

<p>TOLLESHUNT KNIGHTS PARISH COUNCIL Minutes of the Ordinary Meeting held on 17.1.2022 in the Village Hall Top Road Tolleshunt Knights</p>

PRESENT: Chair – Councillor D Tungatt
Vice Chair – Councillor M Porter
Councillors Mr Cook, Mrs Dennis and Mr Long.
V Banyard (Parish Clerk)
Three members of the public.

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.
Two members of the public raised concerns about issues associated with the Village Hall Management Committee. They were advised that the Parish Council does not have any powers to intercede in the running of a separate organisation.

3260/01 To receive apologies for absence, other announcements and Declarations of Interest from Members on any of the agenda items set out below.

Apologies for absence were received from Councillor Mrs Thompson.
No Declarations of Interest were made.

3261/01 To consider any applications for co-option to fill the vacancy on the Parish Council.

It was **RESOLVED** to co-opt Mr Robert Browning to fill the long standing vacancy on the Parish Council. Councillor Browning then signed the Declaration of Acceptance of Office and was welcomed to the Council.

3262/01 To approve the Minutes of the Ordinary Meeting held on 15.11.2021 (no meeting was held in December).

It was **RESOLVED** to approve the above Minutes.

3263/01 To receive items of information on the above Minutes.

No issues were raised.

3264/01 To consider planning issues:

a. The following decisions by Maldon District Council were noted:

NMA/MAL/21/01099 Evershot Hall Park Lane	Application for non-material amendment following grant of planning permission 21/00654/FUL (full planning application for the rebuild of the dwelling following fire damage, second storey extension to the approved single storey utility projection and the retrospective approval for the outbuildings (Amendment sought: the finish materials to the elevation changed from render to hanging tiles)	Refused Date of decision 26.11.2021
COUPA/MAL/21/01078 Park Farm Park Lane	Application for notification for prior approval for a proposed change of use of an agricultural building to commercial storage use (Class R)	Approved Date of decision 29.11.2021

FUL/MAL/21/00986 Barns at Middle Farm Blind Lane	Proposed dwelling to replace approved scheme for conversion of barns to dwelling. Councillors noted a letter from the applicant to Maldon District Council pointing out various issues with the decision.	Refused Date of decision 29.11.2021
FUL/MAL/21/00886 Land north east of Nuns' quarters Hylands Rectory Road Tolleshunt Knights	Erection of three pre-fabricated log cabins for use as craft workshops/stores	Approved Date of decision 23.12.2021
21/00772/HOUSE Oxley House D'Arcy Road Tolleshunt Knights	Single storey rear annex extension and first floor rear extension.	Refused Date of decision 4.11.2021

b) New applications – the following were considered:

21/01270/HOUSE	Oxley House D'Arcy Road	Single storey rear annexe extension No comment (Resolved between meetings)
21/00886/FUL	Land north east of Nuns' quarters Hylands Rectory Road	Erection of three pre-fabricated log cabins for use as craft workshops/stores – amended plans No further comment (Resolved between meetings)
21/01233/HOUSE	The Node 6 Barnhall Road	Addition of a first floor extension, single storey side and part two storey and part single storey rear extension, with new roof and two dormers No comment (Resolved between meetings)

21/01227/HOUSE	Rose Hall Brook Road	Single storey rear extension and changes to the external materials No comment (Resolved between meetings) MDC to be advised that there is an incorrect document on the website
21/01245/FUL	The Bungalow Barn Hall Farm Barnhall Road Tolleshunt Knights	Construction of new two storey dwelling and change of use and partial demolition of existing detached dwelling to a garage. It was RESOLVED to make no comment on this application.

c) Other planning issues

Councillors noted the following Appeal to the Planning Inspectorate:

21/00267/FUL APP/X1545/W/21/3280961	Meadow Nursery Park Lane	Retention of the existing dwelling. Appeal on the basis of a hearing – date to be confirmed
--	-----------------------------	--

