try and establish the cause of subsidence.

The VHMC has been successful in securing grants for various works including the setting up of a permanent bar area.

Tickets for Hall functions can now be made on line.

The VHMC has suggested the holding of a village litter pick – Councillor Mrs Thompson to find out what this involves in terms of risk assessments etc.

A request has been made and agreed by the Parish Council that a fish and chip van be set up in the Hall car park for the Platinum Jubilee event.

3283/01 To receive the financial statement and to authorise accounts for payment.

The financial reports for February were received.

The clerk reported that at last headway has been made in sorting out the backlog of invoices from Maldon District Council.

It was **RESOLVED** to authorise the following payments:

V Banyard	Salary + expenses Feb	Nett payment £ 251.84	VAT Nil	Total payment £ 251.84
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HMRC	Clerk's tax Feb	£ 59.71	Nil	£ 59.71
Maldon DC	Trucam July – Dec 2021	£ 420.72	£ 84.14	£ 504.86
Maldon DC	Play area inspection Jun 2021	£ 60.00	£ 12.00	£ 72.00
Maldon DC	Grounds maintenance Jan – Dec 2021	£1,900.00	£380.00	£2,280.00
Maldon DC	Play field/area works	£ 239.31	£ 47.86	£ 287.17

3284/01 To appoint Ms A Wood as internal auditor of the accounts for the year ending 31.3.2023

It was RESOLVED to appoint Ms Wood as above.

3285/01 To consider any issues concerning the playing field and play area, Village Hall car park and CCTV systems.

It was noted that THFC seniors and juniors have not yet paid for use of the pitch for the autumn months. The Parish Council will wait to see if payment is forthcoming but it is mindful not to continue with the FC contracts to use the field for the coming year. Reports were again received of litter being left on the field after matches.

3285/02 The clerk provided information from the Community Heartbeat Trust on the provision of a defibrillator for the playing field/Hall.

It was **RESOLVED** to ask the VHMC if it would be willing to share in the cost of the machine before beginning the process of obtaining one.

3285/03 Some repair work has been carried out in the play area following receipt of the inspection report carried out in June 2021 but not received from Maldon District Council until February 2022, and further work will be carried out.

3285/04 Mr Arrowsmith will obtain a bench for the Hillen bench.

3286/01 To consider other items of information for inclusion on a future agenda.

No issues were raised.

As there was no further business the meeting was closed at 9.45 pm.

The above Minutes were approved at the meeting dated 21.3.2022 and recorded as Minute Reference 3288/01.