Councillors noted the following Appeals decisions by the Planning Inspectorate:

APP/X1545/W/20/3259936 FUL/MAL/20/00378	Woodacre D'Arcy Road Tolleshunt Knights	8no new C3 dwellings (5no 2 bed and 3no 4 bed houses) together with access to existing paddocks, vehicular access, landscaping, sustainable urban drainage system and noise attenuation features Appeal allowed
APP/X1545/W/20/3262841 FUL/MAL/20/00752	Woodacre D'Arcy Road Tolleshunt Knights	Demolition of existing buildings and erection of 2no new C3 dwellings together with vehicular access Appeal allowed

3265/01 To consider any report that the Clerk may make.

No issues were raised.

3266/01 To consider any Highways issues

Anglian Water scheme to close Factory Hill for three weeks as part of improving the water network in Tiptree. It was reported that the road closure would end ahead of time on 21.1.2022. The Council considered that Anglian Water had addressed any concerns raised and kept the Council up to date during the works.

Trucam report. Patrols have been suspended temporarily due to police concerns at the qualifications of the Council staff carrying out the patrols.

There are a number of potholes in Strawberry Lane – Councillor Mr Porter will report these to Highways.

3267/01 Public rights of way report.

It was noted that the damaged bridge on the footpath between Park Lane and Newbridge Road in Tiptree has still not been repaired.

3267/01 Road Safety report.

There was nothing to report.

3267/01 Press Officer's report.

It was noted that local press and television had carried good coverage of the Factory Hill road closure.

3268/01 Report of the Village Hall Management Committee representative.

The VHMC has made plans for various events – a quiz night on 19th February and a Jubilee event on 3rd June.

The Hall now has a new website.

There are plans to have a bar in the Hall and once various areas have been cleared the VHMC will consider allowing the Parish Council to keep a locked filing cabinet in the Hall.

Insurance claim for subsidence: The trial holes in the floor indicated that there may be possible root damage from trees outside the Hall. The full report will be available in February and in the meantime Councillor Mr Porter will provide the VHMC with details of the Parish Council's insurers in order that the two companies may liaise over this issue.

A request was made by the VHMC that the Parish Council should arrange for the field to be mole drained. However it was considered that this would not be practical.

3269/01 To receive the financial statement and to authorise accounts for payment.

The financial reports for January were received.

The clerk reported that at last headway is being made with sorting out the backlog of invoices from Maldon District Council.

It was **RESOLVED** to authorise the following payments:

V Banyard	Salary + expenses Jan	Nett payment £251.84	VAT Nil	Total payment £251.84
HMRC	Clerk's tax Jan	£59.71	Nil	£59.71

3270/01 To approve the draft budget and precept for the year ending 31.3.2023

It was **RESOLVED** to approve the draft budget as set out by the working party.

It was further **RESOLVED** to set the budget for the above year at £10,000.

3271/01 To consider any issues concerning the playing field and play area, Village Hall car park and CCTV systems.

Quotes have been received from Playquip for certain parts and work in the play area. Councillors considered that these quotes seemed to be rather expensive and the matter would again be discussed at the February meeting.

The VHMC had expressed interest in helping the Parish Council to fund a defibrillator for the Village Hall and playing field. The clerk will obtain details of this scheme from the Community Heartbeat Trust. The Council could apply for a grant from various bodies including Tesco, or could approach local businesses such as Crown Plaza or Wilkins for a donation towards the cost of a defibrillator.

Mr Arrowsmith is looking into the cost of obtaining a bench in memory of Mrs Hillen.

3272/01 To consider other items of information for inclusion on a future agenda.

The clerk will seek to find a new internal auditor for the Parish Council's accounts.

The Council will discuss at its next meeting its response to the Review of the Local Development Plan.

As there was no further business the meeting was closed at 9.35 pm.

The above Minutes were approved at the meeting held on 21.2.2022 and recorded as Minute Ref: 3274.